



June 28, 2019

The Municipal Utility Board met in a Regular Session at 5:00 o'clock p.m. on Friday, 28 June 2019, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, and Mr. Mark Roberts. Dr. Art Sixkiller was absent.

Mr. Crisp reported the following changes to Bid #920. He stated Line item 20 had a decrease of \$16.24 for 336.4 MCM ACSR Aluminum. The new total on Bid #920 is \$151,448.27.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to accept the \$16.24 decrease to Bid #920 totaling \$151,448.27 and approve the minutes of the Regular Meeting held June 17, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Harris, Roberts, Mitchell, and Rains Nay – none

A motion was made by Mr. Roberts and seconded by Dr. Rains to approve Claims #1476 - #1527 totaling \$255,206.22 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains and Harris. Nay – none

Mr. Crisp discussed the Claims and Contracts Pending list ending 30 June 2019 totaling \$317,463.52.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the Claims and Contracts Pending list ending 30 June 2019 in the amount of \$317,463.52. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Harris and Roberts. Nay – none

Mr. Crisp reported on the Budget for Fiscal Year Ending June 30, 2020. In his report he discussed that the budget will place the Municipal Utility Board as a whole, \$27,000.00 in the black while including a 3% Cost of Living raise for employees in the amount of \$81,736.00. It also includes Merit raises and a budgeted Director of Operations or Assistant General Manager. Other items discussed:

Administration Department:

- Computers to be upgraded due to lack of availability for software updates.
- Truck #18 replacement for staff vehicle or Assistant General Manager.
- New mobile work order equipment and licensing.

Gas Department:

- Truck replacement
- Skid Steer purchase

Electric Department:

- Stand-off Arms replacement
- Tools

Water/Sewer Department:

- Skid Steer purchase
- Tools

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the Budget for Fiscal Year Ending 30 June 2020 as presented. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Harris, Roberts, and Mitchell. Nay – none

Mr. Crisp recognized Mrs. Teri Hill, who was not present, for her diligent efforts during the preparation of the Budget.

Chairman Harris thanked the Budget Committee for their efforts in the preparation of the Budget.

There was no unfinished or new business.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to adjourn at 5:25 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Harris, Roberts and Mitchell. Nay – none

  
Chairman

  
Secretary

July 15, 2019

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1	Payroll	A0719-174; Payroll Ending July 10, 2019	68,021.71
2	RCB-Pryor	FICA-\$12,336.94; Med-\$2,885.36; Federal \$8,673.63	23,895.93
3	Oklahoma Tax Commission	SWH; Payroll Ending July 10, 2019	3,360.00
4	Red Crown Credit Union	Payroll Ending July 10, 2019	2,972.50
5	Oklahoma Centralized Support Registry	Payroll Ending July 10, 2019	1,030.62
6	Arkansas Electric Coop., Inc.	20195232; CCP, Bid #920, Electric Material	22,892.46
7	Accurate Environmental, LLC	A0719176; Water Samples	125.00
8	ImageNet Consulting, LLC	20197314; Annual Copies @ WWTP (1,527 total)	21.33
9	Oklahoma State Tax Commission	June 2019 Actual/July 2019 Estimated Sales Tax	49,758.22
10	Oklahoma Employment Security Comm.	2nd Qtr. 2019 Unemployment (FY2018-2019)	2,665.02
11	Principal Financial Group	457 Retirement Savings Payroll Deduction for June 2019	13,163.56
12	Principal Financial Group	457 Loan Repayments Payroll Deduction for June 2019	1,317.12
13	Principal Financial Group	MMP Retirement Contribution for June 2019	22,223.86
14	B & B Meter Service	20197320; Material & Supplies	36.40
15	BlueCross BlueShield of Oklahoma	Group Medical Coverage for July 2019	44,385.38
16	BlueMark Energy, LLC	Purchased Gas for June 2019	9,628.36
17	CBI Wholesale Electric, LLC	20197310; Equipment Maintenance, Elks Lodge Lift Station	231.38
18	Chouteau Lime Co., Inc.	20196293; CCP, Material & Supplies	498.90
19	CINTAS Corporation 063	20196294; CCP, Uniform Rental for June 2019	726.56
20	C & R Oil Co., Inc.	20197313; Fuel	3,139.78
21	Cove Environmental, LLC	20197305; Quarterly Testing (Biomonitoring)	1,532.00
22	Delta Dental of Oklahoma	Group Dental Coverage for July 2019	2,995.54
23	Dolese Bros. Co.	20197304; Concrete	120.00
24	Enviro-Tec America	20197308; SIR Reports, Cycle 7	75.00
25	Grand River Dam Authority	Purchased Electric for June 2019	533,194.37
26	P & K Equipment	20197319; Supplies for Tree Crew	97.53
27	Green Country Testing, Inc.	20197307; Testing	515.00
28	Airgas USA, LLC	20197316; Monthly Cylinder Rental	55.70
29	Border States Industries, Inc.	20195233; CCP, Bid #920, Electric Material	12,178.60
30	Locke Supply Co.	20196295; CCP, Material and Small Tools	3,016.69
31	Mike's Tire & Car Care	20197306; Vehicle Maintenance, Trucks #8 & #20	1,526.20
32	Mike's Tire & Car Care	20197318; Vehicle Maintenance, Truck #10	75.61
33	Pikepass Government Account Services	A0719183; Turnpike fees for June 2019	29.90
34	O'Reilly Auto Parts	20196296; CCP, Vehicle Maintenance and Supplies	497.36
35	Oklahoma Ordnance Works Authority	Purchased Water for June 2019	56,930.93
36	Poly Pro Inc.	20197311; Equipment Maintenance, Mini Mac	57.75
37	Pryor Automotive Supply	20196298; CCP, Maintenance and Supplies	209.95
38	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fees for June 2019	89,839.08
39	Professional Pest Control Co., Inc.	A0719175; Quarterly Pest Control	100.00
40	Pryor Lumber Co., Inc.	20196297; CCP, Material & Small Tools	549.97
41	Mayes County RWD #4	WWTP Water Service for June 2019	17.00
42	Sundance Office	A0719170; Office Supplies	436.48
43	Tractor Supply Credit Plan	20196299; CCP, Material & Small Tools	292.25
44	Core & Main LP	20195204; CCP, Bid #919, Gas Material	5,272.50
45	Core & Main LP	20196283; CCP, Material & Supplies	468.60
46	Beasley & Company	A0719178; 1st Qtr. Retirement Plan TPA Service	1,308.00
47	Dee's Communication	A0719177; Phone Replacement (FY2018-2019) T. Willis	220.00
48	Mutual of Omaha Payment Center	Group AD&D Coverage for July 2019	797.62
49	City of Pryor Creek	Occupational Fee for June 2019	2,926.43
50	City of Pryor Creek	Cleaning Service through June 28, 2019	576.92
51	Fiber Interactive Technologies	Telephone Services for June 2019	166.83
52	Ben Sherrer Law Office, P.C.	A0719180; Attorney Fees for June 2019	200.00
53	Kolker & Kolker, Inc.	A0719181; Consultant Fees for June 2019	580.00
54	Dearborn National Life Insurance Co.	Group LTD Coverage for July 2019	1,204.28
55	Municipal Utility Board	Solid Waste Billing Fees for June 2019	5,852.86
56	Oklahoma Corporation Commission	A0719184; Annual Natural Gas Pipeline Safety Assessment	2,451.28
57	Oklahoma Municipal League	A0719171; OML Conference Registration, Crisp, Hill, Early	735.00
58	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for June 2019	64.04
59	Tyler Technologies, Inc.	A0719169; Incode Software Annual Maintenance Agreements	12,510.99
60	VISA Control Account	A0719179; Equipment and Vehicle Maintenance	884.11
61	Vision Service Plan	Payroll Deduction for July 2019	542.24
62	Green Country Shredding & Recycling	A0719182; 4th Quarter On-Site Shredding	165.00
63	Chris Gonthier d/b/a Meaux Down Lawncare	20197317; Mowing Service for July 2019	630.00
TOTAL			\$ 1,011,993.70