



August 5, 2019

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, 5 August 2019, with Vice-Chairman Roberts presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Mark Roberts, Dr. Ken Rains, Ms. Lorri Mitchell, and Dr. Art Sixkiller. Mr. Garry Harris was absent.

Mr. Crisp reported a \$592.02 increase on line item #21 of Electric Material Bid #920 because 286 additional feet of 1/0 UG Primary Neutral was received making \$152,040.29 the new total for Electric Material Bid #920.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to accept the \$592.02 increase to Bid #920 totaling \$152,040.29 and approve the minutes of the Regular Meeting held July 15, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, and Sixkiller. Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #64 - #140 totaling \$432,693.15 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Sixkiller, Roberts. Nay – none

Vice-Chairman Roberts recognized guests Ms. Autumn Graybill and Mayor Larry Lees. Mayor Lees reported that the city is working on an economic development team that will meet in the coming weeks. He also stated that he was pleased with the tree trimming work the Street and MUB crews are doing.

Mr. Powell reported on the Wastewater Treatment Plant. The first item he discussed was the baffle wall installation has slowed and should commence the week of August 19th. He said this item should be the last item for the ODEQ Violation punch-list. The next item he reported on was the masterplan for the Wastewater Treatment Plant expansion and upgrade. Engineers and the plant operators have met and the report is being prepared. He further added the plan is to expand and upgrade in phases for cost effectiveness and to address the most important needs first.

Mr. Powell reported the 49th Street and Oakwood Road bores are almost done. The right-of-way has fiber in the way and this issue will require a change order. He also reported the Westside Waterline Fire Suppression Loop near the old Elks Lodge & Pryor Lumber Yard is in the works. This project will extend fire suppression west of the city and help to enhance the water pressure and water freshness. Finally, Mr. Powell reported he is working to gather easements from the residents on North 4323 Road to extend water and gas service.

Mr. Crisp discussed allowing (3) employees to attend the Oklahoma Municipal League Conference at the Cox Business Center in Tulsa, Oklahoma on September 17-19, 2019 not to exceed \$2,200.00.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to approve Mr. Jared Crisp, Ms. Teri Hill, and Ms. Jan Early to attend the Oklahoma Municipal League Conference at the Cox Business Center in Tulsa, Oklahoma on September 17-19, 2019 not to exceed \$2,200.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Roberts, and Mitchell. Nay – none

Mr. Crisp discussed allowing (1) employee to attend the OGITA (Oklahoma Government Information Technology Association) Technology and Education Conference in Enid, Oklahoma on September 11-13, 2019 not to exceed \$250.00.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to approve Mr. Ryan Stout to attend the OGITA (Oklahoma Government Information Technology Association) Technology and Education Conference in Enid, Oklahoma on September 11-13, 2019 not to exceed \$250.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, and Rains. Nay – none

Mr. Crisp discussed declaring the following equipment surplus:

- I. 1999 International Cab/Chassis Dump Truck
- II. 1987 Vermeer Trencher with trailer
- III. Walker Mower with 52" Rear Discharge/Mulcher
- IV. 2002 Bobcat 334 Excavator
- V. 2001 F550 Ford Chassis with Altec 1537-G Telescoping/Articulating Aerial Device.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve declaring the following equipment surplus:

- I. 1999 International Cab/Chassis Dump Truck
- II. 1987 Vermeer Trencher with trailer
- III. Walker Mower with 52" Rear Discharge/Mulcher
- IV. 2002 Bobcat 334 Excavator
- V. 2001 F550 Ford Chassis with Altec 1537-G Telescoping/Articulating Aerial Device.

MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller. Nay – none

Mr. Crisp reported for Ms. Hill who was not present. He informed the Board that the staff would no longer process a live check that required a claim and signature from the Board for savings/checking deposits for employees. Direct deposit will begin on payroll ending August 7, 2019 for this process.

A written Department Foreman's Report was presented and Mr. Crisp explained the report further with a presentation.

There was no unfinished or new business.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to adjourn at 7:53 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, and Sixkiller. Nay – none



Chairman



Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
141	Payroll	A0819208; Payroll Ending August 7, 2019	66,850.14
142	RCB-Pryor	FICA-\$11,718.38; Med-\$2,740.56; Federal \$7,972.57	22,431.51
143	Oklahoma Tax Commission	SWH; Payroll Ending August 7, 2019	3,191.00
144	Oklahoma Centralized Support Registry	Payroll Ending August 7, 2019	893.03
145	AFLAC	Payroll Deduction for August 2019	2,321.40
146	AutoZone Inc.	20198375; Vehicle Maintenance	20.38
147	BlueMark Energy, LLC	Purchased Gas for July 2019	14,796.85
148	CBI Wholesale Electric, LLC	20198356; Warehouse Network Upgrade	195.02
149	CINTAS Corporation 063	20198366; Uniform Rental for July 2019	945.00
150	CINTAS First Aid & Safety	A0819206; First Aid Kit Supplies, August 2019	71.80
151	CINTAS First Aid & Safety	20198362; First Aid Supplies, August 2019	89.83
152	C & R Oil Co., Inc.	20198373; Fuel	2,065.60
153	Cross-Bo Construction	A0519128; CCP, 49th Street Bore Project, Final Payment	26,216.00
154	Cross-Bo Construction	A0819217; 49th Street Bore Change Order, Payment #1	6,084.95
155	Delta Dental of Oklahoma	Group Dental Coverage for August 2019	2,959.80
156	Fastenal Company	20198360; Material & Supplies	120.31
157	Flowers by Teddie Rae	A0819207; Memorial, J. Stout	55.00
158	ABS Communications Corporate	20197309; Phone Mount/Charge Kit, K. Smith	59.99
159	ABS Communications Corporate	A0819212; Phone Protection, R. Stout	99.98
160	Grand River Dam Authority	Purchased Electric for July 2019	597,571.98
161	P & K Equipment	20198357; Material & Supplies for Tree Crew	79.54
162	Green Country Testing, Inc.	20198372; Testing	395.00
163	Airgas USA, LLC	20197336; Material & Garage Supplies	141.10
164	Airgas USA, LLC	20198374; Monthly Cylinder Rental	57.14
165	Lakeland Office Systems	A0819216; Quarterly Office Copies (Total 36,946)	614.43
166	Marketing Alliance	A0819204; Website Update & Restore Back-up	46.20
167	Mike's Tire & Car Care	20198364; Vehicle Maintenance, Truck #6	69.85
168	Infrastructure Solutions Group, LLC	A0918213; CCP, Study of WWTP Facility	8,000.00
169	Infrastructure Solutions Group, LLC	A0819215; Response to ODEQ Discharge Violation	125.00
170	Infrastructure Solutions Group, LLC	A0819215; General Engineer Services for July 2019	295.00
171	Northern Safety & Industrial	20197346; Safety Equipment	336.28
172	O'Reilly Auto Parts	20198358; Vehicle Maintenance and Supplies	394.19
173	Poly Pro Inc.	20198370; Equipment Maintenance, 2-inch fusing iron	48.01
174	Pryor Automotive Supply	20198359; Equipment and Vehicle Maintenance	288.31
175	Pryor Stone	20197343; Rock	1,571.77
176	Pryor Stone	20198376; Sand	20.16
177	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fees for July 2019	90,971.54
178	Pryor Lumber Co., Inc.	20198361; Material & Small Tools	253.01
179	Ranchers Pipe & Steel Corp.	A0619158; CCP; Construction of WWTP Gate and Opener	11,387.37
180	Southern Cross Corporation	20195208; CCP, Flamepack calibration & repair	496.94
181	Tulsa Emergency Medical Center Inc.	A0819209; Accident Testing, T. Whitenack	102.00
182	Tractor Supply Credit Plan	20198367; Material & Small Tools	868.03
183	Core & Main LP	20198350; Material & Supplies	582.45
184	Core & Main LP	20197340; Material & Supplies	262.00
185	Core & Main LP	20198365; Material & Supplies	129.09
186	Core & Main LP	20198368; Equipment Maintenance, WWTP Water Valves	79.59
187	Clark Equipment Co. d/b/a Bobcat Co.	20195198; CCP, Bobcat Compact Excavator	36,149.70
188	Absolute Technologies	A0819214; Warehouse Network Upgrade	67.96
189	City of Pryor Creek	Occupational Fee for July 2019	2,963.85
190	City of Pryor Creek	A0719172; Cleaning Service through July 26, 2019	576.92
191	City of Pryor Creek	A0719172; Cleaning Service through August 9, 2019	576.92
192	City of Pryor Creek	Workman's Comp for June 2019	9,397.88
193	City of Pryor Creek	A0819210; Allocation to City, Payment #1	64,600.00
194	Kolker & Kolker, Inc.	A0819203; Consultant fee, FY2018-2019 Audit Preparation	745.00
195	Municipal Utility Board	Solid Waste Billing Fees for July 2019	5,927.71
196	Pryor Printing Inc.	A0819205; 14 Miscellaneous Receipt Record Books	324.00
197	Technical Programming Services Inc.	A0719173; Cycle III Bill Print/Mailing for July 2019	1,362.43
198	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for July 2019	104.93
199	VISA Control Account	A0819213; Draft Chair, Cell Phone, and FR Clothing	507.95
200	Oklahoma Natural Gas Company	Transportation Fees for July 2019	6,039.98
TOTAL			<u>\$ 993,998.80</u>

AYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 8/09/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:	13	13,959.93
DIRECT DEPOSIT REGULAR CHECKS:	40	52,890.21
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	53	66,850.14

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 7-25-19 TO 8-7-19

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: James Crisp by Jm
GENERAL MANAGER

APPROVED: Gregg Wheeler by Jm
CHAIRMAN

P.O. # A0819-208

Claim # 0141