



January 18, 2022

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Tuesday, January 18, 2022, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Mr. Mark Roberts, Dr. Ken Rains, Dr. Art Sixkiller, and Ms. Lorri Mitchell.

Mr. Jared Crisp reported a total increase of \$21,101.90 to Bid #934 because Line Item #5 was not included in the approved combination best low total, Line Item #10 price increased \$50.60 each, and Line #11 price increased \$29.50 each, which changed the total to \$289,208.28 for Bid #934.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to include Line Item #5 low quote in the amount of \$19,740.00, to increase Line Item #10 in the amount of \$1,214.40, to increase line #11 in the amount of \$147.50, which changed the total to \$289,208.28 for Bid #934 and approve the minutes of the Regular Meeting held January 3, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #723 - #790 totaling \$1,112,063.48 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts and Harris Nay – none

The Board recognized Mr. Steve Powell who reported he was responding to a Notice of Violation at the Wastewater Treatment Plant. Mr. Powell believed the violation was an error in the collection of the sample and will respond accordingly to the Notice of Violation from the Oklahoma Department of Environmental Quality.

Mr. Powell also reported the erosion control would stay in place until spring on the US69 Highway eight-inch waterline project.

Mr. Powell reported eight or nine contractors were interested in the advertised Bid Opening for the Water and Gas Line Casing near SE 49th Street at 2 p.m. on January 25, 2022 in the MUB Board Room.

Mr. Powell reported his staff was still preparing the Report on the Engineering Study performed for the Wastewater Treatment Facility and requested the Agenda Item 4c continue to be tabled.

The Board recognized Mr. Jared Crisp who discussed and recommended the Board to adopt the 2022 Municipal Electric Systems of Oklahoma Inc. Mutual Aid Agreement.

A motion was made by Dr. Rains and seconded by Mr. Roberts to adopt the 2022 Municipal Electric Systems of Oklahoma Inc. Mutual Aid Agreement. MOTION CARRIED. Votes cast as follows: Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Crisp discussed and recommended the Board recommend to the Pryor Creek City Council an increase in water rates inside city limits from \$4.56 per 1,000 gallons to \$4.69 per 1,000 gallons, effective February 2022 billing.

A motion was made by Dr. Rains and seconded by Mr. Roberts to recommend to the Pryor Creek City Council an increase in water rates inside city limits from \$4.56 per 1,000 gallons to \$4.69 per 1,000 gallons, effective February 2022 billing. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Crisp discussed the installation of a new flatbed on old Truck #1, the removal of a flatbed from Truck #24, and recommended the Board declare the 2008 Ford F250 4x4 Super Cab Truck (Truck #24) surplus.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to declare the 2008 Ford F250 4x4 Super Cab Truck (Truck #24) surplus. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Crisp reported the Pandemic Influenza and COVID-19 Plan Policy was a living policy and was recently revised to streamline the updated CDC guidelines as of December 27, 2021 – January 9, 2022. The definitions of Vaccination Status and the differences in isolation and quarantine were also included in the January 2022 revisions.

Mr. Crisp discussed the visual presentation of the surplus equipment sold by Purple Wave Online Auction. The 1992 International 4700 digger derrick truck closed at \$7,100.00 and the Ag-gator 2004 applicator closed at \$27,000.00. Purple Wave should send a check to the Municipal Utility Board within two weeks.

The Board recognized Mr. Travis Willis who discussed the lead time for seven (7) 75KVA pad mounts and twenty-one (21) 100KVA pad mounts included in the approved Bid #934. He also discussed the repugnant price for pad mounts which ranged from ±\$4,325.00 to ±\$25,475.00 with lead times from ±20 weeks to ±60 weeks (see *attached*). The effect on new development or an electric system disaster could be detrimental. Therefore Mr. Willis reported he ordered ten (10) Anixter-OG 75KVA pad mounts at a price of \$4,325.00 each and fifteen (15) 100KVA pad mounts at a price of \$5,390.00. Both items had a 20 week lead time.

The Board recognized Mrs. Teri Hill who presented a written 2021 Red Flag Alert Report prepared by Mrs. Josi Morrison and

added the Municipal Utility Board Identity Theft Prevention Program and Red Flag Alert policies and procedures were still effective. Mrs. Hill was not aware of any concerns or recommended changes at this time.

A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who discussed and recommended the promotion of Mr. Aaron Baker to Crew Chief Non-Merit.

A motion was made Dr. Sixkiller and seconded by Mr. Roberts to promote Mr. Aaron Baker to Crew Chief Non-Merit (\$25.57 per hour to \$26.12 per hour) effective January 20, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

Mr. Jared Crisp discussed Mr. Tynan McKinney, who is a probationary employee who transferred from the tree-trimming crew to the water department and recommended a pay adjustment from Apprentice II Trimmer to D Mechanic (\$21.36 per hour to \$21.75 per hour) effective January 20, 2022.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Mr. Tynan McKinney's pay adjustment from Apprentice II Trimmer to D Mechanic (\$21.36 per hour to \$21.75 per hour) effective January 20, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

There were no new business or unfinished business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to adjourn at 6:57 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
791	Payroll	A0122019; Payroll Ending January 19, 2022	\$ 71,598.67
792	Bank of Commerce	FICA \$12,456.08; Med \$2,913.12; Federal \$8,056.74	\$ 23,425.94
793	Oklahoma Tax Commission	A0122019; Payroll Ending January 19, 2022	\$ 3,517.00
794	Oklahoma Centralized Support Registry	A0122019; Payroll Ending January 19, 2022	\$ 1,334.43
795	Kansas Payment Center/SG10DM000494	A0122019; Payroll Ending January 19, 2022	\$ 83.54
796	Principal Financial Group	457 Retirement Savings for January 2022	\$ 13,252.42
797	Principal Financial Group	457 Loan Re-payments for January 2022	\$ 1,316.30
798	Principal Financial Group	MPP Retirement Contributions for January 2022	\$ 21,597.77
799	Oklahoma State Tax Commission	January 2022 Actual/February 2022 Estimated Sales Tax	\$ 74,609.07
800	Payroll	A0222035; Payroll Ending February 2, 2022	\$ 72,781.53
801	Bank of Commerce	FICA \$12,576.76; Med \$2,941.34; Federal \$7,977.17	\$ 23,495.27
802	Oklahoma Tax Commission	A0222035; Payroll Ending February 2, 2022	\$ 3,497.00
803	Oklahoma Centralized Support Registry	A0222035; Payroll Ending February 2, 2022	\$ 1,334.43
804	Kansas Payment Center/SG10DM000494	A0222035; Payroll Ending February 2, 2022	\$ 83.54
805	Oklahoma State Tax Commission	A0222038; Sales Tax Permit Renewal through 3-31-2025	\$ 20.00
806	Agriland FS, Inc.	2022146; Fuel	\$ 3,831.25
807	Arkansas Electric Coop., Inc.	202112586; Bid #937, Electric Material	\$ 474.70
808	Arkansas Electric Coop., Inc.	202112586; Bid #937, Electric Material	\$ 14,346.59
809	Accurate Environmental, LLC	A0122009; Water Samples	\$ 140.00
810	Accurate Environmental, LLC	A0122027; THMs and HAAs Quarterly Testing	\$ 850.00
811	BlueCross/BlueShield of Oklahoma	Group Medical Coverage for February 2022	\$ 41,872.32
812	Brenntag Southwest	2022134; Material and Supplies	\$ 1,712.13
813	Chouteau Lime Co.	2022257; Material and Shop Supplies	\$ 483.45
814	CINTAS Corporation 063	2022259; Uniform Rental for January 2022	\$ 1,333.45
815	Clifford Power	2022255; Equipment Maintenance, Southridge Lift Station	\$ 1,260.94
816	Wesco Distribution dba Diversified Electric	20214189; CCP, Bid #931 (\$4,660.92) and Price Change	\$ 5,653.34
817	Delta Dental of Oklahoma	Group Dental Coverage February 2022	\$ 3,253.36
818	Element Materials Technology	2022122; Weld Test for Cannady, Dixon, and Berka	\$ 2,206.70
819	Element Materials Technology	2022144; Weld Test for Cannady, Dixon, and Berka	\$ 1,875.80
820	Enviro-Tec America, Inc.	2022137; SIR Reports, Cycle 15	\$ 45.00
821	Farwest Line Specialties	202218; Small Tool, Golight Mounting Brackets	\$ 46.73
822	Fastenal Co.	2022131; Disposable Face Masks	\$ 262.50
823	Grand River Dam Authority	Purchased Electric for January 2022	\$ 520,361.29
824	P & K Equipment	2022151; Material and Supplies	\$ 70.66
825	P & K Equipment	2022252; Material and Small Tool, Pole Pruner	\$ 570.39
826	Green Country Surveying PLLC	A0122024; Survey Fees	\$ 825.00
827	H & E Engineered Equipment Co., Inc.	20217320; Equipment Maintenance, Cone Valve #1 Cylinder	\$ 8,001.73
828	Hamil Metals	2022140; Fiber-optic Material for 9th Street Lift Station	\$ 153.54
829	ISCO Industries Inc.	2022123; Gas Material	\$ 440.00
830	Airgas USA, LLC	2022133; Monthly Cylinder Rental	\$ 57.14
831	Border States Industries, Inc.	20219431; Bid #934, Electric Material	\$ 6,581.60
832	Border States Industries, Inc.	202112576; Electric Material	\$ 281.70
833	Border States Industries, Inc.	202112587; Bid #937, Electric Material	\$ 2,290.20
834	Border States Industries, Inc.	202112595; Electric Material	\$ 216.99
835	Lakeland Office Systems	A0122029; Warehouse Copies (6,934 Total)	\$ 179.47
836	Key Maintenance, Inc.	A1121267; Equipment Maintenance, South Lift Station	\$ 13,650.00
837	KGM (Koons Gas Measurement)	2022142; Material and Supplies	\$ 10,976.23
838	Love, Beal & Nixon, P.C.	A0122020; Payment #1, Garnishment for R. Wilkerson	\$ 400.69
839	Love, Beal & Nixon, P.C.	A0122020; Payment #2, Garnishment for R. Wilkerson	\$ 400.69
840	Mac's Hydraulic Jack Service, Inc.	2022136; Equipment Maintenance, Sluice Gates	\$ 1,260.34
841	MESO / OMUSA	A0122026; JT&S 3rd Qtr. Dues for FY2021-2022	\$ 1,163.75
842	Mike's Tire & Car Care	2022148; Vehicle and Equipment Maintenance	\$ 1,013.48
843	Oklahoma Natural Gas Company	Transportation Fee for December 2021	\$ 6,043.50
844	Oklahoma Ordnance Works Authority	Purchased Water for January 2022	\$ 60,454.46
845	Oklahoma Ordnance Works Authority	Purchased Wastewater Treatment for January 2022	\$ 846.03
846	Patriot Dodge Chrysler Jeep	2022141; Vehicle Maintenance, Truck #9	\$ 1,074.52
847	Pryor Stone Inc.	2022253; Material and Supplies	\$ 605.21
848	Professional Pest Control	A0122023; Quarterly Pest Control	\$ 100.00
849	Rainmaker Sales Inc.	202111533; Bid #936, Gas Material	\$ 32,094.50
850	Mayes County RWD #4	Water Service for WWTP, January 2022	\$ 25.00
851	Stuart C. Irby Co., Inc.	20219434; Bid #934, Electric Material	\$ 2,084.00
852	Stuart C. Irby Co., Inc.	202219; Safety Gloves, T. Looney	\$ 497.70
853	Sundance Office	2022132; Warehouse and WWTP Supplies	\$ 469.03
854	Storage Plus by 5 R, Inc.	A0122025; Certified Onsite Shredding for January 2022	\$ 55.00
855	The Paper	A0222034; Classified Surplus Sealed Bid & Year Subscription	\$ 155.00
856	T & E Flow Services, LLC	2022135; 6 ton Crimping Tool	\$ 4,052.70
857	Utility Safety & Design, Inc.	A0621128; CCP, USDI'S 192.GIS Start-up Agreement	\$ 12,850.00
858	Vance Country Ford	202111525; Equipment Replacement, Truck #18	\$ 34,057.00
859	Core & Main	202111529; Bid #935, Water Material	\$ 8,397.30
860	Core & Main	202111531; Bid #936, Gas Material	\$ 125.25
861	Core & Main	202111531; Bid #936, Gas Material	\$ 2,160.00
862	Core & Main	202112575; Marking Paint	\$ 199.20
863	White Star Machinery	2022147; Material and Supplies	\$ 324.00
864	Absolute Technologies	A0122015; Office Equipment, Battery Backup & Monitor	\$ 248.99
865	Ben Sherrer Law Office, P.C.	A0222032; Attorney Fees for December 2021/January 2022	\$ 2,240.00
866	Mutual of Omaha Payment Process Center	Group AD&D Coverage for February 2022	\$ 965.95
867	City of Pryor Creek	A0721173; Cleaning Services for January 2022	\$ 1,224.12
868	City of Pryor Creek	Worker's Compensation Fees for December 2021	\$ 4,924.91
869	Fiber Interactive Technologies	Voice/Fax/Dedicated 100 MEG Internet for January 2022	\$ 666.83
870	Kolker & Kolker, Inc.	A0222037; Preparation Fee for 1099/1096 Tax Documents	\$ 50.00
871	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for February 2022	\$ 1,288.68
872	RCI Insurance Group dba Integrated Ins. Services	A0222033; Annual Honesty Crime Bond	\$ 349.00
873	Municipal Utility Board	Petty Cash	\$ 953.32
874	Municipal Utility Board	Utility Services for January 2022	\$ 23,274.50
875	Pryor Printing Inc.	A0122028; Office Supplies and Business Cards	\$ 295.75
876	Technical Programming Services Inc.	A0122021; Bill/ Message Print & Mailing; January 2022	\$ 3,556.39
877	Tyler Technologies, Inc.	A0122022; Annual Maintenance Central Cash/PosPay	\$ 2,938.69
878	VSP Insurance Co., (CT)	Payroll Deduction for February 2022	\$ 826.39
879	DEQ Administrative Service-A/R	2022118; A WW Operator Certification Exam, T. Adams	\$ 62.00
880	OWRB	A0122031; 2021 Annual Water Right Administration Fees	\$ 150.00
881	Crossland Construction	A0122030; Final Bill Credit Balance, Account #25-6647-91	\$ 426.21
882	US Cellular	Cellular Service for January 2022	\$ 205.88
TOTAL			\$ 1,171,807.07

*** REGISTER TOTALS ***

REGULAR CHECKS:	9	9,782.55
DIRECT DEPOSIT REGULAR CHECKS:	41	61,816.12
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	50	71,598.67

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 1-6-22 TO 1-19-22

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri m. Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Darry Harris by Jmh
CHAIRMAN

PO # A0122 - 019

Claim #

10791

*** REGISTER TOTALS ***

REGULAR CHECKS:	11	11,023.68
DIRECT DEPOSIT REGULAR CHECKS:	44	61,757.85
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	55	72,781.53

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR

DATE: FROM 1-20-22 TO 2-2-22

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hice for Jared Crisp
GENERAL MANAGER

APPROVED: Harry Harris by Jmh
CHAIRMAN

PO # A0222 - 035

claim

- 0800