



September 4, 2018

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, September 4, 2018, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Mr. Mark Roberts, Ms. Lorri Mitchell, Dr. Ken Rains, and Dr. Art Sixkiller.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the minutes of the Regular Meeting held August 6, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #220 - #263 totaling \$324,895.55 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

The Board recognized Mr. Steve Powell who gave a progress report on the North Elliott Water Tower Paint and Repair Project. The Logo size will be increased from the approved plans at no additional cost to match the recommended height and width for a logo on this size of tank. Mr. Powell also reported on the installation of the 9th Street Wet Well Grinder.

Mr. Jared Crisp reported the equipment at the warehouse had been relocated for the rehabilitation of the warehouse parking lot which is scheduled to begin at 7 a.m. on Wednesday, September 5, 2018 and should be finished in about two-weeks.

The Board recognized Mr. Jared Crisp who requested Mr. Steve Powell to discuss the Work Order for the Engineering Study of the Wastewater Treatment Plant which was built in 1988 and designed for 1.5 million gallons per day. Currently the plant treats an average of 1.2 million gallons per day and during the rainy season increases to 3 million gallons per day with staff working double and triple decant. Mr. Crisp and Mr. Gary Pruet recommended the Board authorize Infrastructure Solutions Group, LLC to perform the Engineering Study of the Wastewater Treatment Facility in the amount of \$20,000.00, which is included in the 2019 Budget.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to authorize Infrastructure Solutions Group, LLC to perform the Engineering Study of the Wastewater Treatment Facility in the amount of \$20,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller, and Harris Nay – none

Mr. Crisp reported the Pryor Creek City Council unanimously approved the pass through residential water rates inside the corporate city limits of Pryor Creek from \$4.39 per 1,000 gallons to \$4.44 per 1,000 gallons effective on the September 2018 Billing due October 1, 2018.

Mr. Crisp recommended the Board approve increasing the Inside City Limit Water Rate to \$8.88 minimum and first 2,000 gallons and \$4.44 per 1,000 gallons on all additional usage effective on the September 2018 Billing due October 1, 2018.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to approve the increase of the Inside City Limit Water Rate to \$8.88 minimum and first 2,000 gallons and \$4.44 per 1,000 gallons on all additional usage effective on the September 2018 Billing due October 1, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

Mr. Crisp recommended the Board approve increasing the Outside City Limit Water Rate to \$9.38 minimum for the first 1,000 gallons and \$4.69 per 1,000 gallons on all additional usage effective on the September 2018 Billing due October 1, 2018.

A motion was made by Dr. Rains and seconded Mr. Roberts to approve the increase of the Outside City Limit Water Rate to \$9.38 minimum for the first 1,000 gallons and \$4.69 per 1,000 gallons on all additional usage effective on the September 2018 Billing due October 1, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Crisp recommended the Board approve increasing the Industrial Water Rate to \$2.20 minimum for the first 1,000 gallons and \$2.20 per 1,000 gallons on all additional usage effective on the September 2018 Billing due October 1, 2018.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the increase of the Industrial Water Rate to \$2.20 minimum for the first 1,000 gallons and \$2.20 per 1,000 gallons on all additional usage effective on the September 2018 Billing due October 1, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, Roberts, and Harris Nay – none

Mr. Crisp discussed the Oklahoma Corporation Commission 2018 Pipeline Safety Seminar at the DoubleTree Hotel – Warren Place in Tulsa on November 6-7, 2018 and recommended the Board allow him and Mr. Roger Eichelberger to attend at a cost not to exceed \$800.00. They will drive back and forth each day so there will not be any lodging expense.

A motion was made by Dr. Rains and seconded by Mr. Roberts to allow Mr. Jared Crisp and Mr. Roger Eichelberger to attend the Oklahoma Corporation Commission 2018 Pipeline Safety Seminar at the DoubleTree Hotel – Warren Place in Tulsa on November 6-7,

2018, at a cost not to exceed \$800.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris
Nay – none

The Board recognized Mr. Gary Pruett who reported on several projects he is the supporting with Mr. Crisp.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Gary Pruett presented a visual presentation on the Smart Board and discussed the need to upgrade and improve the relief valve at City Gate #2 at a cost not to exceed \$14,998.00.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to purchase the equipment necessary to upgrade and improve the relief valve at City Gate #2 at a cost not to exceed \$14,998.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris
Nay – none

Mr. Jared Crisp discussed the Wastewater Operator Class at Rose State College in Midwest City, Oklahoma and at Accurate Environmental Training in Tulsa, Oklahoma.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to take no action on Agenda Items 6e and 6f. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Mitchell, Roberts, and Harris
Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no Attorney's report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 7:45 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains, and Harris
Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
264	Payroll	A0918-216; Payroll ending 5 September 2018	63,801.99
265	RCB-Pryor	FICA-\$11,698.54; MED-\$2,735.90; FED-\$8226.72	22,661.16
266	Oklahoma Tax Commission	SWH; Payroll Ending 5 September 2018	3,205.00
267	Red Crown Credit Union	Payroll Deduction Ending 5 September 2018	3,210.00
268	Oklahoma Centralized Support Registry	Payroll Deduction Ending 5 September 2018	775.24
269	AFLAC	Payroll Deduction September 2018	1,234.50
270	Datamatic	A0818-200; Keyboard Cover	24.44
271	Accurate Environmental LLC	A0918-230; Water Samples	112.50
272	Automation Direct	20189-379; Switches for Cone Valve	393.00
273	B & B Meter Service	20189-385; 2" American Regulators at Laundromat	770.00
274	Brenntag Southwest, Inc.	20188-374; Chlorine / Sulfur Dioxide	1,408.65
275	Chouteau Lime Co., Inc	20188-378; Material, Supplies, Small Tools	1,487.65
276	CINTAS Corporation 063	20189-405; Uniform Rental; August 2018	771.42
277	CINTAS Corporation	20188-377; First Aid Supplies, August 2018	1,085.79
278	CINTAS Corporation	20189-393; First Aid Supplies, September 2018	85.34
279	CINTAS Corporation	A0918-214; First Aid Supplies, September 2018	135.53
280	Delta Dental of Oklahoma	Group Dental; Coverage Sept 2018	2,571.14
281	Endex Inc of Tulsa	A0918-225; Service Call; IP Communicator	127.50
282	Enviro-Tec America	20189-380; August 2018 SIR Reports	75.00
283	Enviro Safety Products	20188-368; Needle Resistant Safety Gloves	197.58
284	Enviro Safety Products	20188-358; Gas Powered Blower-Honda	1,127.99
285	Praxair Distribution Inc.	20189-401; Annual Cylinder Lease for Flampaks	75.33
286	G & M Auto and Wrecker Service	20189-400; Oil Change/Repairs Trk #4 & Trk # 18	415.76
287	Grand River Dam Authority	Purchased Electric; August 2018	656,334.19
288	Green Country Testing, Inc	20189-381; Testing	360.00
289	Airgas USA, LLC	20189-395; Monthly Cylinder Rental	57.14
290	Kriz-Davis Company	20185204; CCP, Bid #909 Electric Material	386.80
291	Locke Supply Co.	20189-391; Materials, Supplies, Small Tools	187.67
292	Master's Heating/Cooling Inc.	20189-387; Warehouse Maintenance / Ice Machine	65.00
293	Pike Pass Government Account Serices	A0918-226; Turnpike fees; July & August 2018	102.19
294	O'Reilly Automotive, Inc.	20189-389; Supplies and Vehicle Maintenance	175.32
295	Pryor Automotive Supply	20189-386; Supplies and Vehicle Maintenance	979.45
296	Portable Restrooms of Oklahoma	20189-398; Substation #3 Portable Restroom	85.00
297	Pryor Waste Recycling, LLC	Solid Waste Disposal for August 2018	86,826.31
298	Pryor Stone	20189-402; Gravel; Whitaker Armory Project 18-6	330.31
299	Pryor Lumber Co., Inc.	20189-384; Material, Supplies, Small Tools	268.20
300	Mayes County RWD 4	A0918-219; WWTP Water Service; August 2018	27.01
301	Roberts Auto Center	20189-403; A/C Troubleshooting; Truck #5 (no repair)	109.95
302	Sadler Paper Company	A0918-221; Paper & Cleaning Supplies	137.87
303	System Forms and Supplies	20188-355; Receiving / Inspection Books	142.15
304	TankPro, Inc.	A0518-116; CCP, N. Elliott Water Storage; Pymt #1	142,724.20
305	Tractor Supply Credit Plan	20189-390; Material & Supplies	347.05
306	UHS Premium Billing	Group Medical; October 2018	42,110.68
307	Core & Main LP	20188-349; Material & Supplies	225.00
308	Core & Main LP	20188-375; Material & Supplies	966.10
309	Ben Sherrer Law Office, P.C.	A0918-227; Attorney Fees; August 2018	200.00
310	Fred H. Sordahl, Inc., PC	A0918-212; Attorney Fees; August 2018	425.00
311	City of Pryor Creek	A0718-168; Allocation to City; Payment #2	62,500.00
312	City of Pryor Creek	Occupational Fee Aug 2018; Solid Waste Disposal	2,827.21
313	City of Pryor Creek	Workmans Comp; July 2018	6,467.00
314	Financial Equipment Company	A0918-220; Annual Currency Counter Maint. Agreement	260.00
315	Fiber Interactive Technologies	Telephone Service; August 2018	141.88
316	Kolker & Kolker Inc.	A0918-217; FY2017-18 Consultant Fee	12,750.00
317	Municipal Utility Board	Billing Fee August 2018; Solid Waste Disposal	5,654.43
318	Void	Void	Void
319	Municipal Utility Board	Petty Cash	790.57
320	Oklahoma Corporation Commission	A0918-229; Pipeline Safety Seminar; J. Crisp & Eichelberger	700.00
321	OKDHS-LIHEAP Unit	A0918-222; Energy Assistant Refunds, 9 Cases	990.29
322	Pryor Printing, Inc.	A0918-231; Policy Books (22)	192.00
323	Pryor Printing, Inc.	A0918-218; Cash Envelopes (5000)	439.50
324	Wa-Ro-Ma dba C. A. R. D.	STC Donations; August 2018	66.46
325	VISA Control Account Card Services	A0918-224; Training & Website Renwal Backup	830.97
326	Tower Loans	A0718-179; Continuing Garnishment; SC-2018-398	181.97
327	MUB Employee Listing		
338-	(12 Employees)	A0918-223; Clothing Allowance Reimbursement	1,900.00
339	Finley Engineering Company, Inc.	A0818-206; Milsoft Model Update; Pymt #1	770.25
340	Constellation NewEnergy - Gas Division, LL	Purchased Gas; August 2018	17,488.62
		TOTAL	1,154,276.25

9-06-2018 10:13 AM

PAYROLL CHECK REGISTER

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PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 9/07/2018

*** REGISTER TOTALS ***

REGULAR CHECKS:	16	18,936.25
DIRECT DEPOSIT REGULAR CHECKS:	38	44,865.74
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	54	63,801.99

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 8-23-2018 TO 9-5-2018

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Gary Pruitt
GENERAL MANAGER

APPROVED: Garry Harris by HM
CHAIRMAN

Claim # 0264

PAYROLL PD # A0918-216