



December 18, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, December 18, 2023, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Mr. Mark Roberts, and Dr. Art Sixkiller.

Mr. Travis Willis reported a decrease of \$3,877.50 to Line #39 of Bid #948 (Electric Material) due to increasing lead times which makes a new total of \$163,804.26 for Bid #948 (Electric Material)

A motion was made by Dr. Rains and seconded by Mr. Roberts to decrease Line #39 of Bid #948 in the amount of \$3,877.50 which makes the new total \$163,804.26 for Bid #948 (Electric Material) and approve the minutes of the Regular Meeting held December 4, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Travis Willis presented the Claims for examination.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #642 - #708 totaling \$1,019,301.96 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Mayor Doyle who reported the meeting scheduled for Friday, December 8, 2023, to discuss the annexation of Phase II at The District went well and should be moving forward so the Municipal Utility Board can serve the Apartment Complex area.

There was no Engineering Report.

The Board recognized Mr. Travis Willis who discussed the completion of an 11± acre land transfer from the Oklahoma Military Department to the City of Pryor Creek, ex rel Municipal Utility Board to expand and combine the pole and pipe yard. Ben Sherrer had no concern with the omission of "L" in Utility and commended staff on the swift completion of a governmental land transfer.

Mr. Travis Willis reported the warehouse concrete work was finished last week and the steel erection should begin the first of the year.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Travis Willis who discussed and agreed with the recommendation to promote Mr. Roger Tracy to Journeyman Tree Trimmer with Merit in the Electric Department effective December 21, 2023.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to promote Mr. Roger Tracy to Journeyman Tree Trimmer with Merit in the Electric Department (\$25.54 per hour to \$26.15 per hour) effective December 21, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris
Nay – none

Mr. Travis Willis also discussed and agreed with the recommendation to reclassify Mr. Franklin Hart to Regular Employee with a promotion to Apprentice I Tree-Trimmer Non-Merit in the Electric Department effective January 4, 2024.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to reclassify Mr. Franklin Hart to Regular Employee with a promotion to Apprentice I Tree-Trimmer Non-Merit in the Electric Department (\$23.38 per hour to \$24.67 per hour) effective January 4, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris
Nay – none

There was no Unfinished Business or New Business discussed.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6.12 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris
Nay – none


Chairman


Secretary

January 2, 2024

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0709	Payroll	A1223292; Payroll Ending December 20, 2023	\$ 80,586.43
0710	Bank of Commerce	FICA \$14,290.72; Med \$3,342.14; Federal \$10,157.43	\$ 27,790.29
0711	Oklahoma Tax Commission	A1223292; Payroll Ending December 20, 2023	\$ 4,179.00
0712	Oklahoma Centralized Support Registry	A1223292; Payroll Ending December 20, 2023	\$ 1,216.63
0713	Kansas Payment Center/SG10DM000494	A1223292; Payroll Ending December 20, 2023	\$ 83.54
0714	CNCSPC (Cherokee Nation OCSS)	A1223292; Payroll Ending December 20, 2023	\$ 353.67
0715	Principal Financial Group	457 Retirement Savings For December 2023	\$ 15,748.97
0716	Principal Financial Group	457 Loan Repayments For December 2023	\$ 3,262.67
0717	Principal Financial Group	MMP Retirement Contributions For December 2023	\$ 27,352.27
0718	Oklahoma Employment Security Commission	4th Quarter 2023 Employers Unemployment Tax	\$ 263.92
0719	Oklahoma State Tax Commission	December Sales Tax & January Estimated Sales tax	\$ 61,235.31
0720	Aflac	Payroll Deduction For December 2023	\$ 2,634.68
0721	Agriland FS, Inc.	202312591; Fuel	\$ 2,084.64
0722	Agriland FS, Inc.	202312600; Fuel	\$ 2,165.07
0723	Amazon Capital Services	202312589; Signs For Above Fuel Tanks	\$ 29.83
0724	Anixter Inc.	20238399; Bid # 948 Electric Material	\$ 933.30
0725	BlueCross BlueShield Of Oklahoma	Group Medical Coverage For January 2024	\$ 45,055.19
0726	BlueCross BlueShield Of Oklahoma	A1223298; Cobra Coverage For January 2024; R. Eichelberger	\$ 1,189.54
0727	Clint Goodson Concrete, LLC	A0823189; Concrete Work For Warehouse Expansion	\$ 77,400.00
0728	Clint Goodson Concrete, LLC	A1223295; Concrete Work For Warehouse Expansion Order #1	\$ 4,100.00
0729	Cove Environmental LLC	202312592; Quarterly Testing	\$ 1,600.00
0730	Delta Dental Of Oklahoma	Group Dental Coverage For January 2024	\$ 4,090.96
0731	Element Materials Tech. Broken Arrow LLC	202312581; Weld Test; Conseen, Berka, Dixon, Rice	\$ 3,744.70
0732	Fastenal	202312590; Water Material	\$ 63.51
0733	Green Country Testing, Inc.	202312605; Testing	\$ 270.00
0734	J Harlen Co., Inc.	202311556; Small Tools	\$ 321.46
0735	Heath Consultants Inc.	202312582; CGI Calibration Maintenance	\$ 178.29
0736	Airgas USA, LLC	202312599; Garage Supplies & Nitrogen	\$ 117.88
0737	Lakeland Office Systems	A1223296; Quarterly Copies	\$ 366.24
0738	Locke Supply Co.	202312597; Material & Supplies	\$ 1,472.65
0739	OTA-Pikepass	202312594; Turnpike Fees For October & November 2023	\$ 63.50
0740	Oklahoma Natural Gas Company	Transportation Fee For November 2023	\$ 17,311.48
0741	Precision Calibrations	202312578; Scale Calibration	\$ 50.00
0742	D&H United Fueling Solutions	202212585; CCP; Underground Tank Removal Final Payment	\$ 61,902.28
0743	R&L Tires LLC	202312603; Vehicle Maintenance On Truck #17A & #9	\$ 50.00
0744	Sherwin-Williams Co.	202312595; Material & Supplies	\$ 99.17
0745	Southeastern Testing Laboratory, Inc.	202312563; Testing; Gloves & Sleeves	\$ 1,063.00
0746	Springdale Tractor Co.	202312601; Tree Trimming Supplies	\$ 27.24
0747	Utility Supply Co.	202312568; Material & Supplies	\$ 336.00
0748	Core & Main LP	202312558; Material & Supplies	\$ 6,415.75
0749	Core & Main LP	202312573; Material & Supplies	\$ 7,360.55
0750	Capital One Walmart	202312602; Material & Supplies; Safety Award Cards	\$ 1,024.79
0751	Mutual Of Omaha	Group AD&D Coverage January 2024	\$ 1,148.20
0752	Bank of Commerce	A1223297; PCAx Loan Payment #15	\$ 11,518.08
0753	Dearborn Life Insurance Company	Group LTD Coverage For January 2024	\$ 1,503.16
0754	RCI Insurance Group	A1223291; Workers Comp November 2023	\$ 3,767.00
0755	Municipal Utility Board	Utility Service For December 2023	\$ 20,826.08
0756	Ink Images, Inc.	A1223294; Gas Awareness Insert	\$ 1,620.00
0757	VSP Insurance Co. (CT)	Payroll Deduction For January 2024	\$ 875.94
0758	Fiber Interactive Technologies	Voice, Fax, & Internet For December 2023	\$ 705.78
TOTAL			<u>\$ 507,558.64</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	45	80,586.43
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	45	80,586.43

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 12-7-23 TO 12-20-23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hise for Jared Crisp
GENERAL MANAGER

APPROVED: Garry Harris by Jmb
CHAIRMAN

PO # A1223-292

Claim 0709