



October 05, 2020

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, October 5, 2020, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts. Dr. Ken Rains was absent.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held September 21, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, and Harris Nay – none

The Board recognized Electric Foreman Travis Willis. Mr. Willis discussed the claims list presented in Mr. Crisp's absence.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #337 - #385 totaling \$873,039.97 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, and Harris Nay – none

The Board recognized the Honorable Mayor Larry Lees who reported on several economic developments for the City of Pryor Creek.

The Board recognized Mr. Steve Powell who updated the Board on items pertaining to the FY 2020 OPDES Compliance Evaluation Inspection (CEI) stating he and the Wastewater Treatment Plant Superintendent were devising a system to provide monthly averages for inspections in a timely and efficient manner.

Mr. Powell also discussed that once the contractor has been chosen, the street drainage improvement projects that affect several utility services at SE 14th Street/Fairland Street and NE 3rd Street/Eastmanor Circle could possibly take 30/45 days to complete.

The Board recognized Mr. Travis Willis who had nothing new to report or act on regarding Pandemic Influenza and COVID-19 Plan Policy.

Mr. Willis informed the Board there would be a transfer of funds from the Capital Improvement Fund to the General Fund; highlighting there hasn't been a need to transfer funds since May 2017.

The Board recognized Mrs. Hannah Moore who had no report.

A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Willis who reported on Bid #928; Electrical Department Material. He noted that Stuart C. Irby had too many discrepancies with lead-time and quantity issues, therefore there was no bid accepted from them. He recommended the Best Low Combination bid in the amount of \$110,913.27.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to approve Bid #928; Electric Department Material Best Low Combination in the amount of \$110,913.27. MOTION CARRIED. Ayes – Mitchell, Roberts, Sixkiller and Harris Nay – none

Mr. Willis reported on Bid #929; Water/Sanitary Sewer Department Material. He recommended the Best Low Combination bid in the amount of \$28,775.22.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Bid #929; Water/Sanitary Sewer Department Material Best Low Combination bid in the amount of \$28,775.22. MOTION CARRIED. Ayes – Roberts, Sixkiller, Mitchell and Harris Nay – none

Mr. Willis reported on Bid #930; Natural Gas Department Material. He recommended the Best Low Combination bid in the amount of \$23,312.57.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Bid #930; Natural Gas Department Material Best Low Combination bid in the amount of \$23,312.57 MOTION CARRIED. Ayes – Sixkiller, Mitchell, Roberts and Harris Nay – none

There was no unfinished business to report.

There was no new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to adjourn at 6:13 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
386	Payroll	A1020249; Payroll Ending October 14, 2020	68,638.68
387	BOC-Pryor	FICA-\$12,071.38; Med-\$2,823.10; Federal \$8,526.80	23,421.28
388	Oklahoma Tax Commission	SWH; Payroll Ending October 14, 2020	3,438.00
389	Oklahoma Centralized Support Registry	Payroll Ending October 14, 2020	1,467.77
390	Accurate Environmental, LLC	A1020244; Lead & Copper Drinking Water Test	1,005.00
391	B & B Meter Service	20209450; Material and Supplies	9,225.00
392	BlueMark Energy, LLC	Purchased Gas; September 2020	17,767.01
393	Blue Tarp Credit Service dba Northern Tool & Equip	202010464; Small Tools, Submersible Pump	1,097.48
394	Chouteau Lime Co.	202010466; Equipment Maintenance and Supplies	1,034.05
395	CINTAS	202010493; Uniform Rental Service for September 2020	1,148.20
396	Cintas First Aid & Safety Supplies	20209452; First Aid Supplies	289.83
397	Clark's Upholstery	202010495; Vehicle Maintenance, Truck #23	350.00
398	Clifford Power	202010483; Equipment Maintenance, Southridge Lift Station	58.87
399	Finley Engineering Company, Inc.	A1020245; Engineering Fees	118.50
400	Praxair Distribution, Inc.	202010496; Material and Supplies	91.36
401	Grainger	20209460; Small Tools, Web Sling	105.58
402	P & K Equipment	202010465; Small Tool, Lawn Mower Blade	137.26
403	Green Country Testing	202010469; Testing	660.00
404	JL Matthews Co., Inc.	202010489; Small Tool, Guy Wire Dispenser	169.58
405	Koons Gas Measurement (KGM)	202010484; Material and Supplies	2,125.00
406	Love, Beal & Nixon, P.C.	A1020-249; Garnishment, C. Grass	229.83
407	Mac's Hydraulic Jack Service, Inc.	202010498; Equipment Maintenance, Tamper	714.21
408	Masters Heating/Cooling Inc.	202010467; Gas Valve Replacement, Lil' Caesars	250.00
409	Mike's Tire and Car Care	202010492; Vehicle Maintenance, Trucks #5 and #10	461.74
410	O'Reilly Automotive, Inc.	202010485; Vehicle Maintenance and Supplies	225.79
411	Pryor Automotive Supply	202010487; Equipment and Vehicle Maintenance	780.21
412	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fees for September 2020	97,197.51
413	Pryor Lumber Co., Inc.	202010491; Material and Small Tools	514.46
414	Sherwin-Williams	202010497; Paint	40.92
415	Sundance Office	202010463; Warehouse Office and Paper Supplies	422.44
416	Tulsa Emergency Medical Center Inc.	A1020246; Pre-Employment Exams and BAT Testing	612.00
417	Premier Truck Group	202010468; Vehicle Maintenance, Dump Truck	394.97
418	Tractor Supply Credit Plan	202010490; Material and Supplies	279.21
419	USA BlueBook	20209456; Small Tools, Flow Tester and Flow Gauge	123.14
420	City of Pryor Creek	Occupational Fee for September 2020	3,168.71
421	City of Pryor Creek	A0820197; Allocation Payment #3	64,600.00
422	Municipal Utility Board	Solid Waste Billing Fees for September 2020	6,337.42
423	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for September 2020	254.93
424	VISA Control Account	A1020243; Miscellaneous	567.58
425	Martin, Cheryl	A1020248; Service Call Reimbursement on Gas Meter	70.00
426	Collins, Clarence or Jeanna	A1020247; Reimbursement for Sewer Replacement Fee	300.00
427	Oklahoma Natural Gas Company	Gas Transportation Fees for September 2020	6,040.12
TOTAL			\$ 315,933.64

*** REGISTER TOTALS ***

REGULAR CHECKS:	12	15,248.66
DIRECT DEPOSIT REGULAR CHECKS:	38	53,390.02
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	50	68,638.68

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 10-1-2020 TO 10-14-2020

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Jared Crisp
GENERAL MANAGER
APPROVED: Garry Harris by HH
CHAIRMAN

PO# A1020-249

CLAIM# 0386