



November 5, 2018

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, November 5, 2018, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts. Dr. Ken Rains was absent.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held October 15, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #460 - #550 totaling \$1,111,284.83 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, and Harris Nay – none

The Board recognized Mr. Larry Lees who announced he was a Mayor Candidate in the upcoming election and was only attending to gain municipal knowledge.

The Board recognized Mr. Aaron Baker and Mr. Ryan Stout who had no comments.

A written Engineer's Report was presented with added remarks from Mr. Jared Crisp.

The Board recognized Mr. Jared Crisp who discussed and recommended the Board approve the meeting dates for Calendar Year 2019.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the meeting dates for Calendar Year 2019. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, and Harris Nay – none

Mr. Crisp discussed the Emergency Repairs for ODEQ November Response in the written Engineer's Report and recommended the Board approve a work order with Infrastructure Solutions Group, LLC for the improvements to the Wastewater Treatment Plant at a cost not to exceed \$3,500.00.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve a work order with Infrastructure Solutions Group, LLC for the improvements to the Wastewater Treatment Plant at a cost not to exceed \$3,500.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, and Harris Nay – none

Mr. Crisp reported he received an official letter from GRDA (Grand River Dam Authority) announcing two (2) changes to their rate schedule effective April 1, 2019. Currently \$0.023 per kWh for fuel and purchased power is included in the energy rate and the Power Cost Adjustment rider is applied for variances from that base charge. GRDA is merging all of its fuel and purchased power cost recovery into the PCA rider; all GRDA fuel and purchased power costs will be reflected in that one line item on our bill. Also, GRDA will be increasing its monthly kilowatt demand charge \$1.00 and decreasing its energy charge by a corresponding amount. Mr. Crisp reported he requested Mr. Gary Pruett to join him at the GRDA Municipal Customer Group Meeting on November 27, 2018, in Collinsville, Oklahoma to discuss these rate schedule changes. Mr. Crisp will share more details in future meetings as they unfold.

Mr. Crisp reported he has been in contact with Datamatic Inc. about upgrading MUB's meter reading handhelds and software to an android base Smart Phone Meter Reading program. The existing annual maintenance agreement for Datamatic's RouteStar Software and Roadrunner Devices has increased ten percent (10%) each year. In August we paid over \$12,600.00. Mr. Crisp will include the offer from Datamatic Inc. on the next Agenda.

Mr. Crisp reported he would be attending the OCC Pipeline Safety Conference at the Doubletree Hotel in Tulsa, Oklahoma with Mr. Roger Eichelberger on November 6-7, 2018.

Mr. Crisp presented four (4) GRDA Public Power Partner Signs. The City of Pryor Street Superintendent, Mr. Buddy Glenn, is working with Mr. Crisp on the location for the placement of these signs that were provided by the GRDA.

Mr. Crisp referred to the Office Manager's Written Report regarding Mr. Donald Dunn and the Municipal Utility Board General Employment Sick Leave Policy. Mr. Crisp reported the Committee of himself, Mr. Garry Harris, and Mr. Roger Eichelberger agreed to extend an additional thirty (30) days sick leave to Mr. Donald Dunn.

The Board recognized Mrs. Teri Hill who had nothing to add to her written report.

A written Department Foreman's Report was presented with no additional comments.

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no Attorney's report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 7:45 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
551	Payroll	A1118286 Payroll Ending November 14, 2018	64,012.15
552	RCB-Pryor	FICA-\$11,771.84; Med-\$2,753.08 Federal \$7,954.24	22,479.16
553	Oklahoma Tax Commission	SWH; Payroll Ending November 14, 2018	3,178.00
554	Red Crown Credit Union	Payroll Ending November 14, 2018	3,310.00
555	Oklahoma Centralized Support Registry	Payroll Ending November 14, 2018	1,030.62
556	Advanced Auto Parts	201810461; Vehicle Maintenance, Truck #18	197.99
557	AFLAC	Payroll Deduction for November 2018	1,300.83
558	Accurate Environmental, LLC	A1118280; Water Samples	112.50
559	Betyco, Inc.	A0618134; CCP, Final Pmt Lift Station Grinder Installation	30,864.93
560	Constellation Newenergy-Gas Div., LLC	Purchased Gas for October 2018	40,589.25
561	Chupp Implement Company	201811495; Equipment Maintenance, New Holland Tractor	251.93
562	CINTAS Corporation 063	201811501; Uniform Rental for October 2018	787.60
563	Clinical Pathology Laboratories, Inc.	201811513; Health & Safety, Hepatitis B Shots, C. Grass	467.00
564	Office Everything of Pryor	A1118277; Shipping Fees for Electric Department	67.73
565	Dolese Bros. Co.	201810479; Concrete	354.00
566	ESRI Inc.	A1118273; ARCGIS Annual Desktop Maintenance Renewal	400.00
567	Farwest Line Specialties, LLC	201811506; Handline Rope	384.12
568	Finley Engineering Company, Inc.	A0818206; Milsoft Model Update, Final Payment	2,571.97
569	P & K Equipment	201811508; Equipment Maintenance and Supplies	280.05
570	Green Country Surveying, PLLC	A1118276; Survey Fee for Sewer Project	650.00
571	Green Country Testing, Inc.	201811504; Testing	390.00
572	Airgas USA, LLC	201811507; Cylinder Rental	57.14
573	Lakeland Office Systems	A1118285; Quarterly Office Copies (Total 30,613)	501.25
574	KGM	201811503; Upgrade City Gate #2 Relief (N. Elliott Street)	14,998.29
575	Infrastructure Solutions Group, LLC	A0418071; CCP, Engineer Fee, N. Elliott St Tower, Final Pmt	3,100.00
576	Infrastructure Solutions Group, LLC	A0918213; Engineer Study of WWTP Facility, Payment #1	1,600.00
577	Infrastructure Solutions Group, LLC	A1118283; General Engineer Fees for October 2018	2,605.00
578	Mike's Tire & Car Care	201811511; Equipment and Vehicle Maintenance	125.48
579	NSI Lab Solutions	201811488; Chlorine	79.50
580	Oklahoma One Call System Inc.	A1118278; 2018 Membership and Output Fees	605.00
581	Pikepass Government Account Services	A1118282; Turnpike Fees for October 2018	35.90
582	O'Reilly Auto Parts	201811497; Supplies and Vehicle Maintenance	458.60
583	Poly Pro Inc.	201810486; Equipment Maintenance, Electro Fuse Machine	218.95
584	Pryor Automotive Supply	201811505; Supplies and Vehicle Maintenance	377.34
585	Pryor Stone	201811515; Crusher Run	838.42
586	Pryor Waste Recycling, LLC	Solid Waste Disposal Fees for October 2018	86,615.18
587	Pryor Lumber Co., Inc.	201811499; Material & Supplies	570.85
588	Southeastern Testing Laboratory, Inc.	201811494; Glove and Sleeve testing and replacement	938.55
589	Tractor Supply Credit Plan	201811500; Material & Supplies	100.40
590	UHS Premium Billing	Group Medical HMO Coverage for December 2018	43,119.73
591	Fred H. Sordahl, Inc. PC	A1118275; Attorney Fees for October 2018	1,137.50
592	City of Pryor Creek	Occupational Fee for October 2018	2,820.38
593	City of Pryor Creek	Cleaning Services for payroll ending November 2, 2018	576.92
594	City of Pryor Creek	AT&T Service for October 2018	121.43
595	City of Pryor Creek	A0718168; Allocation to City, Payment #4	62,500.00
596	Fiber Interactive Technologies	A1118279; Telephone Service for October 2018	141.88
597	Municipal Utility Board	Solid Waste Billing Fees for October 2018	5,640.77
598	Postmaster	A1118287; Forever Stamp Rolls	1,250.00
599	Pryor Printing Inc.	A1118281; Final Bill Cards	186.10
600	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for October 2018	111.19
601	S Bard D, Inc.	201810475; Health & Safety, Hepatitis B Shots, C. Grass	100.00
602	VISA Control Account	A1118284; FR Clothing and OGTIA Travel Expense	689.98
603	Stutzman, Teresa	201811510; CPR, AED, & First Aid Training (41 employees)	2,050.00
604	Oklahoma Natural Gas Company	Transportation Fees for October 2018	6,041.10
TOTAL			<u>\$ 413,992.66</u>

11-15-2018 11:25 AM

PAYROLL CHECK REGISTER

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PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 11/16/2018

*** REGISTER TOTALS ***

REGULAR CHECKS:	14	18,747.00
DIRECT DEPOSIT REGULAR CHECKS:	35	45,265.15
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	49	64,012.15

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 11-1-18 TO 11-14-18

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jerri M. Hice for Gary Pruett
GENERAL MANAGER

APPROVED: Garry Harris (Jmh)
CHAIRMAN

claim 0551

PO# A1118-286