



March 20, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, March 20, 2023, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Ken Rains, Mr. Mark Roberts, and Dr. Art Sixkiller.

Mr. Jared Crisp reported a scrivener's error to the February 21, 2023 approved Minutes. The motion was made to approve the Regular Meeting held February 6, 2023 but was inadvertently recorded as February 17, 2023.

Mr. Jared Crisp also reported a notation needed to be included in the minutes stating MUB received the second reimbursement grant payment from Grand River Dam Authority for the Loadrunner Event Trailer in the amount of \$7,206.61.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to correct the scrivener's error to the February 21, 2023 Minutes by changing February 17 to February 6, 2023, to also include the notation stating MUB received the second reimbursement grant payment from Grand River Dam Authority for the Loadrunner Event Trainer in the amount of \$7,206.61 and approve the Minutes of the Regular Meeting held March 6, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #1022 - #1079 totaling \$890,640.67 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

The Board recognized the Honorable Mayor Lees who had no report.

The Board recognized Mr. Steve Powell who reported the Weir Walls for the Chlorine Contact Basin are on site and ready for installation when the weather allows.

Mr. Powell reported he had been working on plans with the City of Pryor Creek for a development south of the City of Pryor Creek which would require improvements to the MUB electric and gas systems. Also, Mr. Crisp requested the engineer to start the plan improvements for the upgrades to the B & H Lift Station, located on NE 1st Street.

The Board recognized Mr. Jared Crisp who reported he would be in attendance at the Oklahoma Excavation Safety Expo in Norman, Oklahoma on Wednesday and Thursday.

Mr. Crisp also reported the AMI Request for Service Quotes (RFSQ) are due on Friday, March 24, 2023. Mr. Crisp hopes to schedule vendor presentations to the AMI Committee on April 4, 2023.

Mr. Jared Crisp recognized Mr. Willard Allen of Revelation Church who presented an Invoice from Gibbs Plumbing. Mr. Allen was asked in the future to contact the Municipal Utility Board first to investigate our sewer main lines and was assured this invoice would be paid by MUB. Mr. Allen was dismissed at his discretion.

The Board recognized Mr. Travis Willis who reported he would be attending the Oklahoma Excavation Safety Expo in Norman, Oklahoma with Mr. Crisp and then he and Mr. Mike Lincoln would be attending the Municipal Electric Systems of Oklahoma Commercial Driver License (CDL) Behind the Wheel Instructor Credential Course on March 27, 2023 in Oklahoma City, OK

Mr. Travis Willis discussed a visual presentation of the Automated Security Gate at the Municipal Utility Board Warehouse back entrance which was successfully installed by Ranchers Pipe & Steel Corp.

Mr. Travis Willis discussed and recommended the Board declare as surplus a 1989 Carrier King Inc. Model 1200 Steel Bed Trailer with dual (2) 7,000LB axles that are single wheel (Total 14,000LB) with a Pintle hitch (Unit #88) and to use Purple Wave Inc. online auction services to sell it. Mr. Jared Crisp concurred with Mr. Willis's recommendations.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to declare as surplus a 1989 Carrier King Inc. Model 1200 Steel Bed Trailer with dual (2) 7,000LB axles that are single wheel (Total 14,000LB) with a Pintle hitch (Unit #88) . MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to enter into an agreement with Purple Wave Inc. for the purpose of selling above surplus trailer (Unit #88). MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

There was no Unfinished Business or New Business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:15 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

April 3, 2023

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

| CL# | NAME | PO#/DESCRIPTION | AMOUNT |
|-------|---|--|---------------------|
| 1080 | Payroll | A0323075; Payroll Ending March 29, 2923 | \$86,306.35 |
| 1081 | Bank of Commerce | FICA \$15,175.88; Med \$3,549.22; Federal \$11,517.99 | \$30,243.09 |
| 1082 | Oklahoma Tax Commission | A0323075; Payroll Ending March 29, 2923 | \$4,503.00 |
| 1083 | Oklahoma Centralized Support Registry | A0323075; Payroll Ending March 29, 2923 | \$1,216.63 |
| 1084 | Kansas Payment Center/SG10DM000494 | A0323075; Payroll Ending March 29, 2923 | \$83.54 |
| 1085 | CNCSPC (Cherokee Nation OCSS) | A0323075; Payroll Ending March 29, 2923 | \$353.67 |
| 1086 | Oklahoma State Tax Commission | March 2023 Actual/April 2023 Estimated Sales Tax | \$55,485.09 |
| 1087 | Principal Financial Group Direct Deposit | 457 Savings Retirement Contribution, March 2023 | \$22,403.64 |
| 1088 | Principal Financial Group Direct Deposit | 457 Loan Repayment, March 2023 | \$4,223.67 |
| 1089 | Principal Financial Group Direct Deposit | MMP Employer Contribution, March 2023 | \$42,380.15 |
| 1090 | Arkansas Electric Coop., Inc. | 20233120; Bid #944, Electric Material | \$17,247.64 |
| 1091 | AgriLand FS, Inc. | 20233157; Fuel | \$3,731.48 |
| 1092 | Amazon Capital Services | 20233141; Warehouse Maintenance and SPMR Chargers | \$118.97 |
| 1093 | Accurate Environmental, LLC | A0323064; Water Samples, March 2023 | \$300.00 |
| 1094 | BlueCross/BlueShield of Oklahoma | Group Medical Coverage for April 2023 | \$46,598.72 |
| 1095 | Delta Dental of Oklahoma | Group Dental Coverage April 2023 | \$3,915.96 |
| 1096 | Fastenal | 20233137; Tree Trimming | \$42.41 |
| 1097 | Fastenal | 20233151; Batteries | \$90.84 |
| 1098 | Grainger | 20233143; Small Tool, Cable Support Grip | \$560.16 |
| 1099 | P & K Equipment | 20233160; Equipment Maintenance, Lawnmower | \$43.21 |
| 1100 | Green Country Testing, Inc. | 20233159; Testing | \$605.00 |
| 1101 | Lakeland Office Systems | A0323072; Quarterly Office Copies (Total 26,197) | \$392.84 |
| 1102 | Koons Gas Measurement | 20233142; Material and Supplies | \$300.00 |
| 1103 | Koons Gas Measurement | 20233155; Material and Supplies | 623.52 |
| 1104 | Mike's Tire & Care | 20233162; Equipment and Vehicle Maintenance | \$85.85 |
| 1105 | Northwest Transformer Co., Inc. | 20233156; Material and Supplies | \$3,702.00 |
| 1106 | Patriot Dodge Chrysler Jeep | 20233144; Vehicle Maintenance, Truck #9 | \$170.40 |
| 1107 | Patchwork Pup, Inc. | 20233148; Uniform and Clothing, MUB Logo on shirts | \$30.00 |
| 1108 | Pioneer Supply, LLC | 20233139; Small Tool, Truck #9 Tapping Machine | \$688.50 |
| 1109 | Oklahoma Parts Supply, LLC | 20233158; Equipment and Vehicle Maintenance Supplies | \$521.79 |
| 1110 | Pryor Stone Inc. | 20233152; 3/4-inch Rock | \$2,678.46 |
| 1111 | Rainmaker Sales, Inc. | 20233109; Quote #945, Gas Material | \$22,165.00 |
| 1112 | S & D Electric Motors, Inc. | 20233140; Equipment Maintenance, B&H Lift Station Pump | \$1,600.00 |
| 1113 | Stuart C. Irby Co., Inc. | 20233108; Quote #945, Gas Material | \$138.60 |
| 1114 | Stuart C. Irby Co., Inc. | 20233122; Bid #944, Electric Material | \$2,926.86 |
| 1115 | Stuart C. Irby Co., Inc. | 20228377; Quote #941, Gas Material | \$1,585.48 |
| 1116 | Utility Supply Co. | 20233128; Material and Supplies | \$231.56 |
| 1117 | Core & Main | 2023133; Bid #943, Water and Sewer Material | \$2,810.10 |
| 1118 | Core & Main | 20233129; Repair Clamp | \$200.00 |
| 1119 | Core & Main | 20233135; SCADA Meter Display for Pryor High School | \$215.00 |
| 1120 | Capital One Walmart | 20233154; Warehouse Supplies | \$165.58 |
| 1121 | Absolute Technologies | A0323065; Server Hard Drives | \$258.00 |
| 1122 | Mutual of Omaha Payment Process Center | Group AD&D Coverage for April 2023 | \$1,122.61 |
| 1123 | Fiber Interactive Technologies | Voice, Fax, Internet Services for March 2023 | \$705.78 |
| 1124 | Dearborn Life Insurance Co. Ancillary Billing | Group LTD Coverage for April 2023 | \$1,490.99 |
| 1125 | Municipal Utility Board | Utility Services for March 2023 | \$23,747.61 |
| 1126 | Municipal Utility Board | Petty Cash | \$342.17 |
| 1127 | Ink Images Inc. | A0323074; Gas Awareness Bill Insert (Total 4,500) | \$1,620.00 |
| 1128 | VSP Insurance Co., (CT) | Payroll Deduction for April 2023 | \$909.68 |
| TOTAL | | | <u>\$391,881.60</u> |

*** REGISTER TOTALS ***

| | | |
|--------------------------------|----|-----------|
| REGULAR CHECKS: | | |
| DIRECT DEPOSIT REGULAR CHECKS: | 48 | 86,306.35 |
| MANUAL CHECKS: | | |
| PRINTED MANUAL CHECKS: | | |
| DIRECT DEPOSIT MANUAL CHECKS: | | |
| VOIDED CHECKS: | | |
| NON CHECKS: | | |
| ----- | | |
| TOTAL CHECKS: | 48 | 86,306.35 |

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 3-16-23 TO 3-29-23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp
 GENERAL MANAGER

APPROVED: Darryl Harris by Jmh
 CHAIRMAN

PO # A0323 - 075

Claim #

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