



September 17, 2018

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, September 17, 2018, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Mr. Mark Roberts, and Ms. Lorri Mitchell.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to approve the minutes of the Regular Meeting held September 4, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #264 - #340 totaling \$1,154,276.25 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

The Board recognized Mr. Steve Powell who presented a visual explanation of the North Elliott Water Tower Paint and Repair Project which was estimated at sixty-one (61%) percent complete. He also presented a visual progress report of the rehabilitation of the warehouse parking lot.

Mr. Powell reported the 9th Street Wet Well Grinder should be installed and tested by October 1, 2018.

Mr. Powell requested a ninety (90) day extension from ODEQ (Oklahoma Department of Environmental Quality) on behalf of the Wastewater Treatment Plant in regard to a Notice of Violation on the Discharge Report. The extension will allow Mr. Mike Peters and Mr. Chuck Bley to investigate and identify the reasons for the fluctuating discharge results during the past several months.

The plans to extend water and sewer to property located on South Mill has been put on hold by Mr. Powell because ODOT (Oklahoma Department of Transportation) did not approve the installation of an additional traffic light at the requested location on US69 Highway which was a stipulation in the development of this property.

The Board recognized Mr. Jared Crisp who referred the discussion of "The District" by Mid-America Industrial Park to Mr. Gary Pruett.

Mr. Crisp reported the "Fiber Optic Installation, Operation, and Maintenance Agreement – Pryor Municipal Utility Board: Mayfield" is a New Business Item listed on the September 18, 2018 Grand River Dam Authority (GRDA) Board Meeting Agenda. The proposed agreement would upgrade the fiber-optic service from Substation #3 to Substation #1 and from Substation #2 to Substation #1 and would benefit GRDA, Pryor Public Schools, and the Municipal Utility Board. Mr. Crisp will be attending the meeting with Mr. Pruett.

Mr. Crisp added his report is short due to his attendance at the OML (Oklahoma Municipal League) Conference with Mr. Pruett last week.

The Board recognized Mrs. Teri Hill who reported Mr. Crisp registered Mrs. Hannah Moore and Mr. Ryan Stout to attend an Official Rollout of the "Our Local Power Campaign" at the Oklahoma Municipal Power Authority's office in Edmond Oklahoma on September 18, 2018. This campaign is to promote the value of a municipal electric utility. Mr. Crisp also registered Mrs. Moore to attend an economic development training, sponsored by Grand River Dam Authority (GRDA) in Tahlequah, Oklahoma on September 27, 2018. The Keynote Speaker, Ms. Janet Ady, will provide a website and social media scorecard to each community registered for the conference and then she will educate the attendees on "Digital Economic Development Marketing Best Practices." Mrs. Hill celebrated the learning opportunities for Mrs. Moore to obtain tools and ideas for the Municipal Utility Board's social media communication.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp discussed and recommended the Board allow Mr. Brad Reeves to attend the A/B Wastewater Operator Class at Accurate Environmental Training in Tulsa, Oklahoma on November 12-15, 2018 at a cost not to exceed \$750.00.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to allow Mr. Brad Reeves to attend the A/B Wastewater Operator Class at Accurate Environmental Training in Tulsa, Oklahoma on November 12-15, 2018 at a cost not to exceed \$750.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, Roberts, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board allow Mr. William Gilmore to attend the A/B Wastewater Operator Class at Accurate Environmental Training in Tulsa, Oklahoma on November 12-15, 2018 at a cost not to exceed \$750.00.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to allow Mr. William Gilmore to attend the A/B Wastewater Operator Class at Accurate Environmental Training in Tulsa, Oklahoma on November 12-15, 2018 at a cost not to exceed \$750.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Roberts, Mitchell, and Harris Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Fred Sordahl who had no Attorney's report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 7:41 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none


Chairman


Secretary

October 1, 2018

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
341	Payroll	A0918232; Payroll ending September 19, 2018	63,941.42
342	RCB Bank-Pryor	FICA-\$11,663.92 MED-\$2,727.84 FED-\$8,159.63	22,551.39
343	Oklahoma Tax Commission	SWH Payroll Ending September 19, 2018	3,207.00
344	Red Crown Credit Union	Payroll Deduction Ending September 19, 2018	3,210.00
345	Oklahoma Centralized Support Registry	Payroll Deduction Ending September 19, 2018	775.24
346	Principal Financial Group	Payroll Deduction for 457 Ret. Savings; September 2018	13,097.84
347	Principal Financial Group	Payroll Deduction for 457 Loan Repayment; September 2018	1,056.40
348	Principal Financial Group	MPP Retirement Contribution for September 2018	21,773.26
349	Oklahoma Employment Security Comm.	3rd Qtr. 2018 Employers Unemployment Tax	430.83
350	Oklahoma State Tax Commission	September 2018 Sales Tax/October 2018 Estimated Tax	49,719.83
351	Accurate Environmental LLC	A0918230; Water Samples	180.00
352	Betyco, Inc.	A0618134; CCP, 9th Street Grinder Installation, Payment #1	54,933.07
353	C & R Oil Co., Inc.	20189418; Fuel	3,345.90
354	Office Everything of Pryor	A0918237; Shipping Fees & Warehouse Supplies	103.20
355	Delta Dental of Oklahoma	Group Dental Coverage for October 2018	2,939.44
356	Fastenal Company	20188369; Hip Waders, C. Grass	122.80
357	Flowers by Teddie Rae	A0918234; Memorial Basket, L. Robertson	70.00
358	G & M Auto and Wrecker Service	20189416; Truck #5 A/C	678.67
359	P & K Equipment	20189411; Material & Supplies, Truck #16	110.82
360	P & K Equipment	20189425; Equipment Maintenance, Pole Saw	107.39
361	Green Country Surveying, PLLC	A0918235; Survey Fee, Oakwood Road	150.00
362	Green Country Testing Inc.	20189408; Testing	485.00
363	ISCO Industries	20189397; Material & Supplies	675.00
364	Mike's Tire & Car Care	20189413; Equipment Maintenance, Trachoe Trailer	104.97
365	Oklahoma Natural Gas Company	Transportation Fees for August 2018	6,040.01
366	Pryor Stone	20189407; Gravel	1,223.59
367	Pryor Stone	20189423; Gravel	375.06
368	Mayes County RWD #4	WWTP Water Service for September 2018	26.02
369	ATC Group Services, LLC	20189417; Quarterly Testing	1,550.00
370	ATC Group Services, LLC	20189424; Testing	1,517.00
371	TNG Power Equipment Inc.	20189382; Equipment Maintenance, Walker Mower	552.96
372	Traffic Signals Inc.	20189396; Material & Supplies	258.75
373	U S Cellular	Cellular Service for September 2018	690.06
374	Vinita Muffler & White Front Radiator	20189422; Equipment Maintenance, Chipper Radiator	225.00
375	Core & Main LP	20188348; Material & Supplies	409.76
376	Core & Main LP	20189394; Material & Supplies	472.00
377	Core & Main LP	20189399; Material & Supplies	1,550.00
378	Core & Main LP	20189404; Material & Supplies	88.66
379	Core & Main LP	20189406; Material & Supplies	891.98
380	Wal-Mart Community/SYNCB	20189421; Cleaning and Third Thursday Supplies	90.50
381	White Star Machinery	20188376; Equipment Maintenance, Trachoe	1,498.00
382	White Star Machinery	20189410; Equipment Maintenance, Seal Kits	112.73
383	Mutual of Omaha	Group AD&D for October 2018	808.98
384	City of Pryor Creek	AT&T Service for September 2018	163.71
385	Fiber Interactive Technologies	Phone Service for September 2018	141.88
386	Dearborn National Life Insurance Co.	Group LTD Coverage for October 2018	1,255.07
387	Municipal Utility Board	Petty Cash	772.86
388	Municipal Utility Board	Utility Services for September 2018	16,797.98
389	Technical Programming Services Inc.	A0918228; Bill/Late Message Print & Mailing, September 2018	1,601.11
390	Vision Service Plan	Payroll Deduction for October 2018	553.92
391	Tower Loans	A0718179; Continuing Garnishment, SC-2018-398	181.97
392	Adams, Terry	A0918236; B Wastewater Lab Travel Reimbursement	165.94
TOTAL			283,784.97

*** REGISTER TOTALS ***

REGULAR CHECKS:	14	19,060.55
DIRECT DEPOSIT REGULAR CHECKS:	36	44,880.87
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	50	63,941.42

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 9-6-18 TO 9-19-18

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Gary Pruitt
GENERAL MANAGER

APPROVED: Darry Harris by Jmh
CHAIRMAN

PO # A0918-232

claim

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