



December 2, 2019

The Municipal Utility Board met in a Regular Session at 7:00 p.m. on Monday, December 2, 2019, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Ken Rains, and Mr. Mark Roberts. Dr. Art Sixkiller was absent.

Guest attending were: Mr. Gary Pruett, Mr. Kurt Schultz, and Honorable Mayor Lees.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held November 18, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Harris Nay – none

A motion was made by Ms. Mitchell and seconded by Dr. Rains to approve Claims #571 - #629 totaling \$322,447.69 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Honorable Mayor Lees who updated the Board on the Homeland Property Project and the Economic Development Trust Authority. The Mayor also commended the Municipal Utility Board and Staff for assisting the City of Pryor Creek Street and Park Departments on several projects.

The Board recognized Mr. Kurt Schultz of Courtside Benefits, LLC who discussed the current employee health insurance coverage and the January 1, 2020 renewal options. Mr. Schultz reported the January 1, 2020 renewal for Dental, Vision, and Life had no changes except to change the October 1 renewal to a calendar year renewal and open enrollment in conjunction with the group medical, long-term disability, and AFLAC plans.

Mr. Jared Crisp presented a cost analysis of the different group medical options and payroll deduction scenarios necessary to remain under the threshold approved in the 2020 Budget for health insurance. The Municipal Utility Board could renew our current Blue Cross and Blue Shield plans, pay the slight annual increase, and still remain under the threshold approved in the 2020 Budget for health insurance. Therefore, Mr. Crisp recommended the Board renew the Blue Cross Blue Shield current PPO plans G723OPT (Basic) and P710PFR (Buy-Up) with MUB continuing to pay 100 percent (100%) of the Basic Employee premium and the employee payroll deductions for Buy-Up and Dependent coverages to remain the same for Calendar Year 2020.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to renew the Blue Cross Blue Shield current PPO plans G723OPT (Basic) and P710PFR (Buy-Up) as presented by Mr. Kurt Schultz with the Municipal Utility Board continuing to pay 100 percent (100%) of the Basic Employee premium and the slight annual increase which would allow the employee payroll deductions for buy-up and dependent coverages to remain the same for Calendar Year 2020. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, and Harris Nay – none

The Board recognized Mr. Jared Crisp who reported Mr. Steve Powell had a scheduling conflict that prevented his attendance. Mr. Crisp updated the Board on the Westside Water Project and bore under State Highway 20. He also updated the Board on the study to replace the guide rails for the pumps at the 9th Street Lift Station.

Mr. Crisp presented correspondence received on December 2, 2019 from the MidAmerica Industrial Park General Manager, Mr. Larry Williams, stating he would recommend the water rates remain the same for the period of January 1, 2020 to June 30, 2020 during Board of Trustees meeting to be held on Tuesday, December 10, 2019. Mr. Crisp will be attending the customer rate hearing set for 3:00 p.m. on Friday, December 6, 2019 at the administrative offices of the MidAmerica Industrial Park.

Mr. Crisp gave a progress report on the distributed generation customer agreement and also the annexation of “The District” and a revision to their Memorandum of Understanding. He also reported on the Electric Department’s cooperative installation of Downtown Christmas decorations, Main Street Banners, and LED lighting on the Whitaker Park walking trail.

The Board recognized Mrs. Teri Hill who expressed gratitude to the Board for the camaraderie opportunity with an excellent employee appreciation dinner and jacket presentation at the Will Rogers Downs banquet room on November 23, 2019.

A written Department Foreman’s Report was presented with no additional comments.

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Rains to adjourn at 7:38 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
630	Payroll	A1219319; Payroll Ending December 11, 2019	71,508.79
631	RCB-Pryor	FICA-\$12,290.92 Med-\$2,874.56; Federal \$8,063.66	23,229.14
632	Oklahoma Tax Commission	SWH; Payroll Ending December 11, 2019	3,494.00
633	Oklahoma Centralized Support Registry	Payroll Ending December 11, 2019	893.03
634	AFLAC	Payroll Deduction for December 2019	2,321.40
635	SPMR, LLC	A1219324; SPMR Annual Support and License Fees	12,249.60
636	Accurate Environmental, LLC	A1219320; Water Samples	125.00
637	B & B Meter Service	201912575; Material and Supplies	3,568.00
638	CDW Government	201912557; Material and Supplies	42.66
639	CINTAS Corporation 063	201912568; Uniform Rental for November 2019	628.68
640	C & R Oil Co., Inc.	201912567; Fuel	1,794.00
641	C & H Sales and Service Co. Inc.	201911538; Transformer Oil Testing	1,685.00
642	Element Materials Technology Broken Arrow, LLC	201912571; Weld Test, T. Berka and S. Steffey	587.24
643	Enviro-Tec America	201912559; SIR Reports, Cycle 13	75.00
644	Flowers by Teddie Rae	A1219312; Memorial Wreath, J. Adams	69.95
645	Grand River Dam Authority	Purchased Electric for November 2019	318,540.97
646	Green Country Testing, Inc.	201912572; Testing	495.00
647	Hamill Metals	201911556; Weld Test Pipe	98.00
648	Heath Consultants Incorporated	201911512; Gas Surveyor Tested and Calibrated	626.82
649	Airgas USA, LLC	201911549; Shop Supplies and Cylinder Rental	334.37
650	Border States Industries Inc.	201911515; Bid #922, Electric Material	3,843.90
651	Border States Industries Inc.	201911537; Bid #923, Electric Material	5,707.20
652	Locke Supply Co.	201912561; Material and Small Tools	145.23
653	Love, Beal & Nixon, P.C.	A0819221; Garnishment Payment #8, C. Grass	210.55
654	Mike's Tire & Car Care	201912560; Tires, Trucks #3 and #4	445.71
655	Mike's Tire & Car Care	201912573; Tires and Maintenance, Truck #15	653.01
656	OCT Equipment	201911555; Equipment Maintenance, CASE Backhoe	26.59
657	O'Reilly Auto Parts Inc.	201912564; Equipment and Vehicle Maintenance	460.10
658	Oklahoma Gas Association	A1219317; OGA Annual Dues for CY2019	200.00
659	Oklahoma Ordnance Works Authority	Purchased Water for November 2019	57,516.77
660	Pryor Automotive Supply	201912566; Vehicle Maintenance and Supplies	159.52
661	Pryor Stone Inc.	201911554; Stockpile Rock	611.57
662	Pryor Stone Inc.	201912574; Rock	1,228.90
663	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fees for November 2019	90,916.75
664	Pryor Lumber Co., Inc.	201912565; Material and Supplies	314.47
665	Mayes County RWD #4	WWTP Water Service for November 2019	19.00
666	Sadler Paper Company	A1219315; Paper Towels	52.56
667	Smalley, Josh	A1219321; Weld Training, T. Berka and S. Steffey	400.00
668	Stuart C. Irby Co.	201911516; Bid #922, Electric Material	3,652.60
669	Sundance Office	A1219318; Office Supplies	30.52
670	Techline Inc.	20195234; CCP, Bid #920, Electric Material	33,529.00
671	Tulsa Emergency Medical Center Inc. - 0010	A1219325; Accident Testing, B. Childers	65.00
672	Tractor Supply Credit Plan	201912569; Supplies and Small Tools	1,170.66
673	UPS Store 3013	201912563; Shipping Fees	62.34
674	Wallpaper & More / The Gallery	A1219309; Picture Framing of Frank Settle	82.80
675	Warren Cat	201911550; Equipment Maintenance, CAT Backhoe	728.01
676	Core & Main	201910472; Bid #921, Gas Material	474.98
677	Wal-Mart Community/ SYNCB	201912562; iPad Cover, R. Eichelberger	14.44
678	White Star Machinery	201911551; Small Tool, Concrete Saw for Truck #5	970.00
679	Absolute Technologies	A1219322; Office 2016 for Tablet and Network Adaptor	117.98
680	Ben Sherrer Law Office, P.C.	A1219313; Attorney Fees for November 2019	580.00
681	City of Pryor Creek	Occupational Fee for November 2019	2,962.00
682	City of Pryor Creek	A0719172; Payroll Ending November 29, 2019	594.23
683	City of Pryor Creek	Workman's Comp for October 2019	9,857.64
684	City of Pryor Creek	A0819210; Allocation to City, Payment #5	64,600.00
685	Kolker & Kolker	A1219311; Consultant Fee for Final Auditor Entry Review	380.00
686	Municipal Utility Board	Solid Waste Billing Fees for November 2019	5,923.99
687	OKDHS-LIHEAP Unit	A1219323; DHS Refunds for ACH non-customer payments	399.49
688	U. S. Postal Service	A1219310; Post Office Box 249 Annual Box Fee	274.00
689	Pryor Printing Inc.	A1219314; Door Hangers (2,000 total)	260.00
690	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for November 2019	138.07
691	Hood & Associates CPAs, PC	A0619140; CCP, Fiscal Year Ending June 30, 2019 Audit	4,250.00
692	VISA Control Account	A1219316; Coats, M. Lincoln and C. Samples	300.66
693	BlueMark Energy, LLC	Purchased Gas for November 2019	110,124.77
TOTAL			\$ 846,821.66

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 12/13/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:	13	14,395.18
DIRECT DEPOSIT REGULAR CHECKS:	41	57,113.61
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	54	71,508.79

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 11-28-19 TO 12-11-19

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Harry Harris by (Jmh)
CHAIRMAN

PO # A1219 - 319

claim

0630