



June 6, 2022

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, June 6, 2022, with Vice-Chairman Mitchell presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Ms. Lorri Mitchell, Dr. Ken Rains, and Mr. Mark Roberts. Mr. Garry Harris and Dr. Art Sixkiller were absent.

The Board recognized Mr. Jared Crisp who reported a price increase from Anixter in the amount of \$541.12 to Line #52 of Bid #937 which changed the total to \$74,684.93 for Bid #937 (Electric Material). Anixter remained the lowest bidder with the same lead time.

A motion was made by Dr. Rains and seconded by Mr. Roberts to accept the price increase from Anixter in the amount of \$541.12 to Line #52 of Bid #937 which changed the total to \$74,684.93 for Bid #937 (Electric Material) and approve the minutes of the Regular Meeting held May 16, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, and Mitchell Nay – none

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve Claims #1301 - #1360 totaling \$1,044,743.92 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts and Mitchell Nay – none

The Board recognized Mr. Steve Powell, P.E. of Infrastructure Solutions Group, LLC who discussed the sanitary sewer extension at 1335 East Graham Avenue, the process for obtaining a Discharge Permit for the Pryor Wastewater Treatment Plant, and the ongoing pressure analysis of the wastewater system.

Mr. Powell reported the large bore on the UPRR Bore Project was completed but the small bore had a blowout which required clean-up and inspections by Union Pacific Railroad Staff. Mr. Powell also explained the additional cost incurred on the UPRR Bore Project due to the contractor beginning work inside the UPRR right of way on Thursday then taking a three day holiday break. The Municipal Utility Board will receive additional billing from Union Pacific Railroad for the mandated Observer, Flagger, and Surveyor.

The Board recognized Mr. Jared Crisp who discussed and recommend the Board authorize Ms. Violet Kirkendall of Hood & Associates CPAs, PC to perform the Municipal Utility Board Annual Audit for Fiscal Year ending June 30, 2022 at a cost not to exceed \$4,250.00.

A motion was made by Mr. Roberts and seconded by Dr. Rains to authorize Ms. Violet Kirkendall of Hood & Associates CPAs, PC to perform the Municipal Utility Board Annual Audit for Fiscal Year ending June 30, 2022 at a cost not to exceed \$4,250.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, and Mitchell Nay – none

Mr. Crisp discussed and recommended the Board cancel the Regular Meeting scheduled for Tuesday, July 5, 2022.

A motion was made by Mr. Roberts and seconded by Dr. Rains to cancel the Regular Meeting scheduled for Tuesday, July 5, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, and Mitchell Nay – none

Mr. Crisp discussed the Municipal Utility Board History of Natural Gas Prices from January 1983 through October 2021 and the Henry Hub Natural Gas Future Quotes from July 2022 through November 2025.

Mr. Crisp also discussed the GRDA PCA beginning April 2019 and the 124% increase since January 2021. Mr. Crisp expects the GRDA PCA to continue to increase because natural gas prices also affect the cost to generate electricity then he recommended the Board authorize him to set the trigger price for the purchase of natural gas with BlueMark Energy, LLC when he deemed appropriate.

A motion was made by Dr. Rains and seconded by Mr. Roberts to authorize the General Manager to set the trigger price for the purchase of natural gas with BlueMark Energy, LLC when deemed appropriate by the General Manager. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, and Mitchell Nay – none

Mr. Crisp reported he would be attending the APPA National Conference in Nashville, Tennessee from June 12 – 15, 2022, and the Oklahoma Engineering Conference in Norman, Oklahoma on June 17, 2022 to complete his Professional Engineer continuing education requirements.

The Board recognized Mr. Travis Willis who reported on Purple Wave Surplus preparations, his educational review of the Sanitary Sewer Manhole's in the System with Mr. Jim Martin, and assisting the electric crew with electrical outages.

The Board recognized Mrs. Teri Hill who reported Ms. Mattie Pendley began her first day as a Summer Temporary Clerk on June 6, 2022, in the business office and will be with MUB until August 5, 2022, when she returns to the University of Oklahoma for her sophomore year.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp discussed and recommended the re-classification of Mr. Jack Mendivil to a Regular Employee with a promotion to C-Mechanic Non-Merit, effective June 23, 2022.

A motion was made by Mr. Roberts and seconded by Dr. Rains to re-classify Mr. Jack Mendivil to a Regular Employee with a promotion to C-Mechanic Non-Merit (\$21.94 per hour to \$22.64 per hour) in the Gas Department, effective June 23, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, and Mitchell Nay – none

Mr. Crisp discussed and recommended the re-classification of Mr. Tynan McKinney to a Regular Employee, effective June 23, 2022.

A motion was made by Mr. Roberts and seconded by Dr. Rains to re-classify Mr. Tynan McKinney to a Regular Employee, effective June 23, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, and Mitchell Nay – none

There were no new business or unfinished business to discuss.

The Board recognized Mr. Ben Sherrer who had no Attorney's Report.

A motion was made by Dr. Rains and seconded by Mr. Roberts to adjourn at 6:48 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, and Mitchell Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1361	Payroll	A0622121; Payroll Ending June 8, 2022	\$ 77,910.92
1362	BOC-Pryor	FICA \$13,551.22; MED \$3,169.28; FED \$9,458.45	\$ 26,178.95
1363	Oklahoma Tax Commission	A0622121; Payroll Ending June 8, 2022	\$ 3,780.00
1364	Oklahoma Centralized Support Registry	A0622121; Payroll Ending June 8, 2022	\$ 1,455.94
1365	Kansas Payment Center/SG10DM000494	A0622121; Payroll Ending June 8, 2022	\$ 83.54
1366	Agriland FS, Inc.	20226240; Fuel	\$ 4,393.69
1367	Agriland FS, Inc.	20226248; Fuel	\$ 3,341.64
1368	Accurate Environmental LLC	A0622126; Water Samples	\$ 140.00
1369	AT&T Mobility	Cellular Service for May 2022/On-Call Phone Replacement	\$ 1,497.65
1370	BlueMark Energy, LLC	Purchased Gas for May 2022	\$ 58,983.74
1371	Brenntag Southwest	20225232; Material and Supplies	\$ 2,107.46
1372	CBI Wholesale Electric	20226235; Material and Supplies	\$ 228.78
1373	Chouteau Lime Co.	20226238; Material and Supplies	\$ 678.00
1374	CINTAS Corporation #063	20226237; Uniform Rental for May 2022	\$ 1,012.18
1375	Enviro-Tec America, Inc.	20226245; SIR Reports, Cycle 6	\$ 45.00
1376	Gonthier, Chris dba Meaux Down Lawncare	20226242; Mowing Services for May 2022	\$ 1,120.00
1377	Green Country Testing	20226243; Testing	\$ 380.00
1378	Hercules Industries, Inc.	20223106; MUB Stamped Locks	\$ 692.00
1379	Airgas USA, LLC	20226246; Cylinder Rental and Supplies	\$ 110.32
1380	Mike's Tire & Car Care	20226247; Vehicle Maintenance, Trucks #7 and Old #23	\$ 43.29
1381	Pikepass Government Account Services	A0622123; Turnpike Fees for May 2022	\$ 73.80
1382	O'Reilly Automotive, Inc.	20226239; Vehicle Maintenance, Trucks #1 & #16	\$ 270.10
1383	Oklahoma Natural Gas Company	Gas Transportation Fees for May 2022	\$ 6,040.51
1384	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for May 2022	\$ 103,623.66
1385	Pryor Lumber Co, Inc.	20226244; Material and Small Tools	\$ 118.46
1386	RailPros Field Services, Inc.	A0622124; EIC/Construction Observation/Flagger Services	\$ 26,936.00
1387	Mayes County RWD #4	Water Service for WWTP, June 2022	\$ 31.42
1388	Sadler Paper Company	A0622128; Cleaning Supplies	\$ 196.05
1389	5R, Inc.	A0622125; On-site Shredding Services for June 2022	\$ 55.00
1390	Tractor Supply Credit Plan	20226241; Maintenance Supplies and Small Tools	\$ 570.76
1391	Core & Main	202111529; Bid #935, Water Material	\$ 1,718.00
1392	Core & Main	20225213; Water Material	\$ 1,695.00
1393	City of Pryor Creek	Occupational Fee for May 2022	\$ 3,380.39
1394	City of Pryor Creek	A0821191; Allocation to City, Payment #11 & #12	\$ 129,200.00
1395	Municipal Utility Board	Solid Waste Billing Fees for May 2022	\$ 6,760.77
1396	WA-RO-MA STC dba C.A.R.D.	Share the Comfort Collection for May 2022	\$ 235.98
1397	Visa Control Account	A0622122; Small Tools, Maintenance, and Training	\$ 824.14
1398	Green Country Surveying, PLLC	A0622129; EIC/Construction Survey Services	\$ 15,037.50
TOTAL			<u>\$ 480,950.64</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	53	77,910.92
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	53	77,910.92

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 5-26-22 TO 6-8-2022

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Harry Harris by Jml
CHAIRMAN

PO # A0622-121

claim #

1361