



July 19, 2021

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, July 19, 2021, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Mr. Mark Roberts, Dr. Art Sixkiller, and Dr. Ken Rains.

Also attending was Mr. Terry Aylward.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held June 30, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, and Harris. Mr. Roberts abstained and counts as no vote.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1 - #61 totaling \$1,033,022.17 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris. Nay – none.

The Board recognized Mr. Jared Crisp who reported on the legal publication of a scheduled Bid Opening on August 6, 2021 for an 8" waterline extension on US HWY 69 near SE 5th Street.

Mr. Crisp also gave a progress report on the Giles Property Sanitary Sewer Extension Interceptor Project and the Water System and Hydraulic Analysis Engineer Study.

Mr. Jared Crisp discussed the Grand River Dam Authority 2021 Winter Weather Response Power Point Presentation attended by Chairman Garry Harris and Mr. Travis Willis on July 8, 2021. The Total GRDA Cost of the Winter Weather Event as calculated on July 7, 2021 was \$102,388,191.00. The Proposed Recovery Term for Pryor Municipal Utility Board will be 120 months at an estimated monthly cost of \$12,000.00 to be billed and collected in the (PCA) Power Cost Adjustment. Chairman Harris added the Total GRDA Cost of the Winter Weather Event could have a ± \$2million margin.

Mr. Crisp reported one (1) administrative staff tested positive for COVID-19 and was placed on the 14-day quarantine according to the Municipal Utility Board Control Policy, January 2021, Revised April 2021 in conjunction with the current recommendations from CDC (Centers of Disease Control and Prevention).

Mr. Crisp reported on the annual retirement review with MUB Employees. The employees were introduced to a ROTH investment payroll deduction option being added to the 457 Retirement Savings Plan. Also during the meeting, Mr. John Hawkins introduced Mr. Wes Cyrus, who is a Registered Principal Retirement Investment Advisor Representative located

at 115 South Adair Street, Pryor, Oklahoma. Mr. Cyrus is available by appointment to review and assist our employees with their Money Purchase Plan and the 457 Retirement Savings Plan.

~ Mr. Steve Powell arrived at 6:21 p.m. ~

The Board recognized Mr. Steve Powell who reported on the tremendous interest in the water line bid published for August 6, 2021 bid opening from General Contractors.

Mr. Powell also discussed the Influent Meter Upgrade, Wastewater Treatment Operations, his plan to review the Hydraulic Water Study with Mr. Crisp before presentation to the Board, and the City of Pryor's plan to address miscellaneous street patches due to utility maintenance more importantly beginning on South Elliott Street and SE 17th Street.

The Board recognized Mrs. Teri Hill who presented the required signature page for the collection of signatures from the Legal Councilor and MUB Board Members on the Fiscal Year 2021-2022 Interlocal Agreement between the Mayes County political subdivision of the State of Oklahoma ("the county") and The Municipal Utility Board of Pryor, a political subdivision of the City of Pryor Creek, to be returned with the approved Claim Payment.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp discussed and recommended the Board approve to enter into an agreement with Koons Gas Measurement to make improvements to the regulator station at SE 17th Street and South Elliott Street at a cost not to exceed \$50,500.00.

A motion was made by Dr. Rains and seconded by Mr. Roberts to enter into an agreement with Koons Gas Measurement to make improvements to the regulator station at SE 17th Street and South Elliott Street at a cost not to exceed \$50,500.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

There was no unfinished business or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:48 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none


Chairman


Secretary

August 2, 2021

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
62	Payroll	A0721171; Payroll Ending July 21, 2021	\$ 72,795.88
63	Bank of Commerce	FICA \$12,716.96; Med \$2,974.10; Federal \$8,734.95	\$ 24,426.01
64	Oklahoma Tax Commission	A0721171; Payroll Ending July 21, 2021	\$ 3,689.00
65	Oklahoma Centralized Support Registry	A0721171; Payroll Ending July 21, 2021	\$ 1,559.31
66	Kansas Payment Center/SG10DM000494	A0721171; Payroll Ending July 21, 2021	\$ 83.54
67	Principal Financial Group	457 Retirement Savings for July 2021	\$ 13,040.47
68	Principal Financial Group	457 Loan Re-payment for July 2021	\$ 2,074.66
69	Principal Financial Group	MPP Retirement Contribution for July 2021	\$ 22,884.58
70	Oklahoma State Tax Commission	July 2021 Actual/August 2021 Estimated Sales Tax	\$ 63,515.44
71	Amazon Capital Services	20217328; Material and Supplies	\$ 143.69
72	Accurate Environmental, LLC	A0721183; Water Samples and Quarterly Testing	\$ 990.00
73	Bluecross/Blueshield of Oklahoma	Group Medical Coverage for August 2021	\$ 44,705.08
74	Brenntag Southwest	20217327; Material and Supplies	\$ 1,591.88
75	Cintas First Aid & Safety	20217342; First Aid and Safety Supplies	\$ 440.78
76	Cintas First Aid & Safety	A0721177; First Aid and Safety Supplies	\$ 233.52
77	C & R Oil Co., Inc.	20217343; Fuel	\$ 2,748.84
78	WESCO Dist. dba Diversified Electric Supply	20214189; CCP, Bid #931, Electric Material	\$ 635.58
79	Delta Dental of Oklahoma	Group Dental Coverage for August 2021	\$ 3,163.88
80	Enviro-Tec America, Inc.	20217335; SIR Reports, Cycle 8	\$ 45.00
81	Fastenal Co.	20217337; Material and Supplies	\$ 230.00
82	G & M Auto and Wrecker Service	20217341; Vehicle Maintenance, Truck #4	\$ 62.52
83	Grand River Dam Authority	A0721174; DOBLE Testing of Substations	\$ 7,193.02
84	Green Country Testing, Inc.	20217332; Testing	\$ 510.00
85	HACH Company	20217316; Lab Supplies	\$ 149.03
86	Lakeland Office Systems	A0721179; Quarterly Warehouse Copies (6,636 Total)	\$ 201.65
87	OMUSA/OMA	A0721184; Annual MGSO Dues	\$ 275.00
88	OMUSA/OMA	A0721186; 1/2 of Annual Drug/Alcohol Test Enrollment	\$ 1,125.00
89	Northern Safety Co. Inc.	20217326; Safety Equipment & Rainwear for J. Crisp	\$ 103.80
90	Mayes County River Rock, LLC	20217340; Sand for WWTP Drying Beds	\$ 30.00
91	Pryor Stone Inc.	20217334; Rock for WWTP	\$ 707.77
92	Pryor Stone Inc.	20217344; Stockpile Rock	\$ 502.24
93	Professional Pest Control Co. Inc.	A0721172; Quarterly Pest Control	\$ 100.00
94	Speedy Tire, Lube, & Auto	20217333; Vehicle Maintenance, Truck #17	\$ 47.57
95	Southern Cross	20216286; CCP, Flamepack Calibration and Testing	\$ 595.04
96	Sundance Office	A0721161; Green Canvas Binders for MUB Minutes	\$ 179.97
97	Sundance Office	A0721168; Administrative Supplies	\$ 58.72
98	Storage Plus by 5 R, Inc.	A0721185; Onsite Shredding Service, July 2021	\$ 55.00
99	US Cellular	Cellular Services for July 2021	\$ 433.69
100	Core & Main	20217309; Material and Supplies	\$ 1,250.00
101	Core & Main	20217322; Material and Supplies	\$ 602.75
102	Core & Main	20217323; Paint	\$ 547.80
103	Core & Main	20217324; Material and Supplies	\$ 550.00
104	Absolute Technologies	A0721175; Warehouse Camera Installation	\$ 1,682.84
105	Ben Sherrer law Office, P.C.	A0721180; Attorney Fees for July 2021	\$ 380.00
106	Mutual of Omaha Payment Process Center	Group AD&D Coverage for August 2021	\$ 815.20
107	City of Pryor Creek	A0721173; Cleaning Services, Payroll Ending July 9, 2021	\$ 612.06
108	City of Pryor Creek	Worker's Compensation for June 2021	\$ 8,242.57
109	Fiber Interactive Technologies	Voice and Fax Services for July 2021	\$ 166.83
110	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for August 2021	\$ 1,227.28
111	Municipal Utility Board	Utility Services for July 2021	\$ 19,344.72
112	Municipal Utility Board	Petty Cash	\$ 504.34
113	Pryor Printing Inc.	A0721182; Annual Leave Applications	\$ 64.00
114	Technical Programming Services Inc.	A0721181; Bill/Late Message Print & Mailing, July 2021	\$ 1,068.68
115	Tyler Technologies, Inc.	A0721178; Annual Maintenance Agreements	\$ 13,707.38
116	VSP Insurance Co., (CT)	Payroll Deduction for August 2021	\$ 689.72
TOTAL			<u>\$ 322,783.33</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:	7	7,320.01
DIRECT DEPOSIT REGULAR CHECKS:	43	65,475.87
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	50	72,795.88

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 7-8-21 TO 7-21-21

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Eric Hill, General Manager
GENERAL MANAGER

APPROVED: Manny Harris, Chairman
CHAIRMAN

PO# 0721- 171

Claim 0062