



AGENDA FOR THE MUNICIPAL UTILITY BOARD  
OF THE CITY OF PRYOR CREEK, STATE OF OKLAHOMA

As required by Section 311, Title 25, of the Oklahoma Statutes, notice is hereby given that the Municipal Utility Board of the City of Pryor Creek, Oklahoma, will hold a **REGULAR** meeting on the **19<sup>TH</sup> day of December 2022 at 6:00 p.m.** The place of the meeting will be the Municipal Utility Board Meeting Room, located at 12 North Rowe Street, Pryor, Oklahoma.

**AGENDA**

1. Minutes of previous meeting
2. Approval of claims
3. Recognition of persons having business with the Board
  - a. Mayor Lees
  - b. Ms. Violet F. Kirkendall of Hood & Associates CPAs, PC to present the Annual Audit for Fiscal Year ending June 30, 2022.
  - c. Discussion/Possible action to accept the Annual Audit for Fiscal Year ending June 30, 2022.
4. Engineer's Report
  - a. Report on Wastewater Treatment Plant.
  - b. Report on Pending Projects.
5. Manager's Report
  - a. Discussion/Possible action to approve taking ownership and maintenance responsibility of the tower at Pryor City Substation #2, subject to approval of transfer by the Grand River Dam Authority.
  - b. Discussion/Possible action to enter into an agreement with D&H United Fueling Solutions dba Petroleum Marketers Equipment Company for the work to be performed at the Waste Water Treatment Plant at a price not to exceed \$61,902.28. Work to include but not be limited to: excavation, removal, disposal, and backfill of three (3) underground storage tanks; provide soil samples and closure report as required by the Oklahoma Corporation Commission; installation and piping of two (2) above ground storage tanks; any ancillary work as agreed upon by both parties.
6. Material and Personnel
  - a. Assistant General Manager's Report
  - b. Office Manager's Report
  - c. Department Foreman's Report
  - d. Discussion/Possible action to approve the purchase of a 2023 25DU-20 Dump Trailer from Trailer World of Tulsa at a price not to exceed \$27,000.
  - e. Discussion/Possible action on the promotion of Mr. Tynan McKinney to D Mechanic with Merit effective December 22, 2022.
  - f. Discussion/Possible action on the re-classification of Mr. Roger Tracy to Regular Employee with the promotion to Journeyman Trimmer Non-Merit effective January 5, 2023.
7. Unfinished Business
8. New Business
9. Attorney's Report
10. Adjournment

Posted the 15<sup>th</sup> day of December 2022 at 1:00 p.m. on the City Hall bulletin board at 12 North Rowe Street, Pryor Creek, Oklahoma.

Jared Crisp, General Manager