



June 4, 2018

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, June 4, 2018, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

Mr. Pruet reported the following changes to Bid #909. A \$1.20 decrease to line item #8 because 3.87 feet less wire was received, a \$67.05 increase to line item #14 because the low bid was quoted incorrectly so the item was awarded to Kriz-Davis Company, and a \$25.20 increase to line item 28 because 14 feet of extra wire was received. The new total on Bid #909 is \$88,178.68.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to accept the \$91.05 total decrease to Bid #909 which makes a new total of \$88,178.68 and approve the minutes of the Regular Meeting held May 21, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #1186 - #1232 totaling \$359,088.36 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

Guest attending were Mr. Aaron Baker and Mr. Randy Drake.

Chairman Harris moved to Agenda Item 5a for discussion by Mr. Ben Sherrer and Mr. Randy Drake on a claim for crop loss due to application of sludge on the property leased by Mr. Drake. Mr. Pruet recommended the Board award payment to Mr. Drake less the \$2,700.00 annual lease payment (Total \$17,469.00). Dr. Rains recommended a more transparent paper trail of a lease payment from Drake Family Farms, LLC and a claim payment from Municipal Utility Board.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve payment of the claim for crop loss due to application of sludge on the property leased by Drake Family Farms, LLC in the amount of \$20,169.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, Sixkiller, and Harris Nay – none

Chairman Harris moved to Agenda Item 5b and recognized Mr. Gary Pruet who recommended the Board authorize Ms. Violet Kirkendall of Hood & Associates CPA's PC to perform the Municipal Utility Board Annual Audit for Fiscal Year Ending 30 June 2018 at a cost not to exceed \$4,250.00. The Office Manager, Mrs. Teri Hill, concurred with the recommendation.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to authorize Ms. Violet Kirkendall of Hood & Associates CPA's PC to perform the Municipal Utility Board Annual Audit for Fiscal Year Ending 30 June 2018 at a cost not to exceed \$4,250.00. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller, and Harris Nay – none

The Board recognized Mr. Jared Crisp who provided the Engineer's Report, in the absence of Mr. Steve Powell, which included an update on the sludge removal and disposal at the Wastewater Treatment Plant and the utility service extensions to property located north of Roberts Auto Center on South Mill Street. Mr. Crisp also reported a staff member from Infrastructure Solutions Group, LLC Consulting Engineers will be scheduled to be the on-site inspector during the North Elliott Street Water Storage Tank Painting and Repair Project.

Mr. Crisp discussed the June 1, 2018 bid opening for the Warehouse Lot Repair & Taylor St. Side Swale. Five (5) contractors received bid specifications for this project and three (3) elected to submit a bid ranging from \$105,355.00 to \$320,225.00. Mr. Steve Powell P.E. recommended the Municipal Utility Board of Pryor, Oklahoma award the contract to the low bid in the amount of \$105,355.00 from Tri-Star Construction, LLC of Catoosa, Oklahoma.

A motion was made by Dr. Rains and seconded by Mr. Roberts to award the contract for the Warehouse Lot Repair & Taylor St. Side Swale to the low bid in the amount of \$105,355.00 from Tri-Star Construction, LLC of Catoosa, Oklahoma. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Crisp discussed the June 1, 2018 bid opening for the 9th Street Lift Station Grinder Installation with an engineer's estimated cost of \$78,000.00. Four (4) contractors received bid specifications for this project and two (2) elected to submit a bid; \$85,798.00 and \$164,000.00. Mr. Steve Powell, P.E. recommended the Municipal Utility Board of Pryor, Oklahoma award the contract to the low bid in the amount of \$85,798.00 from BeytCo, Inc. of Sapulpa, Oklahoma.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to award the contract for the 9th Street Lift Station Grinder Installation to the low bid in the amount of \$85,798.00 from BeytCo, Inc. of Sapulpa, Oklahoma. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Sixkiller, Roberts, and Harris Nay – none

Mr. Crisp also reported he met with the Budget Committee, Mr. Pruettt, and Mrs. Hill on May 31, 2018 and he believes the 2019 Budget is ready for presentation to the Board on June 18, 2018.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no Attorney's report.

A motion was made by Dr. Rains and seconded by Mr. Roberts to adjourn at 7:32 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1233	Payroll	A0618-143; Payroll ending 13 June 2018	63,537.11
1234	RCB-Pryor	FICA-\$11,359.74; MED-\$2,656.76; FED-\$7839.27	21,855.77
1235	Oklahoma Tax Commission	SWH; Payroll Ending 13 June 2018	3,113.00
1236	Red Crown Credit Union	Payroll Deduction Ending 13 June 2018	3,210.00
1237	Oklahoma Centralized Support Registry	Payroll Deduction Ending 13 June 2018	775.24
1238	AFLAC	Payroll Deduction June 2018	1,403.66
1239	Accurate Environmental LLC	A0618-140; Water Samples	162.50
1240	ANIXTER, INC.	20185201; Bid #908 Electrical Material	1,424.50
1241	CINTAS Corporation 063	20186-250; Uniform Rental; May 2018	2,107.72
1242	C & R Oil Co., Inc	20186-253; Fuel	1,537.09
1243	Office Everything of Pryor	A0618-145; Supplies & Shipping fees	150.24
1244	Westco Distribution	20185203; Bid # 909 Electrical Material	2,026.00
1245	Westco Distribution	20185203; Bid # 909 Electrical Material	262.32
1246	Enviro-Tec America	20186-244; May 2018 SIR Reports	75.00
1247	Fasternal Company	20185-227; Safety Glasses	135.38
1248	Finley Engineering Company, Inc.	A0618-139; Engineering; Meter Program Assistance	77.50
1249	Summit Truck Group	20186-258; Radiator Tank; Truck #13	154.55
1250	Grand River Dam Authority	Purchased Electric; May 2018	565,248.44
1251	P & K Equipment	20186-248; Chainsaw chain and Chipper parts	47.01
1252	Green Country Testing, Inc	20186-255; Testing	580.00
1253	H.G. Flake Co., Inc.	20184172; Bid #908 Gas Material	16,545.70
1254	JL Matthews Company, Inc.	20186-242; Salisbury Low Voltage Rubber Glove Kit	26.85
1255	Airgas USA, LLC	20186-246; Nitrogen/Oxygen	57.14
1256	Kriz-Davis Company	20185204; Bid #909 Electric Material	4,279.40
1257	Kriz-Davis Company	20185204; Bid #909 Electric Material	501.30
1258	Koons Gas Measurement (KGM)	20184173; Bid #908 Gas Material	2,850.00
1259	Koons Gas Measurement (KGM)	20186-256; Equipment Replacement; Regulator Station SE 5th & Adair	19,528.73
1260	Locke Supply Co.	20186-232; Materials & Supplies, Small Tools	288.25
1261	Melton's A/C & Appliance	20186-243; Repairs; Water Fountain at Warehouse	100.00
1262	Melton's A/C & Appliance	20186-251; WWTP A/C Repair	70.00
1263	Mike's Tire & Car Care	20186-249; Tires (2) for Pipe Trailer	164.86
1264	O'Reilly Automotive, Inc.	20186-234; Material and Supplies	176.54
1265	Pryor Automotive Supply	20186-235; Material and Supplies	238.13
1266	Pryor Stone	20186-238; Gravel; S. Hogan Project	212.67
1267	Pryor Waste Recycling, LLC	Garbage Billing for May 2018	87,442.53
1268	Pryor Lumber Co, Inc.	20186-233; Material, Supplies, & Small Tools	237.51
1269	Mayes County RWD 4	May 2018; Water Service at WWTP	34.00
1270	Tonto Environmental, L.L.C.	A1217-313; Sludge Removal/Disposal; WWTP; Payment #	74,671.95
1271	Tonto Environmental, L.L.C.	A1217-313; Sludge Removal/Disposal; WWTP; Final Pymt	7,480.00
1272	Sherwin-Williams	20186-241; Material & Supplies	65.53
1273	Southern Cross Corporation	20185-219; Flamepack Repair; #49188	544.38
1274	Tractor Supply Credit Plan	20186-240; Material, Supplies, & Small Tools	148.82
1275	Utility Supply Company	20184169; Bid #907; Water & Sewer Material	1,966.50
1276	Vermeer Great Plains	20186-257; Repair & Maint; Chipper	605.88
1277	Core & Main	20184-168; Bid # 907; Water Material	18,585.25
1278	Core & Main	20184170; Bid # 908; Gas Material	1,790.00
1279	Core & Main	20185-221; Pipe Lube	62.00
1280	Core & Main	20185-226; E. Lift Station; Clamps	476.12
1281	The Water Shoppe	20186-239; Chlorine	27.50
1282	White Star Machinery	20186-247; E35 Trachoe Maintenance	63.52
1283	Absolute Technologies	A0618-138; Bulk Ethernet Cable & Network Patch Cable	112.99
1284	City of Pryor Creek	May 2018 Occupational Fee	2,847.74
1285	City of Pryor Creek	Allocation to City; Payment #11 & #12	125,000.00
1286	Municipal Utility Board	Solid Waste Disposal Billing Fee for May 2018	5,695.49
1287	WA-RO-MA dba C.A.R.D.	Share the Comfort for May 2018	63.89
1288	Control Account Card Services	A0618-136; Gas Repair; After-hours meals, B Wastewater Training; T. Adams	419.02
1289	Department of Environmental Quality	A0618-142; Annual DEQ Certification Fees for 2018	2,622.00
1290	Drake Family Farms, LLC	A0618131; Reimbursement for Crop Loss Due to Sludge Application	20,169.00
1291	George Ball	A0618-135; Refund for Replacement Sewer Tap	300.00
1292	Marla Kerr	A0618-137; Refund for Replacement Sewer Tap	300.00
1293	James Armontrout	A0618-144; Reimbursement for Plumber's License	200.00
1294	Void	Void	Void
1295	Constellation Newenergy - Gas Division, LLC	Purchased Gas; May 2018	23,630.90
1296	Oklahoma Natural Gas Company	Transport Fee; May 2018	6,040.22
		TOTAL	<u>1,094,525.34</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:	15	18,761.00
DIRECT DEPOSIT REGULAR CHECKS:	37	44,776.11
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MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	52	63,537.11

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 5-31-18 TO 6-13-18

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hice for Gary Pruett
GENERAL MANAGER

APPROVED: Garry Harris by Jmh
CHAIRMAN

PO # A0618 - 143

claim

1233