



July 15, 2019

The Municipal Utility Board met in a Regular Session at 7:00 p.m. on Monday, July 15, 2019, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Mr. Mark Roberts, and Dr. Art Sixkiller.

A motion was made by Dr. Rains and seconded by Mr. Mitchell to approve the minutes of the Regular Meeting held June 28, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, Sixkiller, and Harris.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1 - #63 totaling \$1,011,993.70 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris. Nay – none.

Guest attending with no comments were Ms. Autumn Graybill and Mr. Terry Aylward.

The Board recognized Mayor Lees who reported on the intention to present a Planned Development Annexation of the commercial portion of the Mid-America Development Site (The District) into the Corporate City Limits of Pryor Creek during the August 27, 2019 Board Meeting for the Mid-America Industrial Park.

Mr. Jared Crisp requested Mayor Lees report on the July 16, 2019 City Council Agenda Item 4a negotiation process (authorizing Mayor to sign Real Estate Purchase Agreement with HAC, Inc. for purchase of property at 504 E. Graham Avenue, Pryor, Oklahoma, in the amount of \$400,000.00 for the purpose of Police / Fire Emergency Services).

The Board recognized Mr. Steve Powell who reported the Kum & Go project recently changed from a ten percent (10%) chance of completion to a ninety percent (90%) chance of completion when the revised site plan addressing the wetland requirements were approved last week by the US Army Corps of Engineers.

Mr. Powell also reported Cross-Bo Construction will begin construction July 16, 2019 to make bores on the 49<sup>th</sup> Street and Oakwood Drive Water and Gas Boring Project and should still finish before August 20, 2019.

Mr. Powell reported Cook Consulting, LLC, built the Baffle Walls in Fort Gibson, Oklahoma and will transport them to the Wastewater Treatment Plant for installation after the Staff is no longer on double decant and can clean the Chlorine Basin.

Mr. Powell reported he will be on vacation July 17-24, 2019 but expects to have a response on the request to reduce testing at the Wastewater Treatment Plant from four (4) times annually to two (2) times annually from the Oklahoma Department of Environmental Quality Office when he returns.

Mr. Jared Crisp reported the chlorine basin was washed and cleaned last week by the treatment plant staff and recommended Mr. Powell talk with Mr. Mike Peters, WWTP Superintendent, before he leaves on vacation.

Mr. Crisp also reported Mr. Powell will be working with Mr. Kenny Smith, Water Department Foreman, on enhancements to an existing waterline located near Strawhun Road.

The Board recognized Mr. Jared Crisp who discussed and recommended the Board allow four (4) employees to attend the Oklahoma Gas Association 2019 Annual Conference on August 26-28, 2019, at the Embassy Suites Hotel and Conference Center in Norman, Oklahoma at a cost not to exceed \$2,000.00.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to allow Mr. Roger Eichelberger, Mr. Travis Whitenack, Mrs. Jennifer Adams, and Mr. Jared Crisp to attend the Oklahoma Gas Association 2019 Annual Conference on August 26-28, 2019, at the Embassy Suites Hotel and Conference Center in Norman, Oklahoma at a cost not to exceed \$2,000.00. MOTION CARRIED. Votes cast as follows: Mitchell, Rains, Roberts, Sixkiller, and Harris    Nay – none

Mr. Crisp discussed the City Council's approval of the MUB requested Inside City Limit Water Rate and recommended the Board increase the Inside City Limit Water Rate from \$8.88 minimum and first 2,000 gallons to \$9.00 minimum and first 2,000 gallons. From \$4.44 per 1,000 gallons on all additional usage to \$4.50 per 1,000 gallons on all additional usage. Effective August 2019 Billing due September 1, 2019.

A motion was made by Dr. Rains and seconded by Mr. Roberts to increase the Inside City Limit Water Rate to \$9.00 minimum and first 2,000 gallons. \$4.50 per 1,000 gallons on all additional usage. Effective August 2019 Billing due September 1, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris    Nay – none

Mr. Crisp discussed and recommended the Board increase the Outside City Limit Water Rate from \$9.38 minimum and first 1,000 gallons to \$9.50 minimum and first 1,000 gallons. From \$4.69 per 1,000 gallons on all additional usage to \$4.75 per 1,000 gallons on all additional usage. Effective August 2019 Billing due September 1, 2019.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to increase the Outside City Limit Water Rate to \$9.50

minimum and first 1,000 gallons. \$4.75 per 1,000 gallons on all additional usage. Effective August 2019 Billing due September 1, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Rains, and Harris Nay – none

Mr. Crisp discussed and recommended the Board increase the Industrial Water Rate from \$2.20 minimum and first 1,000 gallons to \$2.25 minimum and first 1,000 gallons. From \$2.20 per 1,000 gallons on all additional usage to \$2.25 per 1,000 gallons on all additional usage. Effective August 2019 Billing due September 1, 2019.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to increase the Industrial Water Rate to \$2.25 minimum and first 1,000 gallons. \$2.25 per 1,000 gallons on all additional usage. Effective August 2019 Billing due September 1, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Rains, Roberts, and Harris Nay – none

Mr. Crisp discussed the \$0.29 reduction in the twelve (12) month lock-in wholesale natural gas price with BlueMark Energy beginning July 1, 2019 and recommended the Board decrease the Inside City Limit Natural Gas Rate from \$6.466 minimum and first 1,000 cubic feet (MCF) to \$6.176 minimum and first 1,000 cubic feet (MCF). From \$6.466 per 1,000 cubic feet (MCF) on all additional usage to \$6.176 per 1,000 cubic feet (MCF) on all additional usage. Effective August 2019 Billing due September 1, 2019.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to decrease the Inside City Limit Natural Gas Rate to \$6.176 minimum and first 1,000 cubic feet (MCF). \$6.176 per 1,000 cubic feet (MCF) on all additional usage. Effective August 2019 Billing due September 1, 2019. MOTION CARRIED. Votes cast as follows: Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Crisp discussed and recommended the Board decrease the Outside City Limit Natural Gas Rate from \$7.766 minimum and first 1,000 cubic feet (MCF) to \$7.476 minimum and first 1,000 cubic feet (MCF). From \$7.766 per 1,000 cubic feet (MCF) on all additional usage to \$7.476 per 1,000 cubic feet (MCF) on all additional usage. Effective August 2019 Billing due September 1, 2019.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to decrease the Outside City Limit Natural Gas Rate to \$7.476 minimum and first 1,000 cubic feet (MCF). \$7.476 per 1,000 cubic feet (MCF) on all additional usage. Effective August 2019 Billing due September 1, 2019. MOTION CARRIED. Votes cast as follows: Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

Mr. Crisp requested the Board Members consider changing the meeting time from 7:00 p.m. to 6:00 p.m. for Calendar Year 2020 and let him know by the first meeting in October if the time change would create a hardship.



Mr. Crisp reported he had been approached by customers regarding distributed generation (solar, wind, etc.) so he began working on a Distributed Generation Policy for the Municipal Utility Board to consider and investigating options to implement the service if approved by the Board.

Mr. Crisp also reported Mr. Gary Pruett will be inducted into the "2019 Oklahoma Hall of Fame for City and Town Officials" during the Oklahoma Municipal League Conference at Cox Business Center, Tulsa, Oklahoma on September 17-19, 2019.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who reported a customer discovered an alley with utility services was built outside 1909 platted easement and he has been counseling Mr. Crisp on the matter. Mayor Lees reported this issue was also brought to the City Attorney's attention and MUB and the City of Pryor Creek will work together on this issue.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to adjourn at 7:37 p.m. MOTION CARRIED. Votes cast as follows: Ayes –Mitchell, Sixkiller, Rains, Roberts, and Harris Nay – none

  
Chairman

  
Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
64	Payroll	A0719193; Payroll Ending 24 July 2019	65,194.83
65	RCB Bank-Pryor	FICA-\$11,925.04 MED-\$2,788.98 FED \$8,188.21	22,902.23
66	Oklahoma Tax Commission	SWH Payroll Ending 24 July 2019	3,240.00
67	Red Crown Credit Union	Payroll Deduction Ending 24 July 2019	2,972.50
68	Oklahoma Centralized Support Registry	Payroll Deduction Ending 24 July 2019	893.03
69	Principal Financial Group	457 Retirement Deduction; July 2019	13,455.25
70	Principal Financial Group	457 Loan Repayment; July 12, 2019	1,342.12
71	Principal Financial Group	Regular Retirement; July 2019	21,670.87
72	Oklahoma Tax Commission	Sales Tax Payment; July 2019, Est Sales Tax; August 2019	54,285.15
73	AFLAC	Payroll Deduction; July 2019	2,321.40
74	Accurate Environmental LLC	A0719176; Water Samples (5)	125.00
75	Accurate Environmental LLC	A0719197; HAA's & THMs Quarterly Samples	805.00
76	Accurate Environmental LLC	A0819200; Water Sample (1)	28.00
77	Action Awards & Screen Printing	20197335; T-shirts and Logo Printing	76.00
78	Bluecross Blueshield of Oklahoma	Group Medical Coverage; August 2019	42,292.66
79	Brenntag Southwest, INC.	20197312; Chlorine	1,231.19
80	Chouteau Lime Company	20198354; Tree Crew Supplies	445.80
81	CINTAS Corporation 063	20197328; First Aid Supplies	202.49
82	CINTAS Corporation 063	A0719185; First Aid Supplies, July 2019	43.85
83	C & R Oil Company	20197341; Fuel	2,344.20
84	Enviro-Tec America	20197347; SIR Reports, Cycle 8	75.00
85	Farwest Line Specialties, LLC	20197315; Payroll Deduction, K. Kerns, J. Cox	2,017.92
86	Fastenal Company	20197327; Towels & Safety Glasses	154.56
87	Chris Gonthier	20198353; Mowing Service July 2019	1,190.00
88	P & K Equipment	20197338; Chains; Tree Crew	54.98
89	Green Countrying Testing, Inc	20197322; Testing	270.00
90	Green Countrying Testing, Inc	20197345; Testing	480.00
91	J. Harlen Co.	CCP; Small Tools	3,086.00
92	Lakeland Office Systems	A0819202; QTR Office Copies (6,675)	173.32
93	Key Equipment	20137334; Warthog Nozzle	485.38
94	Locke Supply Co.	20197348; Material & Supplies	430.90
95	Infrastructure Solutions Group, LLC	A0719187; WWTP Emergency Repairs	230.00
96	Infrastructure Solutions Group, LLC	A0719188; General Engineer Fees for July 2019	1,490.00
97	MESO/OMUSA	A0719190; JT & S Quarterly Dues; FY 2019-2020	1,163.75
98	MESO/OMUSA	A0719194; MESO Annual Dues; FY 2019-2020	5,765.00
99	MESO/OMUSA	A0719195; MGSO Annual Dues; FY 2019-2020	275.00
100	MESO/OMUSA	A0719196; LGTC Drug & Alcohol Testing	701.25
101	Mike's Tire & Car Care	20197329; Trackhoe Trailer Tire	108.79
102	Mike's Tire & Car Care	20198351; Oil Change & Flat Repair; Truck #17	53.89
103	Northwest Transformer Co., Inc.	20197344; Transformer Repair	3,703.75
104	Oklahoma Natural Gas Company	Transportation Fees for June 2019	6,039.91
105	Oklahoma Ordnance Works Authority	Purchased Water; July 2019	68,580.79
106	Pryor Stone	20197323; Stockpile Rock	811.46
107	Pryor Stone	20197330; Rock; New Vo-Ag Building	556.49
108	Mayes County RWD 4	WWTP Water Service for July 2019	17.00
109	S&D Electric Motor, Inc.	20197324; WWTP Pump Reconditioned	1,040.00
110	Sadler Paper Company	A0719191; City Hall Paper Supplies	234.92
111	Sundance Office	A0719186; Office Supplies	64.43
112	Sundance Office	20197342; Office Supplies	629.21
113	Southwest Fluid Systems	20194170; CCP; 15HP Pump; Nipak Lift Station	9,044.12
114	Systems Forms and Supplies	20197326; Receiving Forms and Supplies	156.18
115	Techline, Inc.	20195234; CCP; Bid #920 Electric Material	12,106.12
116	Traffic Signal Inc.	20197325; Traffic Signal Maintenance	400.00
117	Utility Supply Co.	20197333; Material & Supplies	62.00
118	US Cellular	Cellular Service for July 2019	931.23
119	Warren Cat	20197332; Cat Backhoe	136.50
120	Koons Gas Measurement (KGM)	20197339; Material & Supplies	1,875.00
121	Core & Main LP	20196259; CCP; Safety Equipment	219.00
122	Core & Main LP	20197331; Material & Supplies	638.30
123	Core & Main LP	20197337; Material & Supplies	1,577.60
124	The Water Shoppe	20198352; Chlorine	101.00
125	Absolute Technologies	A0719192; Wireless Keyboard; H. Moore	34.99
126	Absolute Technologies	A0819199; Wireless Headset; J. Morrison	169.99
127	Absolute Technologies	20198355; Network Cable; Warehouse	139.00
128	Ben Sherrer Law Office, P.C.	A0819201; Attorney Fees for July 2019	487.50
129	Mutual of Omaha Payment Process Center	Group AD&D Coverage for August 2019	778.82
130	City of Pryor Creek	A0719172; Cleaning Service, Payroll Ending July 12, 2019	576.92
131	City of Pryor Creek	MUB Property Insurance; July 1, 2019 - July 1, 2020	17,491.00
	Void	Void	0.00
133	Fiber Interactive Technologies	Telephone Service; July 2019	166.83
134	Dearborn National Life Insurance Company	Group LTD Coverage; August 2019	1,151.24
135	Municipal Utility Board	Utility Services; July 2019	16,610.76
136	Municipal Utility Board	Petty Cash	752.89
137	Technical Programming Services Inc.	A0719173; Bill Print/ Mailing for July 2019	1,976.57
138	Vision Service Plan of Oklahoma	Payroll Deduction; August 2019	554.32
139	Prairie Village Apartments, LLC	A0719189; Deposit Refund #48454	28,500.00
140	Victoria Hodgson	A0719198; Reimbursement for Sewer Replacement Tap Fee	300.00
		TOTAL	432,693.15

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 7/26/2019

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	13	14,348.04
DIRECT DEPOSIT REGULAR CHECKS:	41	50,846.79
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	54	65,194.83

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 7-11-19 TO 7-24-19**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri Hill for Jared Crisp  
GENERAL MANAGER

APPROVED: Darryl Harris by Jmh  
CHAIRMAN

PO # A0719-193

Claim # 0064