



August 6, 2018

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, August 6, 2018, with Vice-Chairman Roberts presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Mark Roberts, Ms. Lorri Mitchell, Dr. Ken Rains, and Dr. Art Sixkiller. Mr. Garry Harris was absent.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held July 16, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, and Roberts Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #95 - #159 totaling \$1,137,860.71 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, and Roberts Nay – none

The Board recognized Mr. Steve Powell who reported TankPro, Inc. moved equipment onsite for the North Elliott Water Tower Paint and Repair Project and the installation of the 9th Street Wet Well Grinder and the repairs to the Warehouse Parking Lot are both on schedule to begin mid-August. Mr. Pruett added, on Friday TankPro Inc. discovered an issue that will require a change order before work can begin on the N. Elliott Street Water Tower Project and Mr. Powell will be discuss the details under New Business.

The Board recognized Mr. Gary Pruett who discussed the OML (Oklahoma Municipal League) Conference on September 11-13, 2018 at the Cox Convention Center in Oklahoma City, Oklahoma and recommended the Board allow him and Mr. Jared Crisp to attend this conference at a cost not to exceed \$1,500.00.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to allow Mr. Gary Pruett and Mr. Jared Crisp to attend the OML (Oklahoma Municipal League) Conference on September 11-13, 2018 at the Cox Convention Center in Oklahoma at a cost not to exceed \$1,500.00. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Rains, and Roberts Nay – none.

The Board recognized Mr. Crisp who discussed a joint project to relocate service meters on Northeast First Street between Bailey Street and Ora Street. This project will benefit our gas department and electric department as well as the property owner. Mr. Crisp also reported on several underground outages caused by the summer load demand and the electric crew will begin upgrading our underground electric systems near Northeast 3rd Place.

The Board recognized Mrs. Teri Hill who reported she met with Mr. Jared Crisp, Mr. Gary Pruett, Mayor Tramel, City Clerk Eva Smith, Mr. John Hawkins of Integrated Insurance Services, and Mr. Jesse Smith of

CompSource Mutual who introduced and discussed ConsultCare. ConsultCare is a Nurse Triage Program added August 1, 2018 to our Worker's Compensation Policy. At the conclusion of the meeting, Mr. Hawkins also announced the addition of a free "Last Will and Testament preparation service" offered by Principal Financial Group, our retirement plan provider, to the City of Pryor Creek and Municipal Utility Board Employees.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp discussed the free ORWA (Oklahoma Rural Water Association) "B/A" Wastewater Lab Operator Class at Wagoner Public Library in Wagoner, Oklahoma on September 24-27, 2018 and the ODEQ (Oklahoma Department of Environmental Quality) \$62.00 Exam Cost. Mr. Crisp recommended the Board support Mr. Terry Adams in his desire to continue his education in his respective field and allow Mr. Terry Adams to attend this class at a cost not to exceed \$400.00.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to allow Mr. Terry Adams to attend the "B/A" Wastewater Lab Operator Class at Wagoner Public Library in Wagoner, Oklahoma on September 24-27, 2018 and test for his "B" Wastewater Lab License at a cost not to exceed \$400.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, and Roberts Nay – none

There was no unfinished business to discuss.

NEW BUSINESS:

The Board recognized Mr. Steve Powell who discussed the discovery and details of the need for Change Order #1 on the North Elliott Street Water Tower Painting and Repair Project from TankPro, Inc. in the amount of \$13,436.00. The Board recognized Legal Councilor, Mr. Ben Sherrer, who asked a few questions that were satisfied. Mr. Gary Pruett and Mr. Jared Crisp agreed with the Change Order #1 recommendation from Mr. Steve Powell.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Change Order #1 on the North Elliott Street Water Tower Painting and Repair Project in the amount of \$13,436.00, from TankPro, Inc. MOTION CARRIED. Votes cast as follows:
Ayes – Sixkiller, Mitchell, Rains, and Roberts Nay – none

The Board recognized Mr. Ben Sherrer who had no Attorney's report.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to adjourn at 7:36 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, and Roberts Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
160	Payroll	A0817193; Payroll Ending August 8, 2018	64,294.08
161	RCB-Pryor	FICA-\$11,565.12 Med-\$2,704.70 Federal \$7,475.10	21,744.92
162	Oklahoma Tax Commission	SWH; Payroll Ending August 8, 2018	3,142.00
163	Red Crown Credit Union	Payroll Ending August 8, 2018	3,150.00
164	Oklahoma Centralized Support Registry	Payroll Ending August 8, 2018	775.24
165	AFLAC Remittance Processing Services	Payroll Deduction for August 2018	1,234.50
166	Accurate Environmental, LLC	A0818202; Water Samples	162.50
167	AutoZone, Inc.	20188332; Warehouse Radio Batteries	102.99
168	Constellation Newenergy-Gas Div., LLC	Purchased Gas for July 2018	17,384.48
169	CINTAS Corporation 063	20188336; Uniform Rental for July 2018	66.39
170	CINTAS First Aid & Safety	20188330; First Aid Supplies	119.48
171	CINTAS First Aid & Safety	A0818192; First Aid Supplies for August 2018	128.77
172	Clark's Upholstery	20188340; Vehicle Maintenance, Truck #4	100.00
173	Office Everything of Pryor	A0818194; Warehouse Supplies & Calculator for N. Budder	108.89
174	Eagle Redi-Mix Concrete, LLC	20188327; Concrete	460.00
175	Enviro-Tec America	20188325; SIR Reports for July 2018	75.00
176	Fastenal Company	20188344; Material & Safety Supplies	321.34
177	Premier Signs & Design	20188326; Magnetic Meter Reader Signs	150.00
178	G & M Auto and Wrecker Service	20188352; Vehicle Maintenance, Truck #5	654.85
179	P & K Equipment	20188343; Material & Supplies	116.96
180	P & K Equipment	20188357; Material & Small Tools	38.32
181	Green Country Surveying, PLLC	A0818199; Survey Fees	600.00
182	Green Country Testing, Inc.	20188342; Testing	430.00
183	Gall's	20187312; Reflective Traffic Cones	364.20
184	Airgas USA, LLC	20188356; Monthly Cylinder Rental	57.14
185	Kriz Davis Co. dba Border States Ind. Inc	20185204; CCP, Bid #909	12,092.22
186	Lakeland Office Systems	A0818203; Office Copies (29,262 B/W & 7,210 Color)	639.94
187	KGM	20188341; Material for Fairground Project	3,860.00
188	Masters Heating Cooling Inc.	20188350; Warehouse Maintenance, Water Fountain	150.00
189	Infrastructure Solutions Group, LLC	A0418071; CCP, Engineer Fee, N. Elliott St Tower, Pmt #4	600.00
190	Infrastructure Solutions Group, LLC	A0818195; Engineer Fees for July 2018	2,310.00
191	MESO	A0818196; JT&S Training, 1st Quarter Dues FY2018-2019	1,163.75
192	MESO	A0818198; 1st half of DOT/PHMSA Drug/Alcohol Testing	700.50
193	Mike's Tire & Car Care	20188345; Vehicle Maintenance, Tires for Truck #6	615.48
194	OfficeSupply.com	20187314; Warehouse Paper and Cleaning Supplies	369.24
195	O'Reilly Auto Parts	20188331; Material & Supplies	133.79
196	Oklahoma Natural Gas Company	Transportation Fee for July 2018	6,040.00
197	Pryor Automotive Supply	20188334; Equipment Maintenance and Supplies	260.77
198	Pryor Stone Co.	20188339; Gravel	222.54
199	Pryor Waste Recycling, LLC	Solid Waste Disposal Fees for July 2018	87,341.86
200	Pryor Lumber Co., Inc.	20188329; Material & Supplies	268.88
201	Sherwin Williams	20188324; Chip Brushes	36.29
202	Cummins Southern Plains	20188337; Equipment Maintenance, Chipper	603.25
203	Techline Inc.	20185206; CCP, Bid #909	1,659.00
204	TNG Power Equipment Inc.	20188323; Equipment Maintenance, Lawnmower Belts	99.98
205	Tractor Supply Credit Plan	20188328; Material & Small Tools	79.13
206	UHS Premium Billing	Group HMO Medical Coverage for September 2018	44,541.39
207	Utility Supply Co.	20187315; Material & Supplies	345.00
208	U S Cellular	A0818204; Cellular Service for August 2018	645.06
209	Core & Main LP	20187306; Material & Supplies	892.00
210	Core & Main LP	20187310; Material & Supplies	1,468.50
211	Core & Main LP	20187311; Small Tools, Long Marking Sticks	114.25
212	Core & Main LP	20188322; Material & Supplies	443.15
213	Fred H. Sordahl, Inc. PC	A0818197; Attorney Fees for July 2018	500.00
214	City of Pryor Creek	Occupational Fee for July 2018	2,844.42
215	City of Pryor Creek	A0718168; Allocation to City, Payment #1	62,500.00
216	Municipal Utility Board	Solid Waste Disposal Billing Fee for July 2018	5,688.85
217	Pryor Printing Inc.	A0818201; Office Supplies	894.38
218	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for July 2018	102.69
219	Tower Loans	A0718179; Garnishment for Case #SC-2018-398	181.97
TOTAL			356,190.33

8-09-2018 9:54 AM

PAYROLL CHECK REGISTER

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PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 8/10/2018

*** REGISTER TOTALS ***

REGULAR CHECKS:	16	20,505.40
DIRECT DEPOSIT REGULAR CHECKS:	39	43,788.68
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	55	64,294.08

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 7-26-18 TO 8-8-18

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri Hill for Gary Pruett
GENERAL MANAGER

APPROVED: Darry Harris by Jim
CHAIRMAN

PO # A0817-193

claim # 0160