



JANUARY 3, 2017

The Municipal Utility Board met in a Regular Session at 7:00 p.m. on Tuesday, January 3, 2017, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Ms. Mitchell, Dr. Sixkiller, and Mr. Roberts.

Mr. Pruettt reported Arkansas Electric shipped an additional 659.58 feet on line item 59 of Bid #901 causing an increase of \$235.39. The new total for Bid #901 is \$56,116.28.

A motion was made by Dr. Lindsey and seconded by Dr. Sixkiller to increase line item 59 in the amount of \$235.39, change the total to \$56,116.28 for Bid #901, and approve the minutes of the Regular Meeting held 19 December 2016. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Sixkiller, Roberts, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #634 - #672 totaling \$197,856.31 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Lindsey, and Harris Nay – none

The Board recognized Mrs. Cydney Baron, of the Pryor Times, who had no comments.

The Board recognized Ms. Violet Kirkendall who presented the Municipal Utility Board for the City of Pryor Creek Annual Audit for Fiscal Year Ending June 30, 2016, with a Total Net Position of \$35,199,653 and "No Current Year Findings."

The Board recognized Municipal Utility Board Financial Consultant, Mr. Jeff Kolker, who had no additional comments regarding the Municipal Utility Board for the City of Pryor Creek Annual Audit for Fiscal Year Ending June 30, 2016.

A motion was made by Ms. Mitchell and seconded by Dr. Lindsey to accept the Municipal Utility Board for the City of Pryor Creek Annual Audit for Fiscal Year Ending June 30, 2016, with a Total Net Position of \$35,199,653 and "No Current Year Findings." MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Lindsey, Roberts, Sixkiller, and Harris Nay – none

The Board recognized Mr. Steve Powell who reported he is preparing a Legal Notice to identify the wastewater land application which is a requirement to obtain an Oklahoma Department of Environmental Quality (ODEQ) Permit for renovations at the Southeast 9<sup>th</sup> Street Lift Station and Lagoon for the Wastewater Treatment Plant.

The Board recognized Mr. Gary Pruett who reported things were quiet at Substation #3 due to holiday vacations. He also reported the above ground contractor, ElectriComm Inc., is still scheduled to begin work on January 9, 2017 and Emery Sapp & Sons will complete a current job in the Mid-America Industrial Park before they begin "modifications for substation interior" to resolve the rock base issue outside the spill containment area at Substation #3.

Mr. Pruett also discussed the legislative push to privatize Grand River Dam Authority to address the shortfall in the State of Oklahoma Budget and he may be attending additional meetings in Oklahoma City.

The Board recognized Mr. Jared Crisp who reported he continues to negotiation with Wal-Mart Realty regarding a possible new waterline loop to the new hotel being developed south of the Pryor Wal-Mart Store. Mr. Crisp also reported he has been investigating internal issues with meter reading. Mr. Crisp reported a young Apprentice Trimmer from Arkansas filled the vacant tree-trimmer position and started work January 3, 2017.

The Board recognized Mrs. Teri Hill who referred the Board to Mr. Jeff Kolker who reported on the inventory software program update from DOS to windows.

A written Department Foreman's Report was presented. Mr. Pruett reported on his plans to meet with the current Journeyman Tree-Trimmer to discuss his appointment as Acting Crew Chief.

There was no unfinished or new business discussed.

The Board recognized Mr. Fred Sordahl who reported there is no information to discuss in EXECUTIVE SESSION for confidential communications concerning pending litigation/action in case number CV-2016-81 filed in the District Court of Mayes County, Oklahoma, whereby disclosure would seriously impair the ability of the Municipal Utility Board in processing the litigation/action all in accordance with Title 25 Oklahoma Statutes sections 307 (B) (4).

Mr. Sordahl reported he has been working with Mr. Pruett and Mr. Crisp preparing a supplement Motion to Dismiss on January 6, 2017. He also reported a Hearing has been set at the Mayes County Courthouse on February 2, 2017 before District Judge Sheila A. Condren out of Claremore, Oklahoma.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to adjourn at 7:35 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Lindsey, Mitchell, and Harris Nay – none

  
Chairman

  
Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
673	Payroll	A0117001; Payroll Ending 11 January 2017	60,899.23
674	RCB-Pryor	FICA-\$10,794.90 Med-\$2,524.54 Federal \$8,084.92	21,404.36
675	Oklahoma Tax Commission	SWH; Payroll ending 11 January 2017	2,684.00
676	Red Crown Credit Union	Payroll Deduction Ending 11 January 2017	2,850.00
677	Oklahoma Centralized Support Registry	Payroll Deduction Ending 11 January 2017	215.51
678	Oklahoma State Tax Commission	December 2016 Sales Tax/ January 2017 Estimated Tax	52,626.21
679	Oklahoma Employment Security Comm.	A0117003; 4th Qtr. 2016 Unemployment Tax	339.82
680	Arkansas Electric Coop., Inc.	201612453; Bid #901, Electric Material	4,538.69
681	Accurate Environmental LLC	A0117015; Water Samples (5)	112.50
682	Aqua-Tronics, Inc.	2017113; Equipment Maintenance, Super D.A.D.	923.01
683	Automation Direct	201612489; Material & Supplies, Pressure Transmitter	230.00
684	B & B Meter Services	2017117; Material & Supplies, 2" Relief Valve	4,130.33
685	Cabin Diesel	2017110; Vehicle Maintenance, Trk #26	48.20
686	Bank of America Lockbox Services-CNEG	Purchased Gas for December 2016	195,567.58
687	Chouteau Lime Co., Inc.	201714; Material & Supplies	508.00
688	CINTAS Corporation 063	2017119 Uniform Rental for December 2016	1,594.09
689	CINTAS First Aid & Safety	201715; First Aid Supplies	77.53
690	CINTAS First Aid & Safety	A0117002; First Aid Supplies	61.41
691	Office Everything of Pryor	A0117018; Warehouse Supplies & Calculator (J. Adams)	80.16
692	Dataflow	A0117013; W-2 Forms, Envelopes, & W-3 Transmittals	94.22
693	Endex Inc. of Tulsa	A0117017; Annual Security System Monitoring	240.00
694	The Flower Shop, LLC	A0117014; Memorial (Bley-Cousins)	55.00
695	Grand River Dam Authority	Purchased Electric for December 2016	402,611.47
696	Grand River Dam Authority	A1016248; Substation #3 69kV Feeder, Payment #4	59,879.51
697	Green Country Paper Supply LLC	2017120; Cleaning and Paper Supplies	61.38
698	Green Country Testing, Inc.	2017111; Testing	570.00
699	G C M H P dba Green Country OK, LLC	A0117010; Sewer Rebate for CY2016	858.00
700	HACH Company	201716; Thermometers	287.45
701	Hi-Line Tool Company	201718; Equipment Maintenance, Fairmont Hyd. Tamp	886.92
702	ISCO Industries	201611441; Bid #900, Gas Material	15,410.50
703	Airgas USA, LLC	2017118; Material & Supplies	239.18
704	Locke Supply Co.	201711; Material & Small Tools	222.83
705	Mehlburger Brawley	A0117012; Engineer Services for December 2016	230.00
706	NSI Lab Solutions	201717; Chlorine	77.50
707	O'Reilly Auto Parts	2017121; Material & Supplies	86.15
708	Oklahoma Ordnance Works Authority	Purchased Water for December 2016	55,922.73
709	Pryor Automotive Supply	2017112; Material & Supplies	466.89
710	Pryor Stone	201712; Gravel	202.78
711	Pryor Waste Recycling, LLC	Garbage Billing for December 2016	85,827.92
712	Pryor Lumber Co., Inc.	2017115; Material & Supplies	584.40
713	Mayes County RWD 4	WWTP Water Service for December 2016	62.65
714	Sadler Paper Company	A0117007; Pro Air Mover & Cleaning Supplies	401.34
715	Tractor Supply Credit Plan	2017113; Material & Supplies	123.05
716	HD Supply Waterworks	201612485; Material & Supplies	132.60
717	Ben Sherrer Law Office, P.C.	A0117009; Attorney Fees for December 2016	400.00
718	Fred H. Sordahl, Inc., P.C.	A0117008; Attorney Fees for December 2016	825.00
719	City of Pryor Creek	Occupational Fee for December 2016 Garbage Billing	2,794.70
720	City of Pryor Creek	AT & T Service for December 2016	287.64
721	City of Pryor Creek	Workman's Comp & Fees for November 2016	5,615.18
722	City of Pryor Creek	Pro-Rated Allocation to City; Payment #6	62,500.00
723	Metlife	Payroll Deduction for January 2017	69.87
724	Municipal Utility Board	Garbage Billing Fee for December 2016	5,589.41
725	Ink Images	A0117016; Pipeline Emergency Mailer	1,220.00
726	WA-RO-MA d/b/a/ C.A.R.D.	Share the Comfort, December 2016	141.51
727	S Bar D, Inc.	A0117011; Pre-Employment Exam, J. Huddleston	150.00
728	Hood & Associates, CPAs, P.C.	A0716160; Auditor Fee for FY Ending June 30, 2016	4,250.00
729	VISA Control Account Card Services	A0117006; Travel, Shipping, and Welding Rod Oven	683.20
730	Meadow Trace Apartments	Security Deposit Refund on December 27, 2016 Final Bill	6,244.39
		TOTAL	<u>1,065,196.00</u>

1-12-2017 11:03 AM

PAYROLL CHECK REGISTER

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PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 1/13/2017

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	20	24,169.97
DIRECT DEPOSIT REGULAR CHECKS:	35	36,729.26
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	55	60,899.23

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 12-29-16 TO 1-11-17**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Teri M. Hice for Gary Pruitt  
GENERAL MANAGER

APPROVED: Garry Harris by Jmh  
CHAIRMAN

PO # A0117-001

Claim #

0673