



March 6, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, March 6, 2023, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Mr. Mark Roberts, and Ms. Lorri Mitchell.

Mr. Jared Crisp reported a notation needed to be included in the minutes stating MUB received the first reimbursement grant payment from Grand River Dam Authority for the Loadrunner Event Trailer in the amount of \$4,450.00.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to include the notation stating MUB received the first reimbursement grant payment from Grand River Dam Authority for the Loadrunner Event Trainer in the amount of \$4,450.00 and approve the Minutes of the Regular Meeting held February 21, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #971 - #1021 totaling \$940,887.44 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

There were no guest to recognize and no Engineer's Report.

The Board recognized Mr. Ben Sherrer who had no Attorney's Report. Chairman Harris formally dismissed Mr. Sherrer at his discretion.

The Board recognized Mr. Jared Crisp who compared the cost of a 2018 Komatsu PC138US LC-11 (without a Hydraulic Breaker) to the internet price range of \$157,680.00 to \$165,000.00, and the proposed Jaybelle Construction LLC price of \$135,000.00 for a 2018 Komatsu PC138US LC-11 Serial Number ending in 52584 including a MPK GH6 Hydraulic Breaker, 24" Wide Bucket, and 36" wide Bucket.

Mr. Jared Crisp discussed a visual presentation of the current MUB gas project on Northeast 1<sup>st</sup> Street where Jaybelle Construction LLC used the proposed equipment before they announced their decision to retire from the construction industry.

Mr. Crisp discussed a visual presentation of several areas which would require the solicitation of bids from a construction contractor or the proposed equipment in order to make the needed improvements for better distribution of our natural gas system, potable water system, and sewer collection system. Mr. Crisp stated the approval of the purchase of the proposed track hoe and rock hammer would be of financial benefit when compared to contracting with a subcontractor for these improvements.

Dr. Sixkiller questioned if MUB had staff who could operate a track hoe and rock hammer of this size and was assured there were at least three (3) MUB employees skilled in the operation of large construction equipment.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the purchase of a 2018 Komatsu PC138US LC-11 Serial Number ending in 52584 including a MPK GH6 Hydraulic Breaker, 24" Wide Bucket, and 36" Wide Bucket at a cost not to exceed \$135,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the purchase of a 2023 Interstate Trailer 40DLA from Holt Truck Centers in Tulsa, Oklahoma at a price not to exceed the Sourcewell price of \$28,211.00.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the purchase of a 2023 Interstate Trailer 40DLA from Holt Truck Centers in Tulsa, Oklahoma at a price not to exceed the Sourcewell price of \$28,211.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

Mr. Jared Crisp reported he had out of town business meetings March 7-9, 2023 then would begin his vacation on March 10, 2023 and return on March 20, 2023.

The Board recognized Mr. Travis Willis who updated the Board on the necessary concrete removal before Ranchers Pipe & Steel Corp. could properly install the gate for the back entrance to the warehouse.

The Board recognized Mrs. Teri Hill who presented a written report prepared by Ms. Hannah Moore, Human Resource Director. Mrs. Hill complimented Ms. Moore on her achievement to condense the messages of the massive human resource information she continually receives. Mrs. Hill also expressed gratitude to the Board for their financial encouragement of employee self-improvement by allowing staff to attend training seminars.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp discussed Bid #944, Electric Department Material and recommended the Board approve the combination low bid in the amount of \$150,344.85.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the combination low Bid #944, Electric Department Material in the amount of \$150,344.85. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board allow two (2) employees to attend the Municipal Electric Systems of Oklahoma Commercial Driver License (CDL) Behind the Wheel Instructor Credential

Course on March 27, 2023 in Oklahoma City, OK at a price not to exceed \$1,250.00.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to allow Mr. Travis Willis and Mr. Mike Lincoln to attend the Municipal Electric Systems of Oklahoma Commercial Driver License (CDL) Behind the Wheel Instructor Credential Course on March 27, 2023 in Oklahoma City, OK at a price not to exceed \$1,250.00. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Rains, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board allow four (4) employees to attend the Municipal Electric Systems of Oklahoma Commercial Driver License (CDL) / Entry-Level Driver Training (ELDT) on March 28, 2023 in Oklahoma City, OK at a price not to exceed \$5,000.00.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to allow Mr. Aaron Baker, Mr. Robert Wilkerson, Mr. Travis Berka, and Mr. Kacey Conseen to attend the Municipal Electric Systems of Oklahoma Commercial Driver License (CDL) / Entry-Level Driver Training (ELDT) on March 28, 2023 in Oklahoma City, OK at a price not to exceed \$5,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board allow one (1) employee to attend the 2023 American Public Power Association (APPA) National Conference in Seattle, Washington on June 16-21, 2023 through the GRDA 2023 APPA National Conference Customer Partnership Program.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to allow Mr. Jared Crisp to attend the 2023 American Public Power Association (APPA) National Conference in Seattle, Washington on June 16-21, 2023 through the GRDA 2023 APPA National Conference Customer Partnership Program (*GRDA will directly reimburse the attendee for all expenses*). MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

There was no Unfinished Business or New Business to discuss.

A motion was made by Mr. Roberts and seconded by Dr. Rains to adjourn at 6:37 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Mitchell, Sixkiller, and Harris Nay – none

  
Chairman

  
Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

| CL#  | NAME  | PO#/DESCRIPTION  | AMOUNT               |
|------|---|--|----------------------|
| 1022 | Payroll   | A0323070; Payroll Ending March 15, 2023                  | \$ 82,914.07         |
| 1023 | BOC-Pryor   | FICA \$14,636.76; Medic \$3,423.04; Federal \$10,732.35  | \$ 28,792.15         |
| 1024 | Oklahoma Tax Commission                           | A0323070; Payroll Ending March 15, 2023                  | \$ 4,310.00          |
| 1025 | Oklahoma Centralized Support Registry             | A0323070; Payroll Ending March 15, 2023                  | \$ 1,216.63          |
| 1026 | Kansas Payment Center/SG10DM000494                | A0323070; Payroll Ending March 15, 2023                  | \$ 83.54             |
| 1027 | CNCSPC-Cherokee Nation Support                    | A0323070; Payroll Ending March 15, 2023                  | \$ 353.67            |
| 1028 | AFLAC Remittance Processing Services              | Payroll Deduction for March 2023                         | \$ 2,675.36          |
| 1029 | Agriland FS, Inc.                                 | 20233136; Fuel   | \$ 2,399.56          |
| 1030 | Amazon Capital Services                           | 20233126; Automatic Back Gate Remotes                    | \$ 98.75             |
| 1031 | AT&T Mobility                                     | Cellular Service for February 2023                       | \$ 1,517.68          |
| 1032 | Bluemark Energy, LLC                              | Purchased Gas; February 2023                             | \$ 315,439.87        |
| 1033 | Brenntag Southwest, Inc.                          | 20233110; Material and Supplies                          | \$ 2,480.04          |
| 1034 | CBI Wholesale Electric                            | 20233130; Equipment Maintenance and Supplies             | \$ 808.47            |
| 1035 | Chouteau Lime Company                             | 20233116; Tree-Trimming Supplies and Material            | \$ 497.00            |
| 1036 | CINTAS Corporation 063                            | 20233115; Uniform Rental for February 2023               | \$ 892.50            |
| 1037 | CINTAS First Aid & Safety                         | A0323058; First Aid Supplies for March 2023              | \$ 140.05            |
| 1038 | Holt Truck Centers                                | 20233111; 2023 Interstate 40 DLA Big Trackhoe Trailer    | \$ 28,211.00         |
| 1039 | Gibbs Plumbing                                    | A0323060; Service Call                                   | \$ 240.00            |
| 1040 | Grand River Dam Authority                         | A0323068; LTC Inspection                                 | \$ 1,975.87          |
| 1041 | P&K Equipment                                     | 20233134; Tree-Trimming Supplies                         | \$ 28.68             |
| 1042 | GRA Services International                        | 20233124; Bid #944, Electric Material                    | \$ 6,012.80          |
| 1043 | Green Country Testing, Inc.                       | 20233125; Testing  | \$ 710.00            |
| 1044 | H.G. Flake, Co., Inc.                             | 20233107; Bid Quote #945, Gas Material                   | \$ 871.50            |
| 1045 | HACH Company                                      | 20233102; WWTP Lab Supplies                              | \$ 565.84            |
| 1046 | Saferite Solutions dba Industrial Safety Products | 2023284; Safety Equipment, Sewer Department              | \$ 4,127.99          |
| 1047 | Jaybelle Construction, LLC                        | A0323059; 2018 KOMATSU Excavator & Hydraulic Breaker     | \$ 135,000.00        |
| 1048 | Airgas USA, LLC.                                  | 20233132; Cylinder Rental                                | \$ 55.91             |
| 1049 | Koons Gas Measurement                             | 20233112; Material and Supplies                          | \$ 2,115.75          |
| 1050 | Locke Supply Co.                                  | 20233114; Material and Small Tools                       | \$ 1,339.02          |
| 1051 | Mike's Tire & Car Care                            | 20233138; Equipment and Vehicle Maintenance              | \$ 1,300.66          |
| 1052 | Northwest Transformer Co., Inc.                   | 20233133; Material and Supplies                          | \$ 2,283.00          |
| 1053 | NSI Lab Solutions                                 | 2023139; Material and Supplies                           | \$ 140.00            |
| 1054 | OTA-Pikepass Government Account Services          | A0323066; Turnpike Fees for February 2023                | \$ 31.55             |
| 1055 | O'Reilly Automotive, Inc.                         | 20233113; Vehicle Maintenance                            | \$ 381.35            |
| 1056 | Pryor Stone                                       | 20233117; Rock   | \$ 4,084.67          |
| 1057 | Pryor Waste and Recycling, LLC                    | Solid Waste Disposal fees for February 2023              | \$ 112,988.11        |
| 1058 | Pryor Lumber Co., Inc.                            | 20233131; Material and Equipment Maintenance             | \$ 162.21            |
| 1059 | Ranchers Pipe & Steel Corp.                       | 2023267; Warehouse Automated Back Gate                   | \$ 12,466.43         |
| 1060 | NE Okla. Electric Cooperative                     | A0323069; Cherokee Utility Assistance, #07-1773-18       | \$ 2,053.13          |
| 1061 | Mayes County RWD # 4                              | Water Service @ WWTP, February 2023                      | \$ 25.00             |
| 1062 | Sadler Paper Company                              | A0323063; City Hall Cleaning Supplies                    | \$ 194.68            |
| 1063 | Tractor Supply Credit Plan                        | 20233118; Material and Small Tools                       | \$ 398.20            |
| 1064 | Utility Supply Company                            | 2023134; Bid #943, Water Material                        | \$ 445.00            |
| 1065 | Core & Main                                       | 2023133; Bid #943, Water and Sewer Material              | \$ 29,774.75         |
| 1066 | Core & Main                                       | 2023295; Sewer Material                                  | \$ 146.59            |
| 1067 | City Of Pryor Creek                               | Occupational Fee, February 2023                          | \$ 3,387.44          |
| 1068 | City Of Pryor Creek                               | A0722160; Cleaning Payroll Ending March 17, 2023         | \$ 1,454.96          |
| 1069 | City Of Pryor Creek                               | Worker's Compensation Fee for January 2023               | \$ 4,644.73          |
| 1070 | City Of Pryor Creek                               | Worker's Compensation Fee for February 2023              | \$ 4,714.77          |
| 1071 | City Of Pryor Creek                               | A0822-169; Allocation to City; Payment #8                | \$ 64,600.00         |
| 1072 | Fiber Interactive Technologies                    | A0323067; Computer Maint, Interactive Battery Backup     | \$ 258.00            |
| 1073 | RCI Risk Consulting Services, LLC                 | A0323061; MUB Crime Policy Honesty Bond                  | \$ 360.00            |
| 1074 | Municipal Utility Board                           | Solid Waste Billing Fees for February 2023               | \$ 6,774.87          |
| 1075 | Municipal Utility Board                           | Petty Cash   | \$ 193.00            |
| 1076 | Technical Programming Services Inc.               | A0223044; Bill/Late Message Print/Mailing, February 2023 | \$ 3,830.58          |
| 1077 | Share the Comfort WA-RO-MA dba C.A.R.D.           | STC Donations for February 2023                          | \$ 102.59            |
| 1078 | VISA Control Account                              | A0323062; Training, Travel, and Small Tools              | \$ 1,525.29          |
| 1079 | Oklahoma Natural Gas Company                      | Transport Fee for February 2023                          | \$ 6,045.41          |
|      |   | TOTAL  | <u>\$ 890,640.67</u> |

\*\*\* REGISTER TOTALS \*\*\*

|                                |    |           |
|--------------------------------|----|-----------|
| REGULAR CHECKS:                |    |           |
| DIRECT DEPOSIT REGULAR CHECKS: | 48 | 82,914.07 |
| MANUAL CHECKS:                 |    |           |
| PRINTED MANUAL CHECKS:         |    |           |
| DIRECT DEPOSIT MANUAL CHECKS:  |    |           |
| VOIDED CHECKS:                 |    |           |
| NON CHECKS:                    |    |           |
|                                |    | -----     |
| TOTAL CHECKS:                  | 48 | 82,914.07 |

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 3-2-23 TO 3-15-23**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp  
GENERAL MANAGER

APPROVED: Harry Harris by Jmh  
CHAIRMAN

PO # A0323 - 070

Claim

1022