



November 6, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, November 6, 2023, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

The Board recognized Mrs. Teri Hill who reported an increase to Lines 28 & 29 for \$20.18 of Bid #948 (Electric Material) for freight which changed the total to \$167,681.76.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to accept the increase to Lines 28 & 29 for \$20.18 of Bid #948 (Electric Material) for freight which changed the total to \$167,681.76, and approve the minutes of the Regular Meeting held on October 16, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #482 - #541 totaling \$1,084,944.62 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Rains, Harris, and Roberts Nay – none

The Board recognized Mrs. Teri Hill who was pleased to report that MUB had received the reimbursement payment for the new boardroom chairs from GRDA's Community and Lake Sponsorship Grant Program.

Mrs. Hill reported ± \$1.2 Million would be transferred for Capital Improvement projects from July 1, 2017 to June 30, 2020.

There was no Assistant General Manager's Report.

The Board recognized Ms. Hannah Moore who thanked the Board for allowing herself, Mr. Jared Crisp, Mr. Travis Willis, and Mrs. Jennifer Adams to attend the MESO Fall Conference that took place November 1-2, 2023. The topics related to leadership and succession planning affirmed that MUB's own Mrs. Teri Hill has in fact been on target with training her successors.

Mrs. Teri Hill reported that on November 15, 2023, she and Mrs. Josi Morrison along with Mr. Jared Crisp, Mr. Travis Willis, Chairman Garry Harris, and Dr. Ken Rains would attend the next GRDA Customer Group meeting to be held at Rogers State University in Claremore, OK.

The Department Foreman's Report was presented with comments from Mrs. Jennifer Adams with regard to the receipt of transformers paid on Claim #0503 which was received almost two (2) years after the order was made. Mrs. Adams stated the invoice was not processed for payment until parts were obtained and the transformers were brought to bid specifications.

There was no Unfinished Business or New Business to discuss.

There was no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:10 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Harris, and Roberts, Mitchell Nay – none


Chairman


Secretary

November 20, 2023

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0542	Payroll	A1123254; Payroll Ending November 8, 2023	\$ 80,286.94
0543	Bank of Commerce	FICA \$14,341.78; Med \$3,354.16; Federal \$10,749.43	\$ 28,445.37
0544	Oklahoma Tax Commission	A1123254; Payroll Ending November 8, 2023	\$ 4,175.00
0545	Oklahoma Centralized Support Registry	A1123254; Payroll Ending November 8, 2023	\$ 1,216.63
0546	Kansas Payment Center/SG10DM000494	A1123254; Payroll Ending November 8, 2023	\$ 83.54
0547	CNCSPC (Cherokee Nation OCSS)	A1123254; Payroll Ending November 8, 2023	\$ 353.67
0548	ACP International SA/SO	202310504; Material & Supplies	\$ 1,614.00
0549	Agriland FS, Inc.	202311516; Vehicle Fuel	\$ 3,463.78
0550	Agriland FS, Inc.	202311527; Vehicle Fuel	\$ 1,861.31
0551	Amazon Capital Services	202310512; Material & Supplies	\$ 178.65
0552	Arkansas Electric Coop, Inc.	20239430; CCP; Bid # 934 Electric Material	\$ 7,194.00
0553	Arkansas Electric Coop, Inc.	202211537; CCP; Q942 3 Phase Transformers	\$ 24,494.00
0554	Accurate Environmental LLC	A1123258; Water Samples	\$ 450.00
0555	Anchored Power Generation LLC	202311529; District Lift Station	\$ 600.00
0556	AT&T Mobility	Cellular Services For October 2023	\$ 1,451.97
0557	Cain's Overhead Door	202311518; 3 New Overhead Doors	\$ 14,040.00
0558	CNE Wills Rogers Downs	202311538; Safety Appreciation Dinner	\$ 3,933.90
0559	Couch Construction	A0823190; Payment #1 Steel Erection	\$ 20,000.00
0560	Chouteau Lime Company	202311522; Material & Supplies	\$ 44.65
0561	CINTAS Corporation 063	202311517; Uniform Rental For October 2023	\$ 939.30
0562	CINTAS First Aid & Safety	202311525; First Aid Supplies For November 2023	\$ 440.16
0563	CINTAS First Aid & Safety	A1123253; First Aid Supplies For Novemeber 2023	\$ 177.32
0564	C&H Sales & Service Company, Inc.	202311526; Transformer Assesment	\$ 2,240.00
0565	ETI, LLC	202311515; Vehicle Maintenance; Truck #2	\$ 3,046.56
0566	Lakeland Office Systems & App	A1123260; Quarterly Office Copies	\$ 801.61
0567	Locke Supply Co.	202311524; Material & Supplies	\$ 293.60
0568	Masters Heating Cooling Inc.	202311542; Maintenance On Ice Machine	\$ 579.00
0569	Oklahoma One Call System, Inc.	202311528; Annual Okie 811 Subscription	\$ 1,058.25
0570	O'reilly Automotive, Inc.	202311521; Vehicle Maintenance & Tree Trimming Supplies	\$ 680.01
0571	Oklahoma Natural Gas Company	Transportation Fees for October 2023	\$ 44,218.15
0572	Patchwork Pup, Inc.	202311539; MUB Embroidery Logo	\$ 4,026.00
0573	Oklahoma Parts Supply LLC	202311530; Material and Supplies & Vehicle Equip Maintenance	\$ 936.70
0574	Pryor Waste & Recycling, LLC	Solid Waste Disposal For October 2023	\$ 115,631.17
0575	Pryor Lumber	202311519; Small Tools & Material & Supplies	\$ 497.87
0576	R&L Tires, LLC	202311541; Vehicle Maintenance	\$ 1,985.84
0577	Mayes County RWD #4	Water Services For WWTP for October 2023	\$ 26.62
0578	S & J Plumbing	202311540; Warehouse New Plumbing Rough-in	\$ 2,890.00
0579	Sadler Paper Company	A1123252; Cleaning Supplies	\$ 105.12
0580	Small Arrow Engineering, LLC	A1023228; Engineering Fees; Gas System Study Pmt # 2	\$ 1,210.00
0581	Southwest Electric Co.	A0423077; CCP; Load Tap Changer Sub #2	\$ 96,775.00
0582	Tractor Supply Credit Plan	202311520; Material & Supplies	\$ 99.92
0583	Core & Main LP	202310482; Material & Supplies	\$ 207.75
0584	Absolute Technologies	A1123259; GS Intel Core 17 System & Battery Backup	\$ 1,680.97
0585	City of Pryor Creek	Occupational Fee October 2023	\$ 3,536.95
0586	City of Pryor Creek	A1123255; 1/2 Of Endex Alarm Repair	\$ 7,487.50
0587	City of Pryor Creek	A0823178; Allocation To City Payment #4	\$ 64,600.00
0588	RCI	A1123263; Workmans Comp October 2023	\$ 3,979.00
0589	Municipal Utility Board	Solid Waste Billing Fee For October 2023	\$ 7,073.90
0590	State Of Oklahoma/ Finance- LIHEAP	A1123262; DHS Refunds October 2023	\$ 814.69
0591	Share The Comfort WA-RO-MA	STC Donations For October 2023	\$ 206.92
0592	Visa Controls Account Card Service	A1123257; Small Tools; Safety Equip; Training/ Travel	\$ 2,393.19
0593	Travis Lee Willis	A1123264; AMI Conference Reimbursement	\$ 1,078.84
0594	Municipal Utility Board	Petty Cash	\$ 517.42
0595	Jared J. Crisp	A1123265; AMI Conference Reimbursement	\$ 118.80
TOTAL			<u>\$ 566,241.54</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	51	80,286.94
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	51	80,286.94

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 10-26-23 TO 11-8-23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hice for Jared Crisp
GENERAL MANAGER

APPROVED: Harvey Harris
CHAIRMAN

PO# A1123-254

Claims

0542