



May 20, 2019

The Municipal Utility Board met in a Regular Session at 7:00 p.m. on Monday, May 20, 2019, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, and Mr. Mark Roberts. Dr. Art Sixkiller was absent.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held May 6, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, and Harris. Nay – none

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to approve Claims #1295 - #1339 totaling \$328,274.65 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, and Harris. Nay – none

The Board recognized Mayor Lees who reported on a conference call to discuss a "Planned Development Process" from Mid-America Industrial Park as part of the petition to annex "The District". Mr. Crisp informed Mayor Lees, the Memorandum of Understanding included a deadline to petition the City for annexation.

The Board recognized Mr. Steve Powell who reported on the Wastewater Treatment Plant Emergency Repairs. The contractor (Cook Consulting, LLC) has received the material to begin building the baffle walls at the chlorine contact basin and Mr. Powell will prepare a response of the progress to the Oklahoma Department of Environmental Quality.

Mr. Powell also reported the Kum & Go Project is still on hold and he should have the reduced testing request at the Wastewater Treatment Plant ready for Staff review in the near future. Mr. Powell deferred the discussion of the extensions of the gas and water service loop on Southeast 49th Street to the Manager's Report.

The Board recognized Mr. Jared Crisp who discussed the Non-Exclusive Tower Attachment Lease Agreement with Fiber Interactive Technologies, LLC on the North 5th Street Water Tower at an initial cost of \$3,000.00 or twelve \$250.00 monthly payments. The renewal term will be limited to 5 years total and rent would increase annually at the rate of five (5%) percent of the previous year's Lease Payment.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the Non-Exclusive Tower Attachment Lease Agreement with Fiber Interactive Technologies, LLC on the North 5th Street Water Tower at an initial cost of \$3,000.00 or twelve \$250.00 monthly payments. The renewal term will be limited to 5 years total and rent would increase annually at the rate of five (5%) percent of the previous year's Lease Payment. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, and Harris. Nay – none

Mr. Crisp discussed the May 17, 2019 bid opening and the Letter of Recommendation from Mr. Steve Powell, P.E regarding the 49th Street Boring for Water and Gas. Mr. Crisp recommended the Board award the contract for 49th Street bores for water and gas re-locations to Cross-Bo Construction of Claremore, Oklahoma at a cost not to exceed \$26,216.00.

A motion was made by Dr. Rains and seconded by Mr. Roberts to award the contract for 49th Street bores for water and gas re-locations to Cross-Bo Construction of Claremore, Oklahoma at a cost not to exceed \$26,216.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Crisp reported on several new construction inquiries from various builders and the start of new construction at Lincoln Elementary School and Jefferson Elementary School.

Mr. Crisp also reported he would be attending the MESO (Municipal Electric Systems of Oklahoma) Board Meeting this week but would be available to meet at Noon on June 7th or 14th with the Budget Committee.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp discussed and recommended the promotion of Mr. Spencer Steffey from a B-Mechanic Merit to an A-Mechanic Non-Merit in the Gas Department effective May 30, 2019.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to promote Mr. Spencer Steffey from a B-Mechanic Merit to an A-Mechanic Non-Merit (\$21.74 per hour to \$22.28 per hour) in the Gas Department effective May 30, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Crisp discussed Bid #920; Electric Department Material and recommended the Board approve the Best Low Combination Total in the amount of \$151,464.51.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to approve Bid #920; Electric Department Material Best Low Combination Total in the amount of \$151,464.51. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, and Harris Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Fred Sordahl who had no Attorney's report.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to adjourn at 7:48 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, and Harris Nay – none


Chairman


Secretary

June 3, 2019

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1340	Payroll	A0519135; Payroll Ending May 29, 2019	67,996.79
1341	RCB Bank-Pryor	FICA-\$12,444.70 MED-\$2,910.50 FED-\$9,129.02	24,484.22
1342	Oklahoma Tax Commission	SWH Payroll Ending May 29, 2019	3,507.00
1343	Red Crown Credit Union	Payroll Deduction Ending May 29, 2019	2,972.50
1344	Oklahoma Centralized Support Registry	Payroll Deduction Ending May 29, 2019	1,030.62
1345	Oklahoma State Tax Commission	May 2019 Actual/June 2019 Estimated Sales Tax	44,468.18
1346	Principal Financial Group	Payroll Deduction for 457 Ret. Savings; May 2019	19,563.12
1347	Principal Financial Group	Payroll Deduction for 457 Loan Repayment; May 2019	1,966.52
1348	Principal Financial Group	MPP Retirement Contribution for May 2019	32,809.30
1349	Void	Void	0.00
1350	Void	Void	0.00
1351	Void	Void	0.00
1352	Void	Void	0.00
1353	Accurate Environmental, LLC	A0519118; Water Samples	125.00
1354	Blue Cross Blue Shield of Oklahoma	Group Medical Coverage for June 2019	44,985.79
1355	Brenntag Southwest, Inc.	20195213; Material & Supplies	1,403.63
1356	Cintas First Aid & Safety Corporation	20195228; First Aid Supplies and gloves	142.62
1357	Cintas First Aid & Safety Corporation	A0519125; First Aid Supplies for May 2019	52.19
1358	Clifford Power Systems, Inc.	20195202; Equipment Maintenance, Southridge Lift Station	305.58
1359	Consolidated Fleet Services, Inc.	2019273; Small Tools, Payroll Deduction	1,985.00
1360	Office Everything of Pryor	A0519138; Shipping Fees	115.65
1361	Delta Dental of Oklahoma	Group Dental Coverage for June 2019	3,102.76
1362	Dolese Bros. Co.	20195240; Concrete for scrap bins.	300.00
1363	Farwest Line Specialties, LLC	20195220; 35' Hot Sticks	995.32
1364	Farwest Line Specialties, LLC	20195225; Small Tools, Payroll Deduction	614.73
1365	Fastenal Company	20195207; Safety Eye Wear	190.49
1366	G & M Auto and Wrecker Service	20195246; Vehicle Maintenance, Truck #18	44.14
1367	Chris Gonthier d/b/a Meaux Down Lawncare	20195231; Mowing Service for May 2019	630.00
1368	P & K Equipment	20195238; Equipment Maintenance, Weedeaters	39.94
1369	P & K Equipment	20195242; Equipment Maintenance, Chainsaws	77.62
1370	Green Country Surveying, PLLC	A0519130; Survey Fee; Water Department	375.00
1371	Green Country Testing Inc.	20195243; Testing	620.00
1372	JELCO	20195224; Small Tools, Payroll Deduction	266.81
1373	Infrastructure Solutions Group, LLC	A1118274; WWTP Emergency Repairs, Payment #5	110.00
1374	Infrastructure Solutions Group, LLC	A0519133; General Engineer Fees for May 2019	740.00
1375	Mike's Tire & Car Care	20195237; Equipment Maintenance, Backhoe	90.00
1376	Northern Safety & Industrial	20195235; Safety Equipment	636.06
1377	NSI Lab Solutions	20195206; Material & Supplies	120.00
1378	Pikepass Government Account Services	A0519129; Turnpike Fees for April 2019	69.25
1379	Sadler Paper Company	A0519137; City Hall Maintenance	52.56
1380	Sherwin-Williams	20195244; Paint	42.29
1381	Sundance Office	20195239; Office Supplies and Paper	456.22
1382	Sundance Office	A0519124; Office Supplies and Heavy Duty Stapler	104.40
1383	Sundance Office	A0519134; 2-drawer file cabinet, H. Moore	159.99
1384	Tulsa Cleaning Systems	20195226; Equipment Maintenance, Pressure Washer	150.00
1385	US Cellular	Cellular Service for May 2019	875.68
1386	WesSpur Tree Equipment, Inc.	20195211; Small Tools	1,932.10
1387	Walmart Community/SYNCB	20195236; Warehouse, Office, and Training Supplies	348.69
1388	White Star Machinery	20195201; Equipment Maintenance and Supplies	207.25
1389	Absolute Technologies	A0519139; Ethernet Network Cable for Warehouse	64.99
1390	Mutual of Omaha Payment Process Center	Group AD&D Coverage for June 2019	797.62
1391	City of Pryor Creek	Cleaning Service, Payroll Ending May 17, 2019	576.92
1392	City of Pryor Creek	Workman's Compensation for April 2019	8,746.53
1393	Fiber Interactive Technologies	Telephone Service for May 2019	166.83
1394	Dearborn National Life Insurance Company	Group LTD Coverage for June 2019	1,204.28
1395	Municipal Utility Board	Utility Services for May 2019	16,520.07
1396	Municipal Utility Board	Petty Cash	484.94
1397	Pryor Printing, Inc.	A0519131; Work Order Cards (8,000)	326.00
1398	Technical Programming Services Inc.	A0519114; Bill/Late Message Print & Mailing, May 2019	2,024.85
1399	Vision Service Plan	Payroll Deduction for June 2019	574.04
1400	Tower Loans	A0219042; Garnishment, J. Richford	153.33
1401	Premier Truck Group of Tulsa	2019113; Equipment Replacement, Truck #26	86,390.00
1402	Carpenter, Roger	A0519132; Map Display	400.00
TOTAL			<u>379,695.41</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 5/31/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:	14	15,370.70
DIRECT DEPOSIT REGULAR CHECKS:	39	52,626.09
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	53	67,996.79

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR

DATE: FROM 5-16-19 TO 5-29-19

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp
GENERAL MANAGERAPPROVED: Garry Harris by Jmh
CHAIRMAN

PO # A0519 - 135

Claim #

1340