



February 19, 2019

The Municipal Utility Board met in a Regular Session at 7:00 p.m. on Tuesday, February 19, 2019, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Mr. Mark Roberts, and Dr. Art Sixkiller.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to approve the minutes of the Regular Meeting held February 4, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Roberts, Mitchell, and Harris. Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #884 - #946 totaling \$952,307.55 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris. Nay – none

A written Engineer's Report was presented with Mr. Crisp making reference to the scheduled bid opening on February 21, 2019 at 2:00 p.m. in the Board Room on the detailed plans for improvements at the Chlorine Contact Basin.

The Board recognized Mr. Jared Crisp who reported he agreed to participate in the "3<sup>rd</sup> Graders Go to Work Program" sponsored by the Pryor Area Chamber of Commerce. Mr. Crisp attended a pairing meeting at RSU Pryor Campus last Friday to meet the 3<sup>rd</sup> grade teacher of the class he will be hosting on a field trip to the 9<sup>th</sup> Street Lift Station and Wastewater Treatment Plant Facility that will conclude in the Pizza Hut Party Room.

Mr. Crisp and Mr. Harris attended a Grand River Dam Authority meeting with the GRDA Customer Group at the RSU Claremore Campus regarding the GRDA rate structure change effective April 1, 2019 and the rate stabilization funds available to the members of the GRDA Customer Group during the transition.

Mr. Crisp also reported the Municipal Utility Board received notification from the City of Pryor Creek to increase the residential and commercial trash pickup rates as stated in the Solid Waste Disposal Agreement Section B, effective March 1, 2019. The increase will appear on the utility bills due April 1, 2019.

Mr. Crisp invited the Board to a Picnic Lunch Retirement at Noon on Wednesday, March 27, 2019 at the MUB Warehouse, in honor of the 35 years of service Mr. Donald Dunn provided to the Municipal Utility Board and the Citizens of Pryor Creek.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented.

Mr. Crisp discussed and recommended the promotion of Mr. Travis Whitenack to an A-Mechanic Non-Merit effective February 21, 2019.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the promotion of Mr. Travis Whitenack to an A-Mechanic Non-Merit (\$21.74 per hour to \$22.28 per hour) effective February 21, 2019. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

There was no unfinished business to discuss.

#### NEW BUSINESS:

Mr. Crisp reported he attended the February 19, 2019, 6:00 p.m., Pryor Creek City Council Meeting regarding Agenda Item 4b, approval of revised Memorandum of Understanding between the City of Pryor Creek and Kum & Go. The Municipal Utility Board Section had no revisions and the revised Memorandum of Understanding was approved 7-1 by the City Council.

The Board recognized Mr. Fred Sordahl who had no Attorney's report.

A motion was made by Dr. Ken Rains and seconded by Dr. Sixkiller to adjourn at 7:20 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Mitchell, Roberts, and Harris Nay – none

  
Chairman

  
Secretary

March 4, 2019

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
947	Payroll	A0219048; Payroll ending February 20, 2019	60,755.11
948	RCB Bank-Pryor	FICA-\$5,584.21 MED-\$1,306.00 FED-\$8,072.34	14,962.55
949	RCB Bank-Pryor	FICA-\$5,584.21 MED-\$1,306.00	6,890.21
950	Oklahoma Tax Commission	SWH Payroll Ending February 20, 2019	3,140.00
951	Red Crown Credit Union	Payroll Deduction Ending February 20, 2019	2,810.00
952	Oklahoma Centralized Support Registry	Payroll Deduction Ending February 20, 2019	1,030.62
953	Principal Financial Group	Payroll Deduction for 457 Ret. Savings; February 2019	11,563.12
954	Principal Financial Group	Payroll Deduction for 457 Loan Repayment; February 2019	1,783.22
955	Principal Financial Group	MPP Retirement Contribution for February 2019	20,951.17
956	Oklahoma State Tax Commission	February 2019 Actual/March 2019 Estimated Sales Tax	53,388.25
957	Accurate Environmental, LLC	A0219041; Water Samples	125.00
958	Black Mesa Security, LLC	A0219051; Repair Drive-thru Deal Drawer	220.00
959	BlueCross BlueShield of Oklahoma	Group Medical Coverage; March 2019	44,016.85
960	CBI Wholesale Electric, LLC	2019283; WWTP Control Room Light Bulbs	116.70
961	Cintas First Aid & Safety Corporation	A0219047; First Aid Supplies for February 2019	116.96
962	Cintas First Aid & Safety Corporation	2019278; First Aid and Safety Supplies	178.09
963	Delta Dental of Oklahoma	Group Dental Coverage; March 2019	3,099.42
964	Farwest Line Specialties, LLC	2019274; Payroll Deduction for Small Tools	629.49
965	Flowers by Teddie Rae	A0219055; Memorial Arrangements in February 2019	100.00
966	GNC Concrete Products, Inc.	2019132; Sewer Manholes for Project 19-2	6,991.24
967	Hamill Metals	2019277; Material and Supplies	109.16
968	Morgan's Collision Services, Inc.	A0219050; Repairs to left fender on 2013 GMC Sierra	366.20
969	Northwest Transformer Co., Inc.	2019284; Transformer Repair	442.00
970	Quill Corporation	2019272; Warehouse Supplies	120.75
971	Mayes County RWD 4	WWTP Water Service for February 2019	17.00
972	Stuart C. Irby Co., Inc.	20189412; Material & Supplies	316.00
973	Sundance Office	A0219053; Office Supplies & Electric Duster Cleaner	128.81
974	Traffic Safety Store	2019282; Repair 69/69A traffic light cameras	900.00
975	Tri-Star Construction, LLC	A0618133; CCP, Warehouse Lot Repair (Final Payment)	5,407.91
976	Uline Supply Specialists	2019286; Safety tape for barricades	189.25
977	US Cellular	Cellular Service for February 2019	869.32
978	Core & Main	2019267; Material & Supplies	283.08
979	Core & Main	2019270; Material & Supplies	147.20
980	Core & Main	2019264; Material & Supplies	55.00
981	Core & Main	2019248; Material & Supplies	79.20
982	Walmart Community/SYNCB	2019279; Warehouse and Office Supplies	490.42
983	Absolute Technologies	A0219052; ITB Sata Hard Drive, T. Hill	169.00
984	Beggs Pharmacy	2019280; Poison Ivy Series for 18 employees	540.00
985	Fiber Interactive Technologies	Telephone Service for February 2019	141.88
986	Mutual of Omaha Payment Process Center	Group AD&D Coverage for March 2019	875.62
987	Brown & Brown of Oklahoma Inc.	A0219054; Annual Dishonesty (Public Employee) Bond	145.00
988	Dearborn National Life Insurance Co.	Group LTD Coverage for March 2019	1,180.24
989	Municipal Utility Board	Utility Services for February 2019	17,972.52
990	Municipal Utility Board	Petty Cash	350.83
991	Pryor Printing Inc.	A0219049; Certificate of Deposits for Meters (1,200)	324.94
992	Technical Programming Services Inc.	A0219037; Bill/Late Message Print & Mailing, February 2019	3,430.27
993	Vision Service Plan	Payroll Deduction for March 2019	580.88
994	Tower Loans	A0219042; Garnishment, J. Richford	153.33
995	C & R Oil Co., Inc.	2019392; Fuel	1,724.68
996	Oklahoma Ordnance Works Authority	Purchased Water for February 2019	48,185.05
TOTAL			<u>318,563.54</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 2/22/2019

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	11	12,131.04
DIRECT DEPOSIT REGULAR CHECKS:	38	48,624.07
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	49	60,755.11

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 2-7-19 TO 2-20-19**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jared Criss by Jmb  
GENERAL MANAGER

APPROVED: Garry Harris by Jmb  
CHAIRMAN

PO # A0219-048

Claim 0947