



April 1, 2019

The Municipal Utility Board met in a Regular Session at 7:01 p.m. on Monday, April 1, 2019, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Ken Rains, Mr. Mark Roberts, and Dr. Art Sixkiller.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the minutes of the Regular Meeting held March 18, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris. Nay – none

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #1057 - #1102 totaling \$268,635.07 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris. Nay – none

The Board recognized Mr. Larry Lees and Mr. Terry Aylward who had no comments.

The Board recognized Mr. Jared Crisp who reported Mr. Powell was unable to attend the meeting but he was working on easements to extend a gas and water service loop on Southeast 49th Street to provide more reliable service to businesses on South Highway 69 and for redundancy.

Mr. Crisp reported it was time to select the Budget Committee for Fiscal Year Ending June 30, 2020 and asked for volunteers. Ms. Lorrie Mitchell and Dr. Ken Rains volunteered to serve on the 2020 Budget Committee and Dr. Art Sixkiller volunteered to be an alternate.

Dr. Sixkiller made a motion seconded by Mr. Roberts to accept the appointment of Ms. Lorrie Mitchell and Dr. Ken Rains to the Budget Committee for Fiscal Year Ending June 30, 2020 with Dr. Art Sixkiller as an alternate. MOTION CARRIED. Votes cast as follows: Sixkiller, Roberts, Rains, Mitchell, and Harris. Nay – none

Mr. Crisp discussed the Grand River Dam Authority (GRDA) Wholesale Power Service Economic Development and Surplus Capacity Rider, referred to as Rider WP-EDR, to incentivize economic growth and use of surplus capacity. The purpose of the rider is to provide a credit to their wholesale customers when the actual Capacity Billing Demand exceeds the Capacity Billing Demand Baseline which is a month to month calculated formula by GRDA. There are no penalties if the actual Capacity Billing Demand is less than the formulated baseline. Also, the Rider may be terminated by GRDA at any time. Mr. Crisp recommended the Municipal Utility

Board enter an agreement with Grand River Dam Authority to participate in the Marginal Growth Rider WP-EDSR-II option of the Wholesale Power Service Economic Development and Surplus Capacity Rider effective on April 2019 billing.

A motion was made by Dr. Rains and seconded by Ms. Mitchell for the Municipal Utility Board to enter an agreement with Grand River Dam Authority and participate in the Wholesale Power Service Economic Development and Surplus Capacity Rider Marginal Growth Rider option WP-EDSR-II, to be effective on April 2019 billing. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, Sixkiller, and Harris Nay – none

Mr. Crisp discussed the 2019 OGA Leadership Conference on May 2, 2019 at the Embassy Suites Hotel & Conference Center in Norman, Oklahoma and recommended the Board allow Mrs. Jennifer Adams and Mr. Travis Whitenack to attend at a cost not to exceed \$1,000.00.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to allow Mrs. Jennifer Adams and Mr. Travis Whitenack to attend the 2019 OGA Leadership Conference on May 2, 2019 at the Embassy Suites Hotel & Conference Center in Norman, Oklahoma at a cost not to exceed \$1,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

Mr. Crisp reported the scrap metal listed on Bid #917 was hauled off by MUB staff and netted ±\$3,400.00, which exceeded the non-responsive bid in the amount of \$1,000.00.

Mr. Crisp reported he will be attending the Public Power Conference in Norman, Oklahoma on April 14-16, 2019 and would be available to join the April 15, 2019 Board Meeting by conference call if necessary.

Mrs. Teri Hill presented a written Office Manager's report with no additional comments.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp referred to the Office Manager's report and recommended the promotion of Mrs. Janice Early to Assistant Head Clerk with Merit (\$22.96 per hour to \$23.39 per hour) effective April 4, 2019.

A motion was made by Dr. Rains and seconded by Mr. Roberts to promote Mrs. Janice Early to Assistant Head Clerk with Merit (\$22.96 per hour to \$23.39 per hour) effective April 4, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Crisp referred to the Office Manager's report and recommended the promotion of Mrs. Kacee Smalley from Clerk II with Merit to Clerk I Non-Merit (\$20.59 per hour to \$21.11 per hour) effective April 4, 2019.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to promote Mrs. Kacee Smalley from Clerk II with Merit to Clerk I Non-Merit (\$20.59 per hour to \$21.11 per hour) effective April 4, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, Sixkiller, and Harris Nay – none

Mr. Crisp referred to the Office Manager's report and recommended the promotion of Mrs. Hannah Moore from Clerk III with Merit to Clerk II Non-Merit (\$18.99 per hour to \$19.53 per hour) effective April 4, 2019.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to promote Mrs. Hannah Moore from Clerk III with Merit to Clerk II Non-Merit (\$18.99 per hour to \$19.53 per hour) effective April 4, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

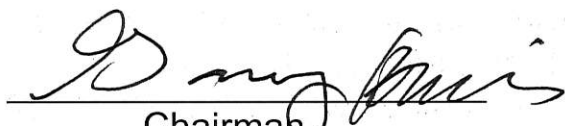
Mr. Crisp referred to the Office Manager's report and recommended the promotion of Mrs. Vicki Hammer from Clerk III Non-Merit to Clerk III with Merit (\$18.62 per hour to \$18.99 per hour) effective April 4, 2019.

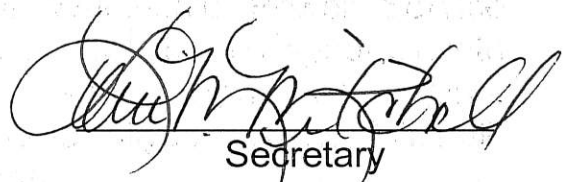
A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to promote Mrs. Vicki Hammer from Clerk III Non-Merit to Clerk III with Merit (\$18.62 per hour to \$18.99 per hour) effective April 4, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

There was no unfinished business or new business discussed.

The Board recognized Mr. Ben Sherrer who had no Attorney's report.

A motion was made by Mr. Rains and seconded by Dr. Sixkiller to adjourn at 7:27 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Mitchell, Roberts, and Harris Nay – none


Chairman


Secretary

April 15, 2019

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1103	Payroll	A0419-085; Payroll Ending April 3, 2019	60,499.44
1104	RCB-Pryor	FICA-\$10,971.08 Med-\$2,565.82 Federal \$7,677.74	21,214.64
1105	Oklahoma Tax Commission	SWH; Payroll Ending April 3, 2019	3,028.00
1106	Red Crown Credit Union	Payroll Ending April 3, 2019	2,810.00
1107	Oklahoma Centralized Support Registry	Payroll Ending April 3, 2019	1,030.62
1108	Accurate Environmental, LLC	A0419083; Water Samples	250.00
1109	Accurate Environmental, LLC	A0419090; Water Samples	125.00
1110	B & B Meter Service	20194143; Material & Supplies	425.00
1111	B & B Meter Service	20194154; Material & Supplies	3,782.00
1112	CBI Wholesale Electric, LLC	20193121; Equipment Maintenance, Elks Lodge Lift Station	192.78
1113	Chouteau Lime Co., Inc.	20194141; Warehouse Scrap Bin	86.00
1114	CINTAS Corporation 063	20194151; Uniform Rental for March 2019	637.60
1115	Office Everything of Pryor	A0419080; Shipping Fee and Material & Supplies	118.90
1116	Dolese Bros. Co.	20194147; Concrete Blocks	140.00
1117	Dolese Bros. Co.	20193125; Concrete Blocks	420.00
1118	Dolese Bros. Co.	20193130; Material & Supplies	418.50
1119	Dolese Bros. Co.	20194139; Material & Supplies	418.50
1120	Fastenal Company	20193135; Safety Lime Vests	89.91
1121	Grand River Dam Authority	Purchased Electric for March 2019	380,940.54
1122	P & K Equipment	20193136; Material & Supplies, Truck #16	26.94
1123	Green Country Testing, Inc.	20193137; Testing	810.00
1124	Airgas USA, LLC	20194156; Cylinder Lease Renewal	146.74
1125	Locke Supply Co.	20194138; Material & Supplies	406.48
1126	Marketing Alliance	A0419086; Annual Hosting Service Renewal Fee	450.00
1127	Marmic Fire & Safety Co., Inc.	20194146; Annual Fire Extinguisher Maintenance	1,055.70
1128	Mike's Tire & Car Care	20194142; Vehicle Maintenance	656.48
1129	DEQ Administrative Service, A/R	20193131; Water/WW Exams, A Johnson, J Wood, C Grass, J Richford	434.00
1130	O'Reilly Auto Parts	20194150; Vehicle Maintenance	37.50
1131	Oklahoma Ordnance Works Authority	Purchased Water for March 2019	55,156.12
1132	Pryor Automotive Supply	20194144; Vehicle & Equipment Maintenance	336.93
1133	Pryor Waste Recycling, LLC	Solid Waste Disposal Fees for March 2019	90,709.15
1134	Professional Pest Control Co., Inc.	A0419091; Quarterly Pest Control	100.00
1135	Pryor Lumber Co., Inc.	20194149; Material & Supplies	386.94
1136	RRR Property Management, LLC	A1218310; S. Vann Street Sewer Line Extension	16,075.00
1137	S & D Electric Motor Inc.	20194140; Equipment Maintenance, Aerator Motor	5,960.00
1138	Southeastern Testing Laboratory, Inc.	20193132; Gloves/Sleeves Testing	494.75
1139	Stuart C. Irby Co., Inc.	201812544; Bid #915, Electric Material	1,510.12
1140	Sundance Office	A0419088; Office Supplies	413.58
1141	Techline Inc.	201812545; Bid #915, Electric Material	296.40
1142	Tractor Supply Credit Plan	20194152; Material & Supplies	86.96
1143	Wallpaper & More/The Gallery	A0419093; Board Room Picture & Frame	92.80
1144	Core & Main LP	201811527; Bid #913, Gas Material	2,075.00
1145	Beasley & Company	A0419081; 3rd Qtr. Retirement Plan TPA Service Fee	1,308.00
1146	Ben Sherrer Law Office, P.C.	A0419082; Attorney Fee for March 2019	200.00
1147	Fred H. Sordahl, Inc. PC	A0419094; Attorney Fee for March 2019	150.00
1148	City of Pryor Creek	Occupational Fee for March 2019	2,955.18
1149	City of Pryor Creek	Cleaning Service through March 22, 2019	576.92
1150	City of Pryor Creek	Workman's Compensation for February 2019	9,142.27
1151	City of Pryor Creek	A0718168; Allocation to City, Payment #9	62,500.00
1152	Fiber Interactive Technologies	Telephone Service for March 2019	141.88
1153	Municipal Utility Board	Solid Waste Billing Fees for March 2019	5,910.36
1154	OCC- Petroleum Storage Tank Division	20194148; 2020 Base Fee and Annual Tank Registration	175.00
1155	Ink Images	A0419084; Vote for Future Bill Insert (Reimbursable from City)	1,341.00
1156	Technical Programming Services Inc.	A0319076; Cycle II & III Bill Print/Mailing for March 2019	2,210.49
1157	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for March 2019	114.09
1158	VISA Control Account	A0419087; Training & Travel, Outerwear, Misc.	1,256.49
1159	Tower Loans	A0219042; Garnishment, J. Richford	153.33
1160	Green Country Shredding & Recycling	A0419095; 3rd Qtr. On-site shredding service	235.00
1161-	See Employee Listing	A0419-089; MUB Employee Clothing Reimbursement	
1203		33 Employees @ \$150.00 each & 10 Employees @ \$250.00 each	7,450.00
1204	Action Awards & Screen Printing	20194153; MUB Uniform T-shirts and Printing (84 total)	736.00
1205	The Chelsea Gallery, LTD	A0319065; Mayes County Map Restoration Final Payment	1,250.00
1206	Constellation Newenergy-Gas Division	Purchased Gas for March 2019	118,891.03
TOTAL			<u>\$ 871,042.06</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 4/05/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:	13	12,334.74
DIRECT DEPOSIT REGULAR CHECKS:	42	48,164.70
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	55	60,499.44

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 3-21-19 TO 4-3-19

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jared Crisp by Jeri Hiee
GENERAL MANAGER
APPROVED: Darryl Harris by Jmb
CHAIRMAN

Claim 1103

PO# A0419 - 085