



October 3, 2022

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, October 3, 2022, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

The Board recognized Mr. Jared Crisp who reported Line 45 was dropped from BID #937(Electric Material) due to unreasonable lead times therefore, reducing the total bid by \$1,269.60 which changed the total to \$71,224.38 for Bid #937 (Electric Material) on the Claims and Contract Pending List Ending June 30, 2022.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to accept that Line 45 was dropped from BID #937(Electric Material) due to unreasonable lead time therefore, reducing the total bid by \$1,269.60 which changed the total to \$71,224.38 for Bid #937 (Electric Material) on the Claims and Contract Pending List Ending June 30, 2022, and approve the minutes of the Regular Meeting held September 19, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #357 - #408 totaling \$729,876.92 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Rains, Harris, and Roberts Nay – none

The Board recognized Mr. Steve Powell, P.E. of Infrastructure Solutions Group, LLC who updated the Board on several ongoing projects. He reported the East Salt Branch (ESB) Sanitary Sewer Extension Project was nearing completion. Testing, clean-up and a final walk-through could possibly take place next week of October 10–14, 2022, weather permitting.

Mr. Powell informed the Board the Rockin G Animal Shelter's non-kennel area is being evaluated to address the septic tie-in to the (ESB) Sanitary Sewer Extension Project and he is hopeful to receive a quote from Jerry's Excavation soon.

Mr. Powell updated the Board regarding the progress of easements being completed for future gas and electric projects on the north and east side of town.

Mr. Powell updated the Board on the DEQ Application for Renewal, OPDES Discharge Permit No. OK0040479, Facility ID No. S21623, Pryor Creek WWTF, Mayes County, Oklahoma and stated that we received confirmation from DEQ that it was administratively complete and the terms and conditions of our existing OPDES permit will remain in effect until we are issued our new permit.

The Board recognized Mr. Jared Crisp who discussed allowing one (1) employee to attend the Information Warfare Summit (IWS) 15 at Oklahoma Christian University in Oklahoma City, Oklahoma on October 3-4, 2022. He informed the Board Ryan Stout's pursuit in maintaining the Municipal Utility Board's information security is important and requested the approval for him to attend.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to allow Mr. Ryan Stout to attend the Information Warfare Summit (IWS) 15 at Oklahoma Christian University in Oklahoma City, Oklahoma on October 3-4, 2022 at a cost not to exceed \$200.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Harris, Roberts, and Mitchell Nay – none

Mr. Jared Crisp reported at approximately 4:00 a.m. October 3, 2022 the MUB Pole Yard camera's alerted Electric Foreman Brent Childers of an event. Two (2) persons had broken into the gated area and proceeded to steal MUB property. Officer Hanna Fisher of Pryor Police responded to investigate. One suspect was apprehended and the other is at large. There was no loss of property just damage to the fence.

There was no Assistant General Manager's report to discuss.

Mr. Jared Crisp reported for Mrs. Teri Hill who was absent. He stated at the recent Tyler Technologies ERP Pro 9 & 10 Conference at Gordon Cooper Technology Center in Shawnee, Oklahoma that he, Mrs. Teri Hill and Mrs. Jennifer Adams were informed of the new branding of Incode to ERP Pro 9 as well as the cloud services. He and Mrs. Hill inquired and requested Tyler Technologies provide the costing for on-site demonstration and training as well as mitigation details for an efficient transition for utility billing, payroll, and accounts payable processes.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp discussed Bid #940; Electric Material consisting of pole mount and pad mount transformers. Mr. Crisp recommended the second lowest bid from Anixter, Inc. due to the 8 week lead time for pole mount transformers and 20 week lead time for pad mount transformers in the amount of \$100,277.00.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve Bid #940; Electric Material consisting of pole mount and pad mount transformers in the amount of \$100,277.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Harris, Roberts, Mitchell, and Sixkiller Nay – none

Mr. Jared Crisp discussed and recommended the promotion of Mr. Jim Martin to Department Foreman with Merit effective September 29, 2022.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the promotion of Mr. Jim Martin to Department

Foreman with Merit (\$32.47 per hour to \$35.18 per hour), effective September 29, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Harris, Roberts, Mitchell, Sixkiller, and Rains Nay – none

Mr. Jared Crisp discussed and recommended the promotion of Mr. James W. Armontrout to Crew Chief with Merit effective September 29, 2022.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the promotion of Mr. James W. Armontrout to Crew Chief with Merit (\$27.16 per hour to \$28.55 per hour), effective September 29, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

There was no Unfinished Business to discuss.

Mr. Steve Powell discussed New Business regarding the Oklahoma Water Resources Board (OWRB) presentation for the American Rescue Plan (ARPA) Grant on October 5, 2022. Mr. Powell and Mr. Crisp will be participating and will confirm the details for funding future projects with the Municipal Utility Board and the City of Pryor Creek.

Mr. Jared Crisp presented New Business for discussion and recommend participating in Mutual Aid across state lines. He stated to participate, the Municipal Utility Board must enter into an agreement with the American Public Power Association (APPA).

Mr. Ben Sherrer explained the APPA Mutual Aid Agreement pertains to participation only. A separate contract would be required for the reimbursement of hourly labor and hourly equipment use.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to approve to sign the Mutual Aid Agreement with the American Public Power Association (APPA), effective October 3, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Rains, Harris, and Roberts Nay – none

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:41 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Harris, and Roberts, Mitchell Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
409	Payroll	A1022214; Payroll Ending October 12, 2022	\$ 76,157.45
410	BOC-Pryor	FICA \$13,415.74; MED \$3,137.52; FED \$9,222.64	\$ 25,775.90
411	Oklahoma Tax Commission	A1022214; Payroll Ending October 12, 2022	\$ 3,858.00
412	Oklahoma Centralized Support Registry	A1022214; Payroll Ending October 12, 2022	\$ 1,241.87
413	Kansas Payment Center/SG10DM000494	A1022214; Payroll Ending October 12, 2022	\$ 83.54
414	CNCSPC-Cherokee Nation Support	A1022214; Payroll Ending October 12, 2022	\$ 353.67
415	Oklahoma Employment Security Comm.	3rd Quarter Unemployment Tax	\$ 335.13
416	AFLAC Remittance Processing Services	Payroll Deduction for October 2022	\$ 2,492.05
417	Agriland FS, Inc.	202210476; Fuel	\$ 3,372.04
418	Amazon Capital Services	202210470; Office Chair, R. Stout	\$ 145.99
419	Arkansas Electric Coop, Inc.	20228353; Bid Quote #939, Electric Material	\$ 216.00
420	Arkansas Electric Coop, Inc.	20229453; Electric Material	\$ 1,367.00
421	AT&T Mobility	Cellular Service for September 2022	\$ 1,451.31
422	BlueMark Energy, LLC	Purchased Gas for September 2022	\$ 58,382.14
423	Brenntag Southwest	20229462; Sulfur Dioxide and Chlorine	\$ 2,082.72
424	Chouteau Lime Co.	202210474; Material and Supplies	\$ 568.00
425	CINTAS	202210477; Uniform Rental Fees for September 2022	\$ 878.40
426	Cintas First Aid & Safety Supplies	A1022216; First Aid Supplies, October 2022	\$ 155.46
427	Enviro-Tec America, Inc.	202210488; SIR Reports, Cycle 11	\$ 45.00
428	ESRI	A1022208; ARCGIS Desktop Agreement, CY2023	\$ 400.00
429	Fastenal Company	202210486; Material and Supplies	\$ 119.61
430	Gonthier, Chris dba Meaux Down Lawncare	202210469; Mowing Services for September 2022	\$ 840.00
431	Grand River Dam Authority	Purchased Electric for September 2022	\$ 789,520.77
432	P & K Equipment	202210475; Equipment Maintenance	\$ 131.26
433	P & K Equipment	202210484; Equipment Maintenance	\$ 130.62
434	Airgas USA, LLC	202210487; Nitrogen and Oxygen	\$ 101.16
435	Airgas USA, LLC	202210489; Cylinder Lease Renewal and Rental Fees	\$ 362.50
436	Border States Industries Inc.	20228354; Bid Quote #939, Electric Material	\$ 1,672.20
437	Koons Gas Measurement	20228383; Gas Material	\$ 14,832.00
438	Koons Gas Measurement	20229459; Gas Material and Supplies	\$ 175.00
439	Koons Gas Measurement	20229463; Gas Material and Supplies	\$ 480.00
440	Locke Supply Co.	202210478; Material and Equipment Maintenance	\$ 446.26
441	Mike's Tire & Car Care	202210468; Vehicle Maintenance	\$ 602.74
442	Mike's Tire & Car Care	202210485; Vehicle Maintenance	\$ 494.80
443	O'Reilly Automotive, Inc.	202210479; Vehicle Maintenance and Supplies	\$ 526.42
444	Oklahoma Ordnance Works Authority	Purchased Water for September 2022	\$ 83,455.29
445	Oklahoma Ordnance Works Authority	Purchased Wastewater Treatment for September 2022	\$ 871.41
446	Patchwork Pup, Inc.	202210491; MUB Logo Embroidery on Clothing/Uniforms	\$ 118.00
447	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for September 2022	\$ 112,930.89
448	Pryor Lumber Co, Inc.	202210482; Material and Supplies	\$ 210.97
449	Mayes County RWD #4	Water Service for WWTP, September 2022	\$ 26.56
450	Robin's Nest Flowers	A1022210; Memorial Plant to J. Morrison	\$ 106.00
451	Sadler Paper Company	A1022218; Cleaning Supplies	\$ 189.58
452	Stuart C. Irby Co., Inc.	20228355; Bid Quote #939, Electric Material	\$ 181.60
453	Signal Service Co.	202210471; Equipment Maintenance, Traffic Light US69/69A	\$ 255.00
454	Terex USA, LLC	202210466; Vehicle Maintenance, Truck #13	\$ 782.77
455	Triple Crown Products	202210490; Uniform Jackets	\$ 3,573.52
456	Tractor Supply Credit Plan	202210483; Material and Small Tools	\$ 506.67
457	Core & Main	20227288; Four-inch Water Meter, Pryor Golf Course	\$ 12,276.97
458	Core & Main	20228375; Bid Quote #941, Gas Material	\$ 1,867.50
459	Core & Main	20228385; Material and Supplies	\$ 150.84
460	Core & Main	20228389; Material and Supplies	\$ 585.00
461	Absolute Technologies	A1022215; Equipment Maintenance, Printer	\$ 69.99
462	Ben Sherrer Law Office, P.C.	A1022211; Attorney Fees for September 2022	\$ 880.00
463	City of Pryor Creek	Occupational Fee for September 2022	\$ 3,386.98
464	City of Pryor Creek	A0822169; Allocation to City, Payment #3	\$ 64,600.00
465	Municipal Utility Board	Solid Waste Billing Fees for September 2022	\$ 6,773.96
466	Municipal Utility Board	Petty Cash	\$ 604.35
467	Technical Programming Services Inc.	A0922196; Cycle 2 & 3 Bill Print/Mailing for September 2022	\$ 2,575.87
468	WA-RO-MA STC dba C.A.R.D.	Share the Comfort Collection for September 2022	\$ 65.11
469	Visa Control Account	A1022209; Training, Travel, and Data Subscriptions	\$ 4,722.85
TOTAL			<u>\$ 1,291,564.69</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	50	76,157.45
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	50	76,157.45

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 9-29-22 TO 10-12-22

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hice for Jared Crisp
GENERAL MANAGER

APPROVED: Darry Harris by smh
CHAIRMAN

PO # A 1022 - 214

claim

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