



June 17, 2019

The Municipal Utility Board met in a Regular Session at 7:00 p.m. on Monday, June 17, 2019, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Ms. Lorri Mitchell, and Mr. Mark Roberts.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held June 3, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, Sixkiller, and Harris.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #1403 - #1475 totaling \$942,321.93 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris. Nay – none

The Board recognized Mayor Lees who provided a Site Plan and discussed his meeting with Mr. John Schaffitzel, to discuss a Planned Development Annexation of the Mid-America Development Site (The District) into the Corporate City Limits of Pryor Creek. Mr. Jared Crisp will meet with OOWA's staff on Wednesday, June 19, 2019 to discuss utility services at the Mid-America Development Site. All parties are hopeful the first annexation will be finalized by the end of August 2019.

The Board recognized Mr. Steve Powell who reported he and MUB Staff met with Cross-Bo Construction for a pre-construction meeting on the 49th Street and Oakwood Drive Water and Gas Boring Project. Construction should begin July 8, 2019 and finish before August 20, 2019.

Mr. Powell reported he completed the written request to reduce testing at the Wastewater Treatment Plant from four (4) times annually to two (2) times annually and will hand-deliver the request to the Oklahoma Department of Environmental Quality Office so he can also make a verbal petition.

Mr. Powell will review with MUB Staff, a request from Cook Consulting, LLC, to use galvanized steel as an alternative to redwood in response to the E-Coli Violation and improvements at the Wastewater Treatment Plant.

Mr. Powell gave a progress report on the Engineering Study of the Wastewater Treatment Plant Facility and Master Plan.

The Board recognized Mr. Crisp who reported Ms. Lorri Mitchell's term on the Board was due to expire on June 30, 2019, and recommended the re-appointment of Ms. Lorri Mitchell to a new Five-Year Term ending June 30, 2024.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the re-appointment of Ms. Lorri Mitchell to a new Five-Year Term ending June 30, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Harris. Ms. Mitchell abstained and counts as a no vote.

Mr. Crisp will attend the June 18, 2019 regular scheduled Pryor Creek City Council Meeting and request confirmation of the re-appointment of Ms. Lorri Mitchell to a new five (5) year term on the Municipal Utility Board beginning July 1, 2019.

Mr. Crisp discussed and recommended the Board approve to lock-in our wholesale natural gas pricing at \$2.50/MMBtu beginning July 1, 2019 and ending June 30, 2020 with BlueMark Energy.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to lock-in our wholesale natural gas pricing at \$2.50/MMBtu beginning July 1, 2019 and ending June 30, 2020 with BlueMark Energy. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Roberts, Mitchell, and Harris. Nay – none.

Mr. Crisp discussed the difference in MMBtu and MCF and recommended the Board recommend to the Pryor Creek City Council a decrease in natural gas rates inside city limits from \$6.466 per MCF to \$6.176 per MCF effective August 2019 billing.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to recommend to the Pryor Creek City Council a decrease in natural gas rates inside city limits from \$6.466 per MCF to \$6.176 per MCF effective August 2019 billing. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller, and Harris. Nay – none.

Mr. Crisp discussed the Oklahoma Ordnance Works Authority (OOWA) customer rate hearing he attended on June 7, 2019 and the approved four cents (\$0.04) per 1,000 gallons wholesale rate increase effective July 1, 2019 through December 31, 2019. Mr. Crisp also discussed the shortfall in the water department budget for 2019 and proposed budget for 2020. Mr. Jared Crisp recommended the Board recommend to the Pryor Creek City Council a six cents (\$0.06) per 1,000 gallons increase in water rates inside city limits from \$4.44 per 1,000 gallons to \$4.50 per 1,000 gallons effective August 2019 Billing.

A motion was made by Dr. Rains and seconded by Mr. Roberts to recommend to the Pryor Creek City Council an increase in water rates inside city limits from \$4.44 per 1,000 gallons to \$4.50 per 1,000 gallons effective August 2019 Billing. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris. Nay – none.

Mr. Crisp reported the 2019 Fiscal Year End Meeting will be at 5:00 p.m. on Friday, June 28, 2019 and recommended the Board cancel the Regular Meeting scheduled on Monday, July 1, 2019.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to cancel the Regular Meeting scheduled on Monday, July 1, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Jared Crisp discussed the visual presentation of the security gates and fencing at the Wastewater Treatment Plant. Mr. Crisp reported four (4) quotes were solicited to install a new gate and gate opener but only one (1) quote was received and appeared to be a solid quote. Mr. Crisp recommended the Board award the contract to Ranchers Pipe & Steel Corp. at a cost not to exceed \$11,752.24 for construction services at the Wastewater Treatment Plant.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to award the contract to Ranchers Pipe & Steel Corp. at a cost not to exceed \$11,752.24 for construction services at the Wastewater Treatment Plant. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented. Mr. Jared Crisp added, the Wastewater Treatment Plant was on double decant (24/7) staffing for twenty-nine days in May. They had a break last week but they are back on double decant at least through the end of this week, depending on the rainfall.

Mr. Jared Crisp discussed and recommended the Board approve the promotion of Mr. James Cox to 3rd Year Apprentice with Merit (\$25.32 per hour to \$27.66 per hour) effective June 27, 2019.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to promote Mr. James Cox to 3rd Year Apprentice with Merit (\$25.32 per hour to \$27.66 per hour) effective June 27, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board approve the promotion of Mr. Hayden Powell to 3rd Year Apprentice with Merit (\$25.32 per hour to \$27.66 per hour) effective June 27, 2019.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to promote Mr. Hayden Powell to 3rd Year Apprentice with Merit (\$25.32 per hour to \$27.66 per hour) effective June 27, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Fred Sordahl who reported Mr. Ben Sherrer will be the full-time Municipal Utility Board Attorney effective July 1, 2019. Mr. Sordahl is planning to pursue other passions.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 7:48 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains, and Harris Nay – none

Danny Harris
Chairman

Dr. Mitchell
Secretary

JUNE 28, 2019

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1476	Payroll	A0619168; Payroll ending 26 June 2019	65,072.99
1477	RCB Bank-Pryor	FICA-\$11,933.64 MED-\$2,790.94 FED-\$8,175.26	22,899.84
1478	Oklahoma Tax Commission	SWH Payroll Ending 26 June 2019	3,227.00
1479	Red Crown Credit Union	Payroll Deduction Ending 26 June 2019	2,972.50
1480	Oklahoma Centralized Support Registry	Payroll Deduction Ending 26 June 2019	1,030.62
1481	Accurate Environmental LLC	A0619152; Water Samples	125.00
1482	B&B Meter Service	20196282; Rebuilt Residential Meters	1,143.00
1483	Brenntag Southwest	20196251; Material & Supplies	1,427.15
1484	Cintas First Aid & Safety Corporation	20196290; Blue Goves for WWTP	37.05
1485	C & R Oil Co., Inc.	20196288; Fuel	1,946.61
1486	Ditch Witch of Tulsa	20195196; RT45A Compact Trencher	58,476.81
1487	Dolese Bros. Co	20196280; Material & Supplies	140.00
1488	Fastenal Company	20196271; Garage Shop Supplies	299.10
1489	P & K Equipment	20196292; Material & Supplies	68.51
1490	P & K Equipment	20195199; Equipment Replacement	9,219.98
1491	Green Country Testing, Inc.	20196287; Testing	395.00
1492	H. G. Flake Co., Inc.	201811529; Bid # 913 Gas Material	580.50
1493	H. G. Flake Co., Inc.	20196278; Material & Supplies	718.50
1494	Hanna Instruments United States, Inc.	20196284; Material & Supplies	199.00
1495	Koons Gas Measurement (KGM)	20196270; Material & Supplies	7,485.00
1496	Marketing Alliance	A0619163; Annual Secure Socket Layer Certificate for MUB Website	50.00
1497	Infrastructure Solutions Group, LLC	A1118274; WWTP Emergency Repairs, Payment #6	35.00
1498	Infrastructure Solutions Group, LLC	A0619159; WWTP Emergency Repairs, Payment #6	195.00
1499	Infrastructure Solutions Group, LLC	A0619160; General Engineer Fees for June 2019	1,085.00
1500	Mike's Tire & Car Care	20196300; Vehicle - Fuel & Maintenance	794.38
1501	Oklahoma Gas Association	A0619167; OGA Board Sponsorship; R. Eichelberger	105.00
1502	Oklahoma Natural Gas Company	Transportation Fees for May 2019	6,040.05
1503	Poly Pro, Inc.	20196281; Electrofuse Processor	3,675.00
1504	Pryor Stone	20196286; Gravel	697.71
1505	R. W. Vaught Technical Services	A0219031; Modification of Chlorine Controls at WWTP	5,975.00
1506	Remy's Chop Shop	A0619161; Host OGA Board Meeting; June 26, 2019	277.00
1507	Roberts Auto Center	20196285; Tire Maintenance Truck # 2	671.95
1508	Roberts Auto Center	20196302; A/C Maintenance Truck # 9	1,581.61
1509	Sherwin-Williams	20196289; Paint	127.58
1510	Signal Service	20196301; Traffic Light Maintenance & Repair	2,066.56
1511	Techline, Inc.	20195234; Bid# 920 Electric Material	13,585.28
1512	US Cellular	Cellular Service for June 2019	882.93
1513	Core & Main LP	20195200; Bid# 918 Sewer Material	104.80
1514	Core & Main LP	20196272; Small Tool	34.16
1515	Wal-Mart Community/SYNCB	20196291; Cleaning Office Supplies for City Hall	56.03
1516	Fred Sordahl, Inc., P.C.	A0619165; Attorney fees for June 2019	200.00
1517	Advantage Testing	A0619166; Pre-Employment, K. Curtsinger, J. Wallis, J. Brooke/Accident Testing; W. Gilmore	245.00
1518	City of Pryor Creek	Cleaning Service, Payroll Ending June 26, 2019	576.92
1519	City of Pryor Creek	Workman's Compensation for May 2019	13,942.03
1520	Municipal Utility Board	Utility Services for June 2019	17,483.91
1521	Municipal Utility Board	Petty Cash	657.94
1522	Pryor Printing, Inc.	A0619143; Daily Utility Deposit Refund Books	143.00
1523	Pryor Printing, Inc.	20196303; Business Cards - Smith, Willis, Eichelberger	172.00
1524	Technical Programming Services Inc.	A0619142; Bill Print/Late Message Mailing, June 2019	3,318.83
1525	S Bar D, Inc	A0619162; Pre-Employment Exam; J. Brooke	80.00
1526	Department of Environmental Quality (DEQ)	A0619164; Annual DEQ Certification Fees for 2019	2,484.00
1527	Christopher D. Samples	A0519-136; Reimbursement for Release of Garnishment PE 6-26-2019	398.39
			<u>255,206.22</u>

TOTAL

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 6/28/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:	14	13,777.77
DIRECT DEPOSIT REGULAR CHECKS:	40	51,295.22
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	54	65,072.99

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 6-13-19 TO 6-26-19

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jerri M. Hice for Jared Crisp
GENERAL MANAGER

APPROVED: Harry Harris by Jmb
CHAIRMAN

PO # A0619-168

claim

1476