



May 21, 2018

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, May 21, 2018, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

Mr. Pruett reported a \$54.00 decrease to Line Item #14 of Bid #907 because MUB received twenty (20') feet less than ordered which makes a new Bid #907 total of \$44,689.50.

A motion was made by Dr. Rains and seconded by Mr. Roberts to accept the \$54.00 decrease to Line Item #14 of Bid #907 which makes a new Bid #907 total of \$44,689.50 and approve the minutes of the Regular Meeting held May 7, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1131 - #1185 totaling \$398,163.25 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Guest attending were Mr. Ryan Stout and Mr. Travis Willis.

The Board recognized Mr. Kurt Schultz of Courtside Benefits, LLC who discussed the current group health insurance coverage with CommunityCare HMO and their notification to terminate their contract with Hillcrest HealthCare Systems and Utica Park Clinic on June 30, 2018. This notification to terminate affects the hospital in Pryor and all but one doctor in Pryor. Therefore Mr. Shultz was asked to shop and discussed other small group options for the Board to consider.

Mr. Pruett and Mr. Crisp recommended the Board terminate the contract with CommunityCare HMO effective June 30, 2018 and approve United Health Care OKO12-AVLH Gold Navigated HMO as the Group Medical Base Plan with MUB paying 100% of the employee only premium and 90% of the dependent premium and offer the OKO12-AVLD Platinum Navigated HMO as a Buy-up option for MUB employees and their dependents. (See attached proposal for contribution schedule)

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to terminate the contract with CommunityCare HMO effective June 30, 2018 and approve United Health Care OKO12-AVLH Gold Navigated HMO as the Group Medical Base Plan with MUB paying 100% of the employee only premium and 90% of the dependent premium and offer the OKO12-AVLD Platinum Navigated HMO as a Buy-up option for MUB employees and their dependents. (See attached proposal for contribution schedule) MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Roberts, Mitchell, and Harris Nay – none

The Board recognized Mr. Steve Powell who gave a progress report on the sludge removal and disposal at the Wastewater Treatment Plant. Mr. Pruettt added, he requested Mr. Randy Drake to prepare a lost income statement to present to the Board for reimbursement per his discussion with Mr. Powell when the project was started.

Mr. Powell also discussed the study and a probable ODEQ variance for a sanitary sewer extension to property located north of Roberts Auto Center on South Mill Street.

Mr. Powell reported five (5) bids ranging from \$224,230.00 to \$345,600.00 were received on May 18, 2018 for the North Elliott Street Water Storage Tank Painting and Repair Project. After a review of all the bids received, Mr. Steve Powell recommended the Board accept the low bid in the amount of \$224,230.00 from TankPro, Inc., 5500 Watermelon Road, Northport, Alabama, 35473.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to accept the low bid for the North Elliott Street Water Storage Tank Painting and Repair Project in the amount of \$224,230.00 from TankPro, Inc., 5500 Watermelon Road, Northport, Alabama, 35473. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

The Board recognized Mr. Gary Pruettt who discussed and recommended the 2003 Model 4200 International Truck with Altec LRV58 articulating aerial device and the 2002 Chevrolet ½ ton extended cab 4X4 pickup be declared surplus.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to declare the 2003 Model 4200 International Truck with Altec LRV58 articulating aerial device and the 2002 Chevrolet ½ ton extended cab 4X4 pickup as surplus. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, Sixkiller, and Harris Nay – none

Mr. Pruettt also reported on the annual spring substation testing with Grand River Dam Authority.

The Board recognized Mr. Jared Crisp who reported he is preparing for the Budget Committee Meeting with Ms. Lorrie Mitchell and Dr. Ken Rains (or Dr. Art Sixkiller who is an alternate) at 12:30 p.m. on May 31, 2018 in the MUB Board Room. Mr. Crisp also reported he is planning to attend the MESO Board Meeting in Oklahoma City, Oklahoma on May 24, 2018.

Mr. Crisp and Mr. Travis Willis reported on the Traffic Signal Improvements Project on Highway 69; total cost was \$12,758.66.

The Board recognized Mrs. Teri Hill who reported on a smooth Rural Water District #1 transition of accounts to the Municipal Utility Board. Only four (4) of the forty-one (41) customers needed to establish an account and pay a \$35.00 water deposit. Rural Water District #1 paid the four deposits and will take a final reading of their meters on June 1, 2018 which will be provided to MUB and then our staff will read the water meters on or near June 19, 2018 for our regular billing due July 1, 2018.



A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Pruett who discussed and recommended the Board approve the promotion of Mr. Brent Childers to the position of Lead Lineman effective May 17, 2018.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve the promotion of Mr. Brent Childers to the position of Lead Lineman Non-Merit (\$29.66 per hour to \$30.39 per hour) effective May 17, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

Mr. Pruett discussed the performance of Mr. Mike Lincoln as an "acting crew chief" and recommended the Board approve his promotion to an A Mechanic with Merit effective May 17, 2018.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the promotion of Mr. Mike Lincoln to A Mechanic with Merit (\$21.42 per hour to \$22.49 per hour) effective May 17, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

There was no unfinished to discuss.

#### NEW BUSINESS:

Mr. Pruett discussed the two (2) 500 KVA Pad Mount Transformers; Line Item 39 of Bid #909 awarded to Anixter Inc. The Pad Mount Transformers did not meet specs and neither did the Bid from Diversified Electric. Therefore, Mr. Pruett recommended the Board award Line Item 39 of Bid #909 to the Best Low Bid meeting Specs in the amount of \$24,873.16 from Kriz-Davis Company and increase Bid #909 total to \$88,087.63.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to award Line Item 39 of Bid #909 to the Best Low Bid meeting Specs in the amount of \$24,873.16 from Kriz-Davis Company and increase Bid #909 total to \$88,087.63. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Rains, and Harris Nay – none

The Board recognized Mr. Fred Sordahl who had no Attorney's report.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to adjourn at 8:22 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Roberts, Mitchell, and Harris Nay – none

  
Chairman

  
Secretary

June 4, 2018

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1186	Payroll	A0613124; Payroll ending May 30, 2018	64,901.04
1187	RCB Bank-Pryor	FICA-\$11,522.40 MED-\$2,694.72 FED-\$7,582.66	21,799.78
1188	Oklahoma Tax Commission	SWH Payroll Ending May 30, 2018	3,113.00
1189	Red Crown Credit Union	Payroll Deduction Ending May 30, 2018	3,210.00
1190	Oklahoma Centralized Support Registry	Payroll Deduction Ending May 30, 2018	775.24
1191	Oklahoma State Tax Commission	May 2018 Sales Tax/June 2018 Estimated Tax	46,738.92
1192	Arkansas Electric Coop., Inc.	20185202; Bid #909, Electric Material	8,077.73
1193	Accurate Environmental LLC	A0518100; Water Samples	162.50
1194	B & B Meter Service	20185223; Material & Supplies	3,625.00
1195	Brenntag Southwest Inc.	20185209; Material & Supplies	1,103.19
1196	Chouteau Lime Company, Inc.	20186231; Material & Supplies	269.55
1197	C & R Oil Co., Inc.	20186228; Fuel and Blue Def Pump	1,895.99
1198	Community Care HMO Inc.	Group Medical Coverage for June 2018	42,906.24
1199	Office Everything of Pryor	A0518113; Shipping Fees	42.75
1200	Delta Dental of Oklahoma	Group Dental for June 2018	2,357.42
1201	ETI	20185193; Vehicle Maintenance, Truck #2	224.97
1202	Flowers by Teddie Rae	A0618128; W.A. Graham Memorial Wreath for Cemetery	50.00
1203	4imprint, Inc.	20185214; Stadium Cups and Car Coasters	499.23
1204	Green Country Testing Inc.	20186229; Testing	840.00
1205	JL Matthews Company, Inc.	20185189; Low Voltage Rubber Glove Kits	786.00
1206	Melton's A/C & Appliance	20185225; Treatment Plant A/C maintenance	210.00
1207	ISC, LLC dba Mehlburger Brawley	A0618126; Engineer Fees	1,280.00
1208	Mid-Continent Concrete Co.	20186230; Concrete	396.00
1209	Oklahoma Ordnance Works Authority	Purchased Water for May 2018	61,128.78
1210	Poly Pro Inc.	20185224; Material & Supplies	420.00
1211	Pryor Stone	20185222; Gravel	684.94
1212	Sadler Paper Company	A0518123; Soap Dispenser Replacement	46.13
1213	Sadler Paper Company	A0618125; Paper and Cleaning Supplies	166.51
1214	Sherwin Williams	20185220; Paint	59.95
1215	Stuart C. Irby Co., Inc.	20185205; Bid #909, Electric Material	6,774.20
1216	Core & Main LP	20184170; Bid #908, Gas Material	726.02
1217	Core & Main LP	20185195; Marking Paint	383.40
1218	The Paper	A0518119; Legal Publication, Wall Mounted Grinder	54.77
1219	UHS Premium Billing	A0518122; Binder Payment for July 2018 Medical Coverage	45,129.04
1220	Fred H. Sordahl, Inc., PC	A0618127; Attorney Fees for May 2018	440.00
1221	Mutual of Omaha	Group AD&D for June 2018	747.58
1222	City of Pryor Creek	AT&T Service for May 2018	216.65
1223	City of Pryor Creek	Workman's Compensation & Fees for April 2018	5,510.28
1224	Dearborn National Life Insurance Co.	Group LTD Coverage for June 2018	1,158.97
1225	Municipal Utility Board	Petty Cash	791.80
1226	Municipal Utility Board	Utility Services for May 2018	16,114.47
1227	Oklahoma Municipal Assurance Group	A0518118; Liability Deductible for Claim #204649-BD	1,000.00
1228	Technical Programming Services Inc.	A0518117; Bill/Late Message Print & Mailing, May 2018	3,336.24
1229	Vision Service Plan	Payroll Deduction for June 2018	561.16
1230	DEQ- Administrative Service A/R	A0518121; 2018 Annual Public Water Supply	438.75
1231	DEQ- Administrative Service A/R	A0618129; 2018 Annual Non-Industrial Discharge Permit	7,768.47
1232	Dixon, Douglas B.	A0518120; Travel Reimbursement for Training in Tulsa	165.70
TOTAL			359,088.36

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	17	18,806.32
DIRECT DEPOSIT REGULAR CHECKS:	41	46,094.72
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	58	64,901.04

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 5-17-18 TO 5-30-18**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Gary Pruett  
GENERAL MANAGER

APPROVED: Garry Harris by Jim  
CHAIRMAN

PO A0613-124

Claim 1186