



December 3, 2018

The Municipal Utility Board met in a Regular Session at 7:00 p.m. on Monday, December 3, 2018, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Mr. Mark Roberts, Dr. Art Sixkiller, and Ms. Lorri Mitchell.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the minutes of the Regular Meeting held November 19, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #605 - #649 totaling \$336,543.93 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

The Board recognized Mr. Jared Crisp who reported the Engineer could not attend due to illness. Mr. Crisp reported on the possibility of additional expenses to extend utility services in the 3100 block of South Mill Street if the Pryor Creek City Council approved the December 4, 2018 Agenda Item to seek bids per specifications as required by Oklahoma Department of Transportation for intersection on US 69 for signals and 134 feet of 29th Street including embankment, striping and drainage changes for Kum and Go facility because the extension would go further north than originally proposed.

Mr. Crisp also reported he is reviewing the construction documents for the new Pryor Public School Freshman Center.

Mr. Jared Crisp reported on correspondence he received from Mr. Larry Williams regarding the wholesale water and waste treatment rates. The Oklahoma Ordnance Works Authority will be recommending no rate increase for both water and waste water services for the period of January 1, 2019 to June 30, 2019, when they meet with their board of trustees on Wednesday, December 12, 2018. A customer rate hearing will be held at 3:00 p.m. on December 7, 2018 at the administrative offices of the MidAmerica Industrial Park.

Mr. Crisp also reported on the GRDA (Grand River Dam Authority) Municipal Customer Group meeting him and Mr. Gary Pruett attended in Collinsville, Oklahoma on November 27, 2018, to discuss the GRDA rate stabilization fund and allocation clarification.

Mr. Crisp reported Mr. Kurt Schultz of Courtside Benefits Group, Mr. Eldridge Jackson of BlueCross BlueShield of Oklahoma, and Mr. Michael Haggai of AFLAC met with MUB employees at 8 a.m. and 9:30 a.m. on December 3, 2018 to discuss the new benefit plans beginning January 1, 2019 and open enrollment.

The Board recognized Mrs. Teri Hill who no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp discussed Bid #915 for Electric Department Material and recommended the Board approve the Best Low Combination Bid #915 in the amount of \$49,594.31.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to approve the Best Low Combination Bid #915 in the amount of \$49,594.31. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no Attorney's report.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to adjourn at 7:31 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, Sixkiller, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
650	Payroll	A1218-306; Payroll Ending December 12, 2018	63,418.41
651	RCB-Pryor	FICA-\$11,671.46; Med-\$2,729.56 Federal \$7,884.39	22,285.41
652	Oklahoma Tax Commission	SWH; Payroll Ending December 12, 2018	3,173.00
653	Red Crown Credit Union	Payroll Ending December 12, 2018	3,310.00
654	Oklahoma Centralized Support Registry	Payroll Ending December 12, 2018	1,030.62
655	Accurate Environmental, LLC	A1118280; Water Samples	112.50
656	Accurate Environmental, LLC	A1218307; Water Samples	112.50
657	AutoZone, Inc.	201812558; Vehicle Maintenance, Truck 11 & Camera Van	106.96
658	B & B Meter Service	201811516; Material & Supplies	393.62
659	Constellation Newenergy-Gas Div., LLC	Purchased Gas for November 2018	141,306.00
660	Chouteau Lime Co., Inc.	201812539; Material & Supplies	561.50
661	CINTAS Corporation 063	201812557; Uniform Rental for November 2018	648.88
662	C & R Oil Co., Inc.	201812548; Fuel	1,833.53
663	Office Everything of Pryor	A1218309; Office Supplies	118.96
664	Express Test Corporation	201811534; Audiometric Testing for 42 employees	750.00
665	Fastenal Company	201812538; 18 Volt 1/2-inch Impact Tool Kit	286.50
666	Finley Engineering Company, Inc.	A0818207; ARC Flash Review/Update, Payment #2	2,061.90
667	Grand River Dam Authority	Purchased Electric for November 2018	360,679.75
668	P & K Equipment	201812560; Material & Supplies	108.98
669	P & K Equipment	201812552; Chainsaw for Truck #16	540.00
670	Airgas USA, LLC	201812559; Cylinder Rental	55.70
671	Locke Supply Co.	201812553; Material & Supplies	356.07
672	Mike's Tire & Car Care	201812546; Vehicle Maintenance, Truck #8	214.40
673	Mike's Tire & Car Care	201812563; Vehicle Maintenance, Truck #9 & #10	59.65
674	Northwest Transformer Co., Inc.	201812561; Material & Supplies, Transformers	2,746.75
675	Pikepass Government Account Services	A1218304; Turnpike Fees, November 2018	69.90
676	O'Reilly Auto Parts	201812554; Material & Supplies	445.41
677	Pryor Automotive Supply	201812556; Equipment Maintenance and Supplies	858.57
678	Pryor Waste Recycling, LLC	Solid Waste Disposal Fees for November 2018	87,743.29
679	Pryor Waste Recycling, LLC	201812537; Dumpster for Whitaker Pole Yard	385.00
680	Pryor Lumber Co., Inc.	201812551; Material & Supplies	202.61
681	Sherwin-Williams	201812549; Paint, Auger, and Wire Rack	169.38
682	Tankpro, Inc.	A0518116; CCP, North Elliott Water Tower, Final Payment	12,833.30
683	Tractor Supply Credit Plan	201812555; Material & Supplies	86.11
684	Ultimate Tool and Safety	201811535; Small Tools	464.02
685	U S Cellular	Cellular Service for December 2018	1,134.72
686	Core & Main LP	201811496; Material & Supplies	85.00
687	Ben Sherrer Law Office, P.C.	A1118299; Attorney Fees for November 2018	200.00
688	Fred H. Sordahl, Inc. PC	A1218300; Attorney Fees for November 2018	245.00
689	City of Pryor Creek	Occupational Fee for November 2018	2,857.57
690	City of Pryor Creek	Cleaning Services for payroll ending November 30, 2018	576.92
691	City of Pryor Creek	Worker's Compensation for October 2018	9,423.82
692	City of Pryor Creek	A0718168; Allocation to City, Payment #5	62,500.00
693	Fiber Interactive Technologies	A1218308; Telephone Service for November 2018	141.88
694	Kolker & Kolker, Inc.	A1218302; Data Maintenance on Inventory System	500.00
695	Municipal Utility Board	Solid Waste Billing Fees for November 2018	5,715.14
696	Postmaster	A1218303; Annual Post Office Box Fee for Box 249	274.00
697	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for November 2018	115.40
698	VISA Control Account	A1218305; Travel and Misc. Expenses	657.52
699	Gann, Susan	A1218301; Reimbursement for Emergency Sewer Tap	300.00
700	AFLAC	Payroll Deduction for December 2018	1,300.83
701	Smartphone Meter Reading, LLC	A1118290; Annual Smart Phone Meter Reading Subscription	5,872.63
TOTAL			<u>\$ 801,429.61</u>

12-13-2018 10:08 AM

PAYROLL CHECK REGISTER

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PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 12/14/2018

*** REGISTER TOTALS ***

REGULAR CHECKS:	15	17,728.85
DIRECT DEPOSIT REGULAR CHECKS:	40	45,689.56
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	55	63,418.41

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 11-29-18 TO 12-12-18

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hise for Gary Pruitt
GENERAL MANAGER

APPROVED: Garry Harris by Jmb
CHAIRMAN

PO #A1218-306

claim

0650