



March 4, 2019

The Municipal Utility Board met in a Regular Session at 7:00 p.m. on Monday, March 4, 2019, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Mr. Mark Roberts, Ms. Lorri Mitchell, and Dr. Art Sixkiller.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the minutes of the Regular Meeting held February 19, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris. Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #947 - #996 totaling \$318,563.54 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris. Nay – none

The Board recognized Mayor Candidates Mr. Larry Lees and Ms. Jill Sherman who had no comments.

The Board recognized Mr. Steve Powell who updated the Board on the operations at the Wastewater Treatment Plant and the correspondences under review by MUB Staff addressed to (ODEQ) Oklahoma Department of Environmental Quality regarding quality control testing and emergency repairs.

Mr. Powell also gave progress reports on the Study of the Wastewater Treatment Plant Facility Master Plan and the easement on Southeast 49th Street which is needed to loop the gas and water service for more reliable service to our customers.

The Board recognized Mr. Jared Crisp who discussed the Request for Proposal, RFP's on the purchase of Natural Gas for the City of Pryor Creek. Four (4) bids were sent and four (4) bids were received for a three (3) Year Natural Gas Requirements for Municipal Utility Board for the City of Pryor Creek from May 1, 2019, based on the first of month price for ONEOK Gas Transportation as published in Inside FERC's Gas Market Report. The bid opening was at noon on February 28, 2019.

Mr. Crisp introduced Ms. Mackenzie Haff of BlueMark Energy who worked with Mr. Pruett three years ago on our contract with Constellation Energy and lives in Wagoner, Oklahoma. Ms. Haff continued her business relationship with the Municipal Utility Board during the past three years and confirmed the first of the month pricing would be more economical than securing a fixed rate for the Municipal Utility Board and their customers at this time. Mr. Crisp discussed the minimal price fluctuation with the first of month price concept and he would address the Pryor Creek City Council to explain the first of month price concept and the reason for not changing the natural gas rate until a 12/24/36 month rate is locked in.

Mr. Crisp recommended the Board hire BlueMark Energy through a three (3) Year Natural Gas Requirements for Municipal Utility Board for the City of Pryor Creek beginning May 1, 2019, based on the first of month price for ONEOK Gas Transportation as published in Inside FERC's Gas Market Report Contract.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to hire BlueMark Energy through a three (3) Year Natural Gas Requirements for Municipal Utility Board for the City of Pryor Creek beginning May 1, 2019, based on the first of month price for ONEOK Gas Transportation as published in Inside FERC's Gas Market Report Contract. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Crisp reported Cook Construction & Crane Service Inc. was doing business as Cooks Consulting, LLC and discussed the bid opening on February 21, 2019 at 2:00 p.m. in the Board Room for Baffle Walls at Chlorine Contact Basin. Five (5) contractors received bid specifications and three (3) elected to submit a bid which ranged from \$19,950.00 to \$49,389.00. Mr. Crisp agreed with the recommendation from Mr. Steve Powell, P.E., to award the Baffle Walls at Chlorine Contact Basin Contract to Cook Consulting, LLC who had the low bid of \$19,950.00.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to award the Baffle Walls at Chlorine Contact Basin Contract to Cook Consulting, LLC who had the low bid of \$19,950.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Roberts, Mitchell, and Harris Nay – none

Mr. Crisp reported he was approached by Mayor Tramel regarding an Electric Vehicle Charging Grant Program sponsored by Oklahoma Department of Transportation and Oklahoma Department of Environmental Quality. Francis Solar, LLC would write and administer a grant to install charging stations on property owned by the City of Pryor Creek near 6 North Adair Street and 125 East Graham Avenue. Mr. Crisp and Mayor Tramel agreed this could promote downtown shopping. The electric crew confirmed the primary level to provide service to the requested location would not be an issue so Mayor Tramel entered a non-binding agreement with Francis Solar, LLC to provide service to a charging station so Francis Solar, LLC could submit the grant request.

Mr. Crisp attended the February 26, 2019 Regular Scheduled MidAmerica Industrial Park's Board Meeting with MUB Chairman Garry Harris to discuss "The District". The Trustee's approved 100% in favor of a resolution to approve the Memorandum of Understanding and request annexation into the city limits of Pryor Creek. Mayor Tramel will not be present during the March 5, 2019 Pryor City Council Meeting. Mr. Crisp will attend the City Council Meeting and recommend the City Council approve the Memorandum of Understanding.

Mr. Crisp reported he visited with Mr. Dan Jackson of Willdan to discuss our new rate structure with GRDA and possible sanitary

sewer rate for "The District" if approved by the City Council. Grand River Dam Authority has apportioned funding for the rate study and will be included on the next Municipal Utility Board Agenda.

Mr. Crisp discussed the Oklahoma Municipal Power Authority and the need for him to attend the OMPA Conference in Edmond, Oklahoma on March 14-15, 2019.

Mr. Crisp invited the Board to a Picnic Lunch Retirement at Noon on Wednesday, March 27, 2019 at the MUB Warehouse, in honor of the 35 years of service Mr. Donald Dunn provided to the Municipal Utility Board and the Citizens of Pryor Creek.

Dr. Rains requested an update on Kum & Go. Mr. Powell reported the grading plans have been received, the environmental impact was approved, and he expected dirt to be moving in April.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented.

Mr. Crisp reported one (1) unsealed bid was received by fax at the warehouse for Bid #917 and it was considered non-responsive since it was not sealed. Mr. Crisp recommended "no action" and will be assigning the Department Foreman's to oversee the hauling and selling of scrap metal to a local recycle site.

There was no unfinished business or new business discussed.

The Board recognized Mr. Ben Sherrer who had no Attorney's report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 7:56 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains, and Harris Nay – none


Chairman


Secretary

March 18, 2019

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
997	Payroll	A0319-063; Payroll Ending March 6, 2019	60,574.23
998	RCB-Pryor	FICA-\$11,051.66; Med-\$2,584.70; Federal \$7,721.08	21,357.44
999	Oklahoma Tax Commission	SWH; Payroll Ending March 6, 2019	3,048.00
1000	Red Crown Credit Union	Payroll Ending March 6, 2019	2,810.00
1001	Oklahoma Centralized Support Registry	Payroll Ending March 6, 2019	1,030.62
1002	AFLAC	Payroll Deduction for March 2019	2,321.10
1003	Brenntag Southwest, Inc.	2019275; Material & Supplies	1,573.56
1004	CBI Wholesale Electric, LLC	20193104; Equipment Maintenance	176.70
1005	The Chelsea Gallery, LTD	A0319065; Restoration of Mayes County Map, Partial Payment	1,250.00
1006	Chouteau Lime Co., Inc.	20193100; Material & Supplies	945.30
1007	CINTAS Corporation 063	20193107; Uniform Rental for February 2019	690.26
1008	C & R Oil Co., Inc.	20193115; Fuel	1,703.50
1009	Cove Environmental, LLC	20193113; Quarterly Biomonitoring Test	1,532.00
1010	Dolese Bros. Co.	2019287; Concrete Blocks	490.00
1011	Dolese Bros. Co.	2019289; Concrete	268.13
1012	Dolese Bros. Co.	2019399; Concrete	577.88
1013	Enviro-Tec America	2019396; SIR Reports, Cycle 2	75.00
1014	Farwest Line Specialties, LLC	2019291; Small Tool, High Torque Impact Wrench	390.00
1015	Farwest Line Specialties, LLC	20193111; Small Tool, W-BG Die for MD-6 Tool	49.06
1016	Premier Sign & Design	2019288; Material & Supplies	380.00
1017	G & M Auto and Wrecker Service	20193112; Vehicle Maintenance, Truck #4	42.72
1018	Grand River Dam Authority	Purchased Electric for February 2019	386,620.85
1019	P & K Equipment	20193109; Equipment Maintenance & Supplies	43.08
1020	Green Country Testing, Inc.	20193110; Testing	1,095.00
1021	J Harlen Co., Inc.	2019290; Small Tools	233.31
1022	HACH Company	20193101; Lab Supplies at WWTP	199.17
1023	Airgas USA, LLC	2019398; Material & Supplies	228.68
1024	KGM (Koons Gas Measurement)	2019395; Equipment Maintenance, City Gate #1	168.72
1025	Locke Supply Co.	20193103; Material & Small Tools	448.55
1026	Mayes County BOCC	A0319067; Mayes County Right-of-Way Permit	498.90
1027	Infrastructure Solutions Group, LLC	A1118274; WWTP Emergency Repairs, Payment #3	780.00
1028	Infrastructure Solutions Group, LLC	A0319068; Engineer Fees for February 2019	480.00
1029	Mike's Tire & Car Care	20193108; Vehicle & Equipment Maintenance	98.89
1030	Pikepass Government Account Services	A0319066; Turnpike Fees for February 2019	35.85
1031	O'Reilly Auto Parts	20193105; Vehicle Maintenance & Supplies	539.99
1032	PowerLine Industries Inc.	2019394; Equipment Maintenance, Jet Rodder Trailer	1,592.02
1033	Pryor Automotive Supply	2019397; Equipment & Vehicle Maintenance	657.48
1034	Pryor Waste Recycling, LLC	Solid Waste Disposal Fees for February 2019	86,993.20
1035	Pryor Lumber Co., Inc.	20193102; Supplies & Small Tools	391.97
1036	Sadler Paper Company	A0319056; Cleaning and Paper Supplies	85.00
1037	Sherwin Williams	2019393; Paint	72.00
1038	Sundance Office	A0319058; Desktop Gigabit Switch & Office Supplies	36.46
1039	Sundance Office	A0319060; Office Supplies	46.30
1040	Tractor Supply Credit Plan	20193106; Material & Small Tools	141.90
1041	Core & Main LP	201918; Plug Valves for Drying Beds	2,075.00
1042	Absolute Technologies	A0119019; Server Upgrade and Backup Exec 20	7,483.00
1043	Ben Sherrer Law Office, P.C.	A0319057; Attorney Fee for February 2019	175.00
1044	Fred H. Sordahl, Inc. PC	A0319061; Attorney Fee for February 2019	830.00
1045	City of Pryor Creek	Occupational Fee for February 2019	2,832.80
1046	City of Pryor Creek	Cleaning Service through February 22, 2019	576.92
1047	City of Pryor Creek	Cleaning Service through March 8, 2019	576.92
1048	City of Pryor Creek	Workman's Compensation for January 2019	9,630.74
1049	City of Pryor Creek	A0718168; Allocation to City, Payment #8	62,500.00
1050	Fiber Interactive Technologies	A0219032; Telephone Replacement & Switch Exchange	6,613.00
1051	Municipal Utility Board	Solid Waste Billing Fees for February 2019	5,665.60
1052	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for February 2019	131.47
1053	VISA Control Account	A0319064; Training, Travel, and Misc.	772.41
1054	Tower Loans	A0219042; Garnishment, J. Richford	153.33
1055	Oklahoma Natural Gas Company	Transportation Fees for February 2019	6,045.48
1056	Constellation Newenergy Gas Division	Purchased Gas for February 2019	147,333.62
TOTAL			<u>\$ 836,168.11</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 3/08/2019

*** REGISTER TOTALS ***

REGULAR CHECKS:	14	13,778.30
DIRECT DEPOSIT REGULAR CHECKS:	41	46,795.93
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	55	60,574.23

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 2-21-19 TO 3-6-19

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED:

Jared Crisp by Jmh
GENERAL MANAGER

APPROVED:

Garret Harris by Jmh
CHAIRMAN

PO# A0319-063

claim

0997