



April 15, 2019

The Municipal Utility Board met in a Regular Session at 7:00 p.m. on Monday, April 15, 2019, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Ken Rains, Mr. Mark Roberts, and Dr. Art Sixkiller.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held April 1, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris. Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #1103 - #1206 totaling \$871,042.06 for payment. MOTION CARRIED. Votes cast as follows: Ayes –Sixkiller, Rains, Mitchell, Roberts, and Harris. Nay – none

The Board recognized Mayor Tramel who reported on a meeting with Mr. Larry Williams regarding “The District” annexation process and their goal to present a Resolution during the First Council Meeting in May 2019. He also discussed the need to widen Oakwood Road and for the road to be dedicated to the City of Pryor Creek.

The Board also recognized Mr. Larry Lees and Mr. Terry Aylward who had no comments.

The Board recognized Mr. Powell who presented a written report with no additional comments.

Mr. Powell discussed the easement documentation and the wording required by the land owners that wanted confirmation other than a hand written addition that a water tap and gas tap would be provided in the future for each of the three tracts of land for which the Two Family Trusts own before they would sign a temporary utility easement necessary for our crews to extend a gas and water service loop on Southeast 49th Street to provide more reliable service to businesses on South Highway 69 and for redundancy.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to sign the easement documentation to be recorded predicated upon obtaining the temporary easement necessary for our crews to extend a gas and water service loop on Southeast 49th Street to provide more reliable service to businesses on South Highway 69 and for redundancy. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Rains, and Harris. Nay – none

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mrs. Hill reported Mr. Crisp provided a letter from Mr. Chance Johnson's Supervisor in the Board packet and he agrees with it one hundred percent (100%) and recommended the Board approve the re-classification of Mr. Chance Johnson to a Regular Employee with the promotion to a 2nd year Apprentice Lineman Non-Merit (\$23.54 per hour to \$24.95 per hour) effective April 18, 2019.

Dr. Rains made a motion seconded by Mr. Roberts to approve the re-classification of Mr. Chance Johnson to a Regular Employee with the promotion to a 2nd year Apprentice Lineman Non-Merit (\$23.54 per hour to \$24.95 per hour) effective April 18, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

There was no unfinished business

NEW BUSINESS:

Mayor Tramel expressed his gratitude to the Municipal Utility Board and their partnered accomplishments with the City of Pryor Creek during his tenure.

Mrs. Hill reported as a matter of permanent record as requested by Oklahoma Department of Environmental Quality (ODEQ), the Municipal Utility Board received Permit No. WL000049190236, Pryor VoAg and Transportation Buildings, Facility No. 30064611 for the construction of 1,109 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the Pryor VoAg and Transportation buildings, Mayes County, Oklahoma.

The Board recognized Mr. Fred Sordahl who had no Attorney's report.

A motion was made by Mr. Roberts and seconded by Dr. Rains to adjourn at 7:20 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none


Chairman


Secretary

May 6, 2019

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1207	Payroll	A0419099; Payroll Ending April 17, 2019	60,547.01
1208	RCB Bank-Pryor	FICA-\$10,980.70; MED-\$2,568.12; FED-\$7,839.23	21,388.05
1209	Oklahoma Tax Commission	SWH Payroll Ending April 17, 2019	3,088.00
1210	Red Crown Credit Union	Payroll Deduction Ending April 17, 2019	2,810.00
1211	Oklahoma Centralized Support Registry	Payroll Deduction Ending April 17, 2019	1,030.62
1212	Principal Financial Group	Payroll Deduction for 457 Ret. Savings; April 2019	10,703.53
1213	Principal Financial Group	Payroll Deduction for 457 Loan Repayment; April 2019	1,158.38
1214	Principal Financial Group	MPP Retirement Contribution for April 2019	20,078.51
1215	Oklahoma State Tax Commission	April 2019 Actual/May 2019 Estimated Sales Tax	40,610.14
1216	Payroll	A0519112; Payroll Ending May 1, 2019	65,796.81
1217	RCB Bank-Pryor	FICA-\$11,986.90; MED-\$2,803.42; FED-\$9,043.36	23,833.68
1218	Oklahoma Tax Commission	SWH Payroll Ending May 1, 2019	3,391.00
1219	Red Crown Credit Union	Payroll Deduction Ending May 1, 2019	2,810.00
1220	Oklahoma Centralized Support Registry	Payroll Deduction Ending May 1, 2019	1,030.62
1221	Advanced Auto Parts	201810461; Vehicle Maintenance, Truck #18	197.99
1222	AFLAC	Payroll Deduction for April 2019	2,321.40
1223	Altec Industries, Inc.	2018295; CCP, Truck #22 Equipment Replacement	129,934.00
1224	Allegiant Utility Services, Inc.	20193134; Material & Supplies	159.60
1225	Armontrout Plumbing	A0419104; Service Call at 329 W Graham Avenue	1,550.00
1226	Accurate Environmental, LLC	A0419090; Water Samples	125.00
1227	Barton Community College	20194165; Training for C. Keenan & T. Whitenack	358.00
1228	C & R Oil Co., Inc.	20194180; Fuel	2,505.38
1229	C & R Oil Co., Inc.	20194168; Fuel	1,897.50
1230	Blue Cross Blue Shield of Oklahoma	Group Medical Coverage for May 2019	45,586.20
1231	Brenntag Southwest, Inc.	20194160; Material & Supplies	1,254.72
1232	Chouteau Lime Company	20195187; Material & Supplies	256.35
1233	Chupp Implement Co.	20194166; Equipment Maintenance, WWTP Tractor	215.27
1234	Cintas First Aid & Safety Corporation	20194164; First Aid Supplies	288.59
1235	Cintas First Aid & Safety Corporation	A0419096; First Aid Supplies for April 2019	115.02
1236	Dolese Bros. Co.	20194158; Concrete Blocks	140.00
1237	Dolese Bros. Co.	20194163; Concrete Blocks	175.00
1238	Enviro-Tec America	20194175; SIR Reports, Cycle 4	75.00
1239	Flowers by Teddie Rae	A0519108; Memorial Flowers, R. Ramsey	40.00
1240	Premier Signs & Designs, LLC	20195189; Decals for New Truck #22	100.50
1241	Fastenal Company	20194145; Material & Safety Supplies	138.05
1242	Grand River Dam Authority	Purchased Electric for April 2019	339,537.27
1243	P & K Equipment	20194167; Material & Supplies for Truck #16	31.20
1244	Green Country Testing Inc.	20194171; Testing	740.00
1245	Heath Consultants Incorporated	20193119; Gas Surveyor Testing	197.82
1246	Lakeland Office Systems	A0519110; Quarterly Warehouse Copies (Total 10,384)	200.29
1247	Locke Supply Company	20194182; Material and Small Tools	519.37
1248	Masters Heating/Cooling Inc.	20194172; Compressor for WWTP A/C unit	2,385.00
1249	Chris Gonthier d/b/a Meaux Down Lawncare	20194169; Mowing Service for April 2019	630.00
1250	Infrastructure Solutions Group, LLC	A1118274; WWTP Emergency Repairs, Payment #4	250.00
1251	Infrastructure Solutions Group, LLC	A0419098; General Engineer Fees for April 2019	2,045.00
1252	MESO/OMUSA	A0419103; JT&S Quarterly Dues; FY 2018-2019	1,163.75
1253	Mike's Tire & Car Care	20195186; Tires for Backhoe and Trucks #3 & #4	929.64
1254	Northwest Transformer Co., Inc.	20194181; Transformer Repair	2,208.00
1255	Pikepass Government Account Services	A0419097; Turnpike fees for March 2019	30.05
1256	OGA (Oklahoma Gas Association)	20194179; OGA Leadership Conference, J. Adams & T. Whitenack	250.00
1257	Oklahoma Natural Gas Company	Transportation Fee for March 2019	6,044.38
1258	Oklahoma Ordnance Works Authority	Purchased Water for April 2019	49,101.20
1259	Powerline Industries Inc.	20194162; Camera Battery for Jet Trailer	147.34
1260	Pryor Stone	20194159; Gravel for WWTP	350.98
1261	Mayes County RWD 4	WWTP Water Service for April 2019	26.57
1262	Roberts Auto Center	20195185; Side Step for New Truck #22	425.00
1263	Sadler Paper Company	A0519113; Cleaning and Paper Supplies	165.41
1264	Southeastern Testing Laboratory Inc.	20193132; Rubber Sleeves	542.60
1265	Stuart C. Irby Co., Inc.	201812544; Bid #915, Electric Material	2,425.00
1266	Sundance Office	A0419092; Office Supplies	87.65
1267	Sundance Office	A0519105; Office Supplies and Copy Paper	334.98
1268	TNG Power Equipment Inc.	20194173; Equipment Maintenance, Walker Mower	59.99
1269	US Cellular	Cellular Service for April 2019	877.93
1270	Vermeer Great Plains	20194155; Equipment Maintenance, Vermeer Chipper	341.51
1271	Vermeer Great Plains	20194183; Material & Supplies	281.94
1272	Core & Main	20194157; Material & Supplies	36.00
1273	Core & Main	20194161; Material & Supplies	262.10
1274	Walmart Community/SYNCB	20194176; Material & Supplies	392.95
1275	Absolute Technologies	A0519107; Adobe Acrobat and Computer Supplies	551.86
1276	Absolute Technologies	20195188; Equipment Maintenance, 9th Street Water Tower	69.95
1277	Ben Sherrer Law Office, P.C.	A0519106; Attorney Fee for April 2019	200.00
1278	Mutual of Omaha Payment Process Center	Group AD&D Coverage for May 2019	797.62
1279	City of Pryor Creek	Cleaning Service, Payroll Ending April 19, 2019	576.92
1280	City of Pryor Creek	Cleaning Service, Payroll Ending April 5 2019	576.92
1281	City of Pryor Creek	Workman's Compensation for March 2019	9,029.07
1282	Fiber Interactive Technologies	Telephone Service for April 2019	141.88
1283	Dearborn National Life Insurance Company	Group LTD Coverage for May 2019	1,175.92
1284	Municipal Utility Board	Petty Cash	327.68
1285	Municipal Utility Board	Utility Services for April 2019	17,790.58
1286	Technical Programming Services Inc.	A0419101; Bill/Late Message Print & Mailing, April 2019	3,353.90
1287	S Bar D Inc.	A0519109; Pre-employment Exam, K. Curtsinger	80.00
1288	Vision Service Plan	Payroll Deduction for May 2019	561.96
1289	Tower Loans	A0219042; Garnishment, J. Richford	153.33
1290	Tower Loans	A0219042; Garnishment, J. Richford	153.33
1291	Ailey, Nick	A0419102; Sewer Tap Reimbursement, Receipt #44589	300.00
1292	Hill, Teri	A0419100; Travel Reimbursement, Edmond, Oklahoma	180.68
1293	Keenan, Cody W.	A0519111; Travel Reimbursement, Great Bend, Kansas	473.70
1294	Delta Dental of Oklahoma	Group Dental Coverage for May 2019	3,141.76
TOTAL			898,367.90

4-17-2019 10:42 AM

PAYROLL CHECK REGISTER

PAGE: 2

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 4/18/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:	11	12,403.44
DIRECT DEPOSIT REGULAR CHECKS:	38	48,143.57
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	49	60,547.01

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 4.4.2019 TO 4.17.2019

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Jared Crisp
GENERAL MANAGER
APPROVED: Garry Harris by HM
CHAIRMAN

Claim # 1207

PO # A0419-099

5-02-2019 11:17 AM

PAYROLL CHECK REGISTER

PAGE: 2

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 5/03/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:	13	13,353.23
DIRECT DEPOSIT REGULAR CHECKS:	41	52,443.58
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	54	65,796.81

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 4-18-19 TO 5-1-19

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jared Crisp by Teri Hill
GENERAL MANAGER

APPROVED: Garry Harris by Jmb
CHAIRMAN

PO# A0519-112

Claim # 1216