



August 19, 2019

The Municipal Utility Board met in a Regular Session at 7:00 p.m. on Monday, August 19, 2019, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Ms. Lorri Mitchell, and Mr. Mark Roberts.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held August 5, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Sixkiller. Chairman Harris abstained and counts as no vote.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #141 - #200 totaling \$993,998.80 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris. Nay – none.

The Board recognized Mayor Lees who reported the Flood Plain Management Grant and the Pryor Economic Development Trust Authority was included in the City Budget which would be presented during the August 20, 2019 Council Meeting.

The Board recognized Mr. Steve Powell who reported Cross-Bo Construction should complete clean-up by the end of the week at the 49th Street and Oakwood Drive Water and Gas Boring Project construction site.

Mr. Powell gave a progress report on the Westside Water Line Project near Strawhun Road. He also reported ODEQ (Oklahoma Department of Environment Quality) approved the request for monitoring frequency reduction for biomonitoring and toxicity-based ammonia at the Wastewater Treatment Facility which should cut the cost of those tests in half.

Mr. Powell reported the Engineering Study of the Wastewater Treatment Facility was sixty (60%) percent complete and he would be reviewing the Study with Superintendent Mike Peters and Assistant Superintendent Chuck Bley to discuss the sludge capability and volume handling or reduction before finalizing the Study for review with the General Manager and Board.

Mr. Powell reported Cook Consulting, LLC, should start the Baffle Walls installation at the Wastewater Treatment Facility by the end of the week.

The Board recognized Mr. Jared Crisp who discussed and recommended the Board approve the annual renewal of the

General/Auto Liability Insurance Coverage, effective September 18, 2019 and expiring September 18, 2020, with the Oklahoma Municipal Assurance Group (OMAG) at a reduced cost of \$27,771.00.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the annual renewal of the General/Auto Liability Insurance Coverage, effective September 18, 2019 and expiring September 18, 2020, with the Oklahoma Municipal Assurance Group (OMAG) at a cost of \$27,771.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp discussed and recommended the Board allow Mrs. Teri Hill to attend a two (2) day Microsoft Excel Basics and Beyond the Basics seminar training at the Hilton Garden Inn in Tulsa, Oklahoma on October 24-25, 2019 at a cost not to exceed \$350.00.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to allow Mrs. Teri Hill to attend a two (2) day Microsoft Excel Basics and Beyond the Basics seminar training at the Hilton Garden Inn in Tulsa, Oklahoma on October 24-25, 2019 at a cost not to exceed \$350.00. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Rains, and Harris Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report. Mr. Crisp reported he received a Memorandum of Understanding from Grand River Dam Authority and would be giving it to Mr. Sherrer for review and legal opinion.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 7:30 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

September 3, 2019

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
201	Payroll	A0819222; Payroll Ending August 21, 2019	72,986.41
202	RCB Bank-Pryor	FICA-\$12,633.88; MED-\$2,954.68; FED-\$8,205.60	23,794.16
203	Oklahoma Tax Commission	SWH Payroll Ending August 21, 2019	3,547.00
204	Oklahoma Centralized Support Registry	Payroll Deduction Ending August 21, 2019	893.03
205	Principal Financial Group	Payroll Deduction for 457 Ret. Savings; August 2019	14,188.68
206	Principal Financial Group	Payroll Deduction for 457 Loan Repayment; August 2019	1,266.94
207	Principal Financial Group	MPP Retirement Contribution for August 2019	22,001.02
208	Oklahoma State Tax Commission	August 2018 Actual/ September 2019 Estimated Sales Tax	55,648.14
209	Arkansas Electric Coop., Inc.	20195232; CCP, Bid #920, Electric Material	1,563.82
210	Accurate Environmental, LLC	A0819223; Water Samples	250.00
211	Blue Cross Blue Shield of Oklahoma	Group Medical Coverage for September 2019	46,478.10
212	Brenntag Southwest, Inc.	20198378; Equipment Maintenance and Replacement	3,141.47
213	Brenntag Southwest, Inc.	20198391; Material & Supplies	1,084.78
214	C & R Oil Co., Inc.	20198384; Fuel	2,075.40
215	Office Everything of Pryor	20198390; Shipping Fee, Traffic Lights	46.25
216	Wesco Distribution Inc.	20197349; Material & Supplies	669.80
217	Delta Dental of Oklahoma	Group Dental Coverage for September 2019	3,209.82
218	Enviro-Tec America	20198379; SIR Reports, Cycle 9	75.00
219	Farwest Line Specialties, LLC	20198386; Small Tools, Electric Department	222.85
220	Fastenal Company	20198381; Material & Supplies	43.59
221	Void	Void	Void
222	G & M Auto and Wrecker Service	20198397; Vehicle Maintenance, Truck #4 & #18	94.76
223	ABS Communications Inc.	A0819224; Microsoft Surface Pro 6 Screen Protector	299.94
224	Chris Gonthier d/b/a Meaux Down Lawncare	20198394; Mowing Service through August 15, 2019	560.00
225	P & K Equipment	20198371; Equipment Maintenance	51.18
226	Green Country Testing Inc.	20198383; Testing	370.00
227	Haynes Equipment	20198363; Communicator, Filter #1 Cone Valve	382.73
228	Koons Gas Measurement (KGM)	20198382; Material & Supplies	3,885.57
229	Locke Supply Co.	20198396; Material & Small Tools	295.83
230	Mike's Tire & Car Care	20198393; Vehicle Maintenance	40.29
231	Mike's Tire & Car Care	20198389; Equipment Maintenance, Backhoe Tire	162.88
232	Pryor Learning Solutions, Inc.	A0819219; Excel Seminar Registration, T. Hill	128.00
233	Pryor Stone	20198395; Rock	750.58
234	Mayes County RWD #4	WWTP Water Service for August 2019	19.00
235	Sundance Office	A0819220; Office Supplies & Calculator for T. Hill	294.52
236	The Paper	A0819230; Publishing Legal Notice, Surplus Sealed Bids	121.85
237	U S Cellular	Cellular Service for August 2019	939.56
238	Core & Main	20198369; Hot Tap Labor Fee	400.00
239	Core & Main	20198380; WWTP Drying Beds	183.56
240	Core & Main	20198377; Material & Supplies	270.00
241	Walmart Community/SYNCB	20198385; Warehouse Supplies	236.96
242	Absolute Technologies	A0819225; WWTP Equipment Maintenance	145.94
243	Ben Sherrer Law Office, P.C.	A0819229; Attorney Fees for August 2019	620.00
244	Mutual of Omaha Payment Process Center	Group AD&D Coverage for September 2019	842.22
245	Advantage Testing	A0819228; Accident Testing, J. Martin	65.00
246	City of Pryor Creek	A0719172; Cleaning Service; Payroll Ending August 23, 2019	576.92
247	Fiber Interactive Technologies	Telephone Service for August 2019	166.83
248	Dearborn National Life Insurance Company	Group LTD Coverage for September 2019	1,223.17
249	Municipal Utility Board	Petty Cash	586.70
250	Municipal Utility Board	Utility Services for August 2019	15,780.19
251	OMAG	A0819218; General Liability and Auto Annual Renewal	27,771.00
252	Technical Programming Services Inc.	A0819227; Bill/Late Message Print & Mailing, August 2019	3,409.26
253	Vision Service Plan	Payroll Deduction for September 2019	554.32
TOTAL			314,415.02

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 8/23/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:	14	15,291.07
DIRECT DEPOSIT REGULAR CHECKS:	42	57,695.34
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	56	72,986.41

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 8-8-19 TO 8-21-19

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Jared Crisp
GENERAL MANAGER

APPROVED: Garry Harris by HH
CHAIRMAN

CLAIM# 0201

PO# A0819-222