



June 21, 2021

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, June 21, 2021, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Mr. Mark Roberts and Dr. Art Sixkiller.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to approve the minutes of the Regular Meeting held June 7, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains and Harris Nay – none

The Board recognized Electric Foreman Travis Willis. Mr. Willis discussed the claims list presented in Mr. Crisp's absence.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1339 - #1395 totaling \$498,129.03 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Mayor Larry Lees who spoke about the new City of Pryor Creek Police & Fire Emergency Services Center project being on schedule, Canoo Technologies Inc. is building its electric vehicle factory in MAIP and the upcoming music festivals coming to Pryor Creek in September.

The Board recognized Mr. Steve Powell who reported that he intends to schedule a meeting with MUB Staff regarding the findings on the Water System Model to gather input on the modifications to present to the Board in July. He added that the water quality is good however, per ODEQ there is an operational issue with the fire flow per their guidelines that needs to be addressed. The WWTP has an issue with the storm water run-off and sludge storage. Mr. Powell stated there is a need to upgrade the facility within the next 5 to 10 years. The need for capital improvements at the WWTP is due to the aging plant established in 1988. He finalized his report by stating the Giles Sewer Project is progressing well as they are peering for the aerial crossing near the creek and all required easements have been received that are located east of the animal shelter.

The Board recognized Mr. Willis who gave the Manager's Report. He stated that the MUB had been notified by the Oklahoma Ordnance Works Authority (MAIP) that there would be an increase in rates for water and wastewater treatment effective July 1, 2021 through December 31, 2021 as follows:

- Water \$1.64 to \$1.68 per 1,000 for the first 5,000,000 gallons and \$1.56 to \$1.60 per 1,000 gallons over 5,000,000 gallons.

- Wastewater treatment \$3.03 to \$3.14 per 1,000 gallons of meter treated water usage/month (\$778.49 per month to \$805.74 per month)

Mr. Willis also reported on the sewer main at SE 17th Street and Elliott. The camera was used to investigate the sink hole and repairs have been made. He added the Street Department will repair the road. Mr. Powell clarified the Street Department will make the repairs when quotes were received by the contractor.

The Board recognized Mrs. Hannah Moore who had no Office Manager's Report in the absence of Ms. Teri Hill.

A written Department Foreman's Report was presented with no additional comments.

There was no unfinished business to report.

There was no new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:13 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Sixkiller, Roberts, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

| CL# | NAME | PO#/DESCRIPTION | AMOUNT |
|------|---------------------------------------|---|-------------------|
| 1396 | Payroll | A0621148; Payroll Ending June 23, 2021 | 72,895.02 |
| 1397 | Bank of Commerce | FICA-\$12,771.16 MED-\$2,986.78; FED- \$8,865.89 | 24,623.83 |
| 1398 | Oklahoma Tax Commission | A0621148; Payroll Ending June 23, 2021 | 3,683.00 |
| 1399 | Kansas Payment Center / SG10DM000494 | A0621148; Payroll Ending June 23, 2021 | 83.54 |
| 1400 | Oklahoma Centralized Support Registry | A0621148; Payroll Ending June 23, 2021 | 1,559.31 |
| 1401 | Principal Financial Group | 457 Retirement Savings for June 2021 | 13,059.40 |
| 1402 | Principal Financial Group | 457 Loan Repayment for June 2021 | 2,074.66 |
| 1403 | Principal Financial Group | MMP Retirement Contribution for June 2021 | 22,562.50 |
| 1404 | Oklahoma State Tax Commission | June 2021 Actual/July 2021 Estimated Sales Tax | 59,624.42 |
| 1405 | Oklahoma Employment Security Comm. | 2nd Qtr. 2021 Employers Unemployment Tax | 4,601.20 |
| 1406 | AFLAC | Payroll Deduction for June 2021 | 2,215.45 |
| 1407 | Arkansas Electric Coop., Inc. | 20214187; Bid #931, Electric Material | 357.64 |
| 1408 | Anixter, Inc. | 2021134; Transformer Pad Mount, Domino Pizza | 8,799.00 |
| 1409 | Anixter, Inc. | 20216278; Small Tools | 110.00 |
| 1410 | Brenntag Southwest Inc. | 20216301; Material and Supplies | 1,916.75 |
| 1411 | CINTAS Corporation | 20216293; Uniform Rental for May and June 2021 | 1,947.74 |
| 1412 | C & R Oil Co., Inc. | 20216299; Fuel | 4,330.31 |
| 1413 | Office Everything | 20216288; Shipping Fees | 42.84 |
| 1414 | Deere & Company Government Sales | 20214152; 2021 Gator Tractor w/Winch | 11,636.25 |
| 1415 | Enviro-Tec America | 20216303; SIR Reports, Cycle 7 | 45.00 |
| 1416 | P & K Equipment | 20216289; Equipment Maintenance, Manure Spreader | 61.89 |
| 1417 | Green Country Testing Inc. | 20216287; Testing | 405.00 |
| 1418 | H.G. Flake Co., Inc. | 20215215; Bid #933, Gas Material | 680.64 |
| 1419 | Haynes Equipment Company | 20213123; Equipment Maintenance, Cone Valve | 5,013.26 |
| 1420 | Isco Industries | 20215216; Bid #933, Gas Material | 2,475.00 |
| 1421 | Border States Industries, Inc. | 20215214; Bid #933, Gas Material | 16,882.70 |
| 1422 | Key Maintenance, Inc. | A0321061; Sanitary Sewer Interceptor Ext., Pmt #1 & #2 | 421,177.32 |
| 1423 | Koons Gas Measurement | 20216300; Gas Material | 2,208.00 |
| 1424 | Marketing Alliance | A0621147; Annual Secure Socket Layer Certificate | 50.00 |
| 1425 | Mike's Tire & Car Care | 20216302; Equipment Maintenance, Hoppy Trailer Tire | 109.56 |
| 1426 | Northern Safety Co., Inc. | 20216290; Rainwear and Safety Glasses | 553.21 |
| 1427 | Southern Cross Corporation | 20216258; Flamepack Calibration and Testing | 326.22 |
| 1428 | Sundance Office | A0621139; Notary Stamp, J. Morrison | 26.99 |
| 1429 | Tulsa Emergency Medical Center | A0621149; Pre-Employment Exams, Wilkerson, Mendivil, McKinney | 505.00 |
| 1430 | Core & Main | 20216277; Fire Hydrant, Kum-n-Go | 2,775.00 |
| 1431 | Core & Main | 20216279; Water Material | 38.00 |
| 1432 | Core & Main | 20216282; Hot Tap, Kum-n-Go | 750.00 |
| 1433 | Core & Main | 20216292; Water Material | 340.70 |
| 1434 | Walmart Capital One | 20216298; Warehouse Maintenance Supplies | 154.19 |
| 1435 | Absolute Technologies | A0621150; Wireless Laser Printer | 539.00 |
| 1436 | Ben Sherrer Law Office, P.C. | A0621146; Attorney Fees for June 2021 | 400.00 |
| 1437 | City of Pryor Creek | Worker's Compensation for May 2021 | 7,864.65 |
| 1438 | Fiber Interactive Technologies | Telephone Services for June 2021 | 166.83 |
| 1439 | Municipal Utility Board | Utility Service for June 2021 | 22,066.38 |
| 1440 | Municipal Utility Board | Petty Cash | 486.43 |
| 1441 | Technical Programming Services Inc. | A0621140; Bill and Message Print/Mailing, June 2021 | 3,404.54 |
| 1442 | DEQ-Administrative Services | A0621151; Annual Certification Fees for 2021 | 2,346.00 |
| | | TOTAL | <u>727,974.37</u> |

*** REGISTER TOTALS ***

| | | |
|--------------------------------|----|-----------|
| REGULAR CHECKS: | 9 | 8,668.25 |
| DIRECT DEPOSIT REGULAR CHECKS: | 43 | 64,226.77 |
| MANUAL CHECKS: | | |
| PRINTED MANUAL CHECKS: | | |
| DIRECT DEPOSIT MANUAL CHECKS: | | |
| VOIDED CHECKS: | | |
| NON CHECKS: | | |
| | | ----- |
| TOTAL CHECKS: | 52 | 72,895.02 |

*** NO ERRORS FOUND ***

** END OF REPORT **

PO # A0621-148

claim #

1396

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 6-10-21 TO 6-23-21

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Seri M. Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Garry Harris by Jmb
CHAIRMAN

CLAIMS AND CONTRACTS PENDING LIST ENDING JUNE 30, 2021

| PO # | BID # | COMPANY | REC'D BEFORE INV | GL # | AMOUNT OWED |
|------------|-------|--|------------------------|------------|----------------------|
| 20209-434 | | TEREX UTILITIES | N | 5160-30 | \$ 309,475.00 |
| 202010-479 | | ARKANSAS ELECTRIC | N | 5104-30 | \$ 1,452.50 |
| 20212-42 | | ARKANSAS ELECTRIC | N | 5104-30 | \$ 18,379.44 |
| 20214-177 | | BRIDGEWELL RESOURCES | N | 5104-30 | \$ 11,800.00 |
| 20214-188 | 931 | BORDER STATES | N | 5104-30 | \$ 1,044.00 |
| 20214-189 | 931 | DIVERSIFIED ELECTRIC | N | 5104-30 | \$ 5,296.50 |
| 20214-192 | 932 | CORE & MAIN | N | 5104-20 | \$ 19,774.75 |
| 20214-193 | 932 | UTILITY SUPPLY | N | 5104-20 | \$ 1,790.00 |
| 20215-214 | 933 | BORDER STATES | N | 5104-30 | \$ 998.80 |
| 20215-217 | 933 | RAINMAKER SALES | N | 5104-30 | \$ 1,667.48 |
| 20216-286 | | SOUTHERN CROSS | N | 5109-10 | \$ 595.04 |
| 20216-291 | | AMAZON | N | 5121-20-50 | \$ 144.95 |
| 20216-294 | | LOCKE SUPPLY CO | Y | 5104-10 | \$ 66.36 |
| | | | | 5104-20 | \$ 9.93 |
| | | | | 5104-30 | \$ 30.92 |
| | | | | 5104-40 | \$ 46.78 |
| | | | | 5105-10 | \$ 64.24 |
| | | | | 5105-30 | \$ 85.78 |
| | | | | 5136-70 | \$ 19.92 |
| 20216-295 | | O'REILLY AUTO PARTS | Y | 5104-20-50 | \$ 22.99 |
| | | | | 5106-30 | \$ 31.73 |
| 20216-296 | | PRYOR LUMBER | Y | 5104-20 | \$ 50.04 |
| | | | | 5104-30 | \$ 3.49 |
| | | | | 5104-40 | \$ 25.64 |
| | | | | 5104-50 | \$ 38.43 |
| | | | | 5105-20-50 | \$ 67.99 |
| | | | | 5131-30 | \$ 5.20 |
| 20216-297 | | TRACTOR SUPPLY CO | Y | 5105-30 | \$ 18.97 |
| | | | | SUBTOTAL: | \$ 373,006.87 |
| A1220-296 | | INFRASTRUCTURE SOLUTIONS GROUP Water System Imp./Hydraulic Analysis | N | 5113-20 | \$ 9,625.00 |
| A0321-061 | | KEY MAINTENANCE INC. Sanitary Sewer Interceptor Extension | Y | 5109-50 | \$ 378,502.68 |
| A0421-089 | | INFRASTRUCTURE SOLUTIONS GROUP Inspection Fee; Sanitary Sewer Interceptor Extension | N | 5109-50 | \$ 18,000.00 |
| A0621-127 | | FIBER INTERACTIVE TECHNOLOGIES Fiber Entry Connections and Testing | N | 5131-30 | \$ 22,745.00 |
| A0621-128 | | USDI (Utility Safety & Design, Inc.) USDI's 192.GIS Start-up Agreement, USDI 192.GIS Fee, and ESRI Licenses. | N | 5160-10 | \$ 12,850.00 |
| A0621-129 | | HOOD & ASSOCIATES CPAs, PC Fiscal Year Ending June 30, 2021 Audit | N | 5141-70 | \$ 4,250.00 |
| A0621-152 | | DEQ - ADMINISTRATIVE SERVICES A/R Annual 2021 Non-Industrial Discharge Permit | N | 5109-40 | \$ 8,500.00 |
| A0621-153 | | DEQ - ADMINISTRATIVE SERVICES A/R Annual 2021 Public Water Supply Permit | N | 5109-20 | \$ 460.00 |
| | | | | TOTAL | <u>\$ 827,939.55</u> |