



July 16, 2018

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, July 16, 2018, with Vice-Chairman Roberts presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Mark Roberts, Ms. Lorri Mitchell, Dr. Ken Rains, and Dr. Art Sixkiller. Mr. Garry Harris was absent.

Mr. Jared Crisp reported the poles on Bid #909 have been received. Line item #5 decreased \$318.75 and line item #6 increased \$155.00 which changes the total for Bid #909 to \$88,246.83.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to accept the \$163.75 decrease to Bid #909 which changes the total to \$88,246.83 and approve the minutes of the Regular Meeting held June 29, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, and Roberts Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1 - #94 totaling \$1,081,649.62 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, and Roberts Nay – none

The Board recognized Mr. Steve Powell who gave a progress report on the Water Tower Paint and Repair Project, the Wet Well Grinder Installation, and the repairs to the Warehouse Parking Lot.

Mr. Powell also reported the City of Pryor Creek will begin this fiscal year's citywide street repairs at the intersection of Southeast 17<sup>th</sup> and Elliott Streets which will involve repairing the traffic loop along SE 17<sup>th</sup> Street. He assured the Board all the street projects will be coordinated with MUB Department Foreman's.

Mr. Powell is waiting for comments from Mr. Crisp on the preliminary plans he prepared for the water main and sanitary sewer main extensions in the 3100 Block of South Mill Street.

Mr. Powell has been communicating with a local contractor who has been sub-contracted to install the SCADA controls on the new Wet Well Grinder. MUB Staff may want to consider using the local contractor on future SCADA system maintenance.

The Board recognized Mr. Gary Pruett who deferred Agenda item 5a to Mr. Jared Crisp.

Mr. Crisp discussed the July 1, 2018 approved wholesale water rate increase from Oklahoma Ordnance Works Authority. He also discussed the impact this increase would have on our Budget if MUB

absorbed the cost increase. Mr. Crisp recommended the Board allow him to compose a letter to the Pryor Creek City Council to request a pass through increase in water rates inside city limits of \$0.05 per 1,000 gallons, to be effective on the August 2018 Regular Billing Cycle.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to allow Mr. Crisp to compose a letter to the Pryor Creek City Council to request an increase in water rates inside city limits of \$0.05 per 1,000 gallons due to the recent rate increase by Oklahoma Ordnance Works Authority to be effective on the August 2018 Regular Billing Cycle. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Mitchell, and Roberts Nay – none

Mr. Pruett reported he and Mr. Crisp will meet with Finley Engineering on Tuesday, July 17, 2018, to discuss our Windmill Program and Arc Flash Study. He also reported he, Mr. Crisp, and Mrs. Teri Hill will meet with GRDA (Grand River Dam Authority) Department of External Affairs Staff on Wednesday, July 18, 2018 to discuss some of the impact future changes in the GRDA billing may have on municipal customers.

Mr. Pruett reported he has begun evaluating the security light cost of service and current rates.

The Board recognized Mr. Jared Crisp who reported the completion of the upgrade to the GRDA (Grand River Dam Authority) Fiber-optic Contract is near and should benefit Pryor Public Schools, MUB, and GRDA.

Mr. Crisp gave a positive report on the “Third Thursday” Community Activity from June through October. The generators on the food trucks are very noisy and he provided an example of a mobile electric panel that food trucks can plug into which would eliminate the generator noise. A local electrician has agreed to provide the material and our electric crew can build it, store it, and set it up for community activities. He also reported the City Council has been asked to close the intersection of South Adair and Southeast 1<sup>st</sup> Streets so the fire department can open a fire plug for kids and adults to cool off during the July Third Thursday community activity.

The Board recognized Mrs. Teri Hill who reported Mr. Ryan Stout is working with Mr. Chris Calvert of Fiber Interactive Technologies to resolve a voice notice of disconnect/unavailable line instead of a busy signal when all of the business office lines are in use. Mr. Pruett added the problem seems to be an interface issue between old equipment with new equipment.

A written Department Foreman’s Report was presented with no additional comments.

Mr. Jared Crisp discussed Bid #911 which had no response to the invitation to bid on the Sale of Scrap Copper, Brass, Metal, Etc.

and Bid #912, the Sale of Scrap Copper, Brass, Metal, Etc. which received only one response. Mr. Crisp recommended the Board approve the cost per pound bid from Ironman Inc.

A motion was made by Dr. Rains and seconded by Dr. Art Sixkiller to award Bid #912, the Sale of Scrap Copper, Brass, Metal, Etc. to Ironman Inc. at the cost per pound schedule (attached). MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Mitchell, and Roberts Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Fred Sordahl who had no Attorney's report.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to adjourn at 7:44 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, and Roberts Nay – none

  
Chairman

  
Secretary

August 6, 2018

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
95	Payroll	A0718184 Payroll ending July 25, 2018	64,781.16
96	RCB Bank-Pryor	FICA-\$11,730.04 MED-\$2,743.28 FED-\$8,244.10	22,717.42
97	Oklahoma Tax Commission	SWH Payroll Ending July 25, 2018	3,266.00
98	Red Crown Credit Union	Payroll Deduction Ending July 25, 2018	3,150.00
99	Oklahoma Centralized Support Registry	Payroll Deduction Ending July 25, 2018	775.24
100	Principal Financial Group	Payroll Deduction for 457 Retirement Savings; July 2018	11,496.22
101	Principal Financial Group	Payroll Deduction for 457 Loan Repayment; July 2018	646.60
102	Principal Financial Group	MPP Retirement Contribution for July 2018	20,481.90
103	Oklahoma State Tax Commission	July 2018 Sales Tax/August 2018 Estimated Tax	69,768.43
104	AFLAC Remittance Processing Services	Payroll Deduction for July 2018	1,234.50
105	Accurate Environmental LLC	A0718172; Water Samples	112.50
106	Accurate Environmental LLC	A0818190; THMs & HAAs Quarterly Water Testing	745.00
107	B & B Meter Service	20188316; Material & Supplies	650.00
108	CINTAS Corporation	20187294; First Aid Kit Supplies	169.28
109	CINTAS Corporation	A0718176; First Aid Kit Supplies	65.31
110	Clifford Power	20188319; Equipment Maintenance, Generac Generator	1,516.47
111	C & R Oil Co., Inc.	20187296; Fuel	2,584.04
112	C & R Oil Co., Inc.	20187305; WWTP Fuel	1,787.96
113	C & R Oil Co., Inc.	20188317; Fuel	2,435.04
114	Office Everything of Pryor	A0718175; Office Supplies & Calculator for S. Hammer	379.43
115	Delta Dental of Oklahoma	Group Dental for August 2018	2,387.20
116	Eagle Redi-Mix Concrete, LLC	20188318; Concrete	335.00
117	Premier Signs & Design	A0718186; Repair Front Door & Drive-thru Decals	70.00
118	G & M Auto and Wrecker Service	20187309; Vehicle Maintenance, Truck #10A	233.47
119	P & K Equipment	20187299; Material & Supplies, Truck #16	31.68
120	P & K Equipment	20188321; Material & Supplies, Truck #16	23.99
121	Green Country Testing Inc.	20187301; Testing	330.00
122	Green Country Testing Inc.	20188320; Testing	310.00
123	Melton's A/C & Appliance	20187300; Ice Maker and A/C Maintenance	398.54
124	H. G. Flake Co., Inc.	20184172; CCP, Bid #908	567.00
125	Hanna Instruments USA	20187307; Material & Supplies	199.00
126	J. Harlen Co.	20187302; Small Tools	1,160.80
127	HACH Company	20187286; Material & Supplies	268.02
128	Kriz-Davis Company	20185204; CCP, Bid #909	24,818.16
129	Lakeland Office Systems	A0718182; Quarterly Warehouse Copies (Total 7,883)	259.38
130	Locke Supply Company	20186269; Material and Small Tools	889.02
131	Marketing Alliance	A0718181; Website Services and Upgrade	50.00
132	ISG, LLC dba Mehlburger Brawley	A0418071; CCP, Engineer Service for N. Elliott Water Tower	4,000.00
133	MESO/OMUSA	A0818188; MGSO Annual Dues for FY2018-2019	275.00
134	MESO/OMUSA	A0818189; MESO Annual Dues for FY2018-2019	5,765.00
135	Northwest Transformer Co., Inc.	20187298; Material & Supplies	3,371.00
136	Oklahoma Natural Gas Company	Transportation Fee for June 2018	6,039.97
137	Oklahoma Ordnance Works Authority	Purchased Water for July 2018	83,112.52
138	Pryor Stone	20187308; Gravel	332.88
139	Professional Pest Control Co., Inc.	A0718180; Quarterly Pest Control	100.00
140	Mayes County RWD #4	WWTP Water Service for July 2018	17.00
141	Sadler Paper Company	A0718183; City Hall Cleaning & Paper Supplies	169.68
142	ATC Group Service, LLC for Sage Environmental	20187313; Quarterly Bio-monitoring	934.00
143	UHS Premium Billing	Group Medical Coverage for August 2018	39,519.70
144	Vermeer Great Plains	20187297; Equipment Maintenance, Keyswitch	40.73
145	Core & Main LP	20187295; Material & Supplies	990.00
146	Core & Main LP	20187303; Material & Supplies	752.95
147	Wal-Mart Community/SYNCB	20187304; Warehouse Supplies	63.42
148	White Star Machinery	20187292; Equipment Maintenance, Trackhoe	33.00
149	Mutual of Omaha	Group AD&D for August 2018	818.38
150	Fiber Interactive Technologies	Telephone Services for July 2018	141.88
151	City of Pryor Creek	Workman's Compensation & Fees for June 2018	8,921.86
152	Dearborn National Life Insurance Co.	Group LTD Coverage for August 2018	1,163.07
153	Municipal Utility Board	Petty Cash	466.49
154	Municipal Utility Board	Utility Services for July 2018	14,843.23
155	OKHDS-LIHEAP Unit	A0718178; Utility ACH Payment Refund on Inactive Accounts	692.83
156	Technical Programming Services Inc.	A0718187 Bill/Late Message Print & Mailing, July 2018	3,341.12
157	Vision Service Plan	Payroll Deduction for August 2018	537.00
158	Tower Loans	A0718179; Continuing Garnishment, SC-2018-398	181.97
159	Grand River Dam Authority	Purchased Electric for July 2018	720,142.27
TOTAL			1,137,860.71

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	14	19,081.78
DIRECT DEPOSIT REGULAR CHECKS:	36	45,699.38
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	50	64,781.16

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 7-12-18 TO 7-25-18**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Gay Pruitt  
GENERAL MANAGER

APPROVED: Garry Morris  
CHAIRMAN

PO# A0718-184

Claim#

0095