



May 7, 2018

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, May 7, 2018, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Mr. Mark Roberts, and Dr. Art Sixkiller.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held April 16, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1061 - #1130 totaling \$926,955.42 for payment. Mr. Jared Crisp noted the City of Pryor Creek would be billed for one-half the total of Claim #1106 (Pinkley Sales Co.). MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

The Board recognized Mr. Steve Powell who reported the bid opening for the North Elliott Street Water Tower Re-Painting Project is scheduled in the MUB Board Room at 10 o'clock a.m. on Friday, May 11, 2018. An Addendum was issued May, 7, 2018, to the Contractors so they could include painting the Pryor Tiger Logo on the tower in their original Bid.

Mr. Powell reported on the Sludge Removal and Disposal at the Wastewater Treatment Plant and recommended the Board approve the change order request to be discussed later in the meeting.

Mr. Powell reported the City of Pryor Creek Street Project Bid that includes the MUB Warehouse Parking Lot Repairs will be advertised in The Paper's May 13, 2018 Weekend Edition and the bid opening should be scheduled in late June 2018.

The Board recognized Mr. Gary Pruett who discussed the change order with Tonto Environment, LLC then recommended the Board approve a \$25,000.00 Change Order to complete Project PMUB-14-04, Sludge Removal and Disposal at the Wastewater Treatment Plant.

A motion was made by Dr. Rains and seconded Mr. Roberts to approve a \$25,000 Change Order with Tonto Environment, LLC for the use of a dozer for thickening on the Sludge Removal and Disposal at the Wastewater Treatment Plant, Project Number PMUB-14-04. Mr. Harris stated for the record (and future bid specs); the use of a dozer for thickening should be a common part of the removal process but he did not contest the motion. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Pruett reported The Mayes County Commissioners approved the dissolution of Rural Water District #1 at their meeting on April 30, 2018. The RWD #1 Chairman, Mr. Ronnie Donovan, made a written request for the Municipal Utility Board to assume all customer water services at the earliest possible date. Mr. Pruett believes MUB can complete the transfer within a couple of months and provide customers of the District with better service. Mr. Pruett recommended the Board accept the transfer of ownership and the operation of Rural Water District #1 to the Municipal Utility Board / City of Pryor Creek.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to accept the transfer of ownership and the operation of Rural Water District #1 to the Municipal Utility Board / City of Pryor Creek. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Pruett discussed correspondence he received from CommunityCare HMO and reported he, Mr. Crisp, and Mrs. Hill will meet with Mr. Kurt Schultz and Mrs. Lisa Robertson of Courtside Benefits Group, LLC on May 9, 2018 to discuss the termination of Coverage with CommunityCare HMO and alternative options available for our group health coverage.

The Board recognized Mr. Crisp who reported he is ready to meet with the Budget Committee (Ms. Lorrie Mitchell and Dr. Ken Rains with Dr. Art Sixkiller as an alternate). A Luncheon Budget Committee Meeting was set at 12:30 o'clock p.m. on May 31, 2018 in the MUB Board Room.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Crisp who discussed the Electric Department Material Bid and recommended the Best Low Combination Bid #909 in the amount of \$83,656.47

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the Best Low Combination Bid #909; Electric Department Material in the amount of \$83,656.47. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Crisp discussed the Uniform Service Bid #910 and recommended the Board approve a two year contract with CINTAS, who had the Best Low Weekly Fee Schedule Bid (See Attachment).

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to approve a two year contract with CINTAS, who had the Best Low Weekly Fee Schedule Bid #910 (See Attachment). MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Mitchell, Roberts, and Harris Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no Attorney's report.

A motion was made by Mr. Roberts and seconded by Dr. Rains to adjourn at 7:38 o'clock p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Mitchell, Sixkiller, and Harris Nay – none


Chairman


Secretary

May 21, 2018

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1131	Payroll	A0518110; Payroll Ending May 16, 2018	64,083.33
1132	RCB-Pryor	FICA-\$11,549.38 Med-\$2,701.06 Federal \$8,345.50	22,595.94
1133	Oklahoma Tax Commission	SWH; Payroll ending May 16, 2018	3,180.00
1134	Red Crown Credit Union	Payroll Deduction Ending May 16, 2018	3,210.00
1135	Oklahoma Centralized Support Registry	Payroll Deduction Ending May 16, 2018	775.24
1136	Principal Financial Group	457 Retirement Savings for May 2018	11,040.93
1137	Principal Financial Group	457 Loan Repayment for May 2018	716.56
1138	Principal Financial Group	MPP Retirement Contribution for May 2018	19,224.55
1139	AFLAC	Payroll Deduction for May 2018	1,403.66
1140	Altec Industries, Inc.	20185199; Vehicle Maintenance, Truck #22	111.48
1141	Accurate Environmental, LLC	20183137; Class D Water/Wastewater Class,T.Ables/D.Dixon	710.00
1142	Accurate Environmental, LLC	A0518100; Water Samples	112.50
1143	Constellation Newenergy-Gas Div., LLC	Purchased Gas for April 2018	67,537.63
1144	CINTAS Corporation 063	20185208; Uniform Rental for April 2018	1,667.76
1145	CINTAS First Aid & Safety Supplies	20185215; First Aid Supplies	119.55
1146	CINTAS First Aid & Safety Supplies	A0518109; First Aid Supplies for May 2018	112.65
1147	C & R Oil Co., Inc.	20185212; WWTP Fuel & Antifreeze	1,326.06
1148	C & R Oil Co., Inc.	20185218; Fuel	2,520.78
1149	Consolidated Fleet Services, Inc.	20183108; Small Tools and Altec Vehicle Device Testing	1,376.00
1150	Office Everything of Pryor	A0518113; Office Supplies and Office Chair (H. Moore)	525.50
1151	Enviro-Tec America	20185194; SIR Reports for April 2018	75.00
1152	Premier Signs & Design	20185187; Logo Installation on New Truck #16	440.50
1153	G & M Auto and Wrecker Service	20185216; Vehicle Maintenance, Trucks #4, #7, and #12	692.54
1154	Green Country Surveying, PLLC	A0518104; Survey Fee, Gas Department	187.50
1155	Green Country Testing, Inc.	20185207; Testing	650.00
1156	Hercules Industries, Inc.	20184156; Locks and Keys	545.57
1157	Airgas USA, LLC	20185210; Nitrogen and Oxygen	103.59
1158	Lakeland Office Systems	A0518111; Quarterly Office Copies	542.05
1159	Melton's A/C & Appliance	A0518107; Service Call, A/C Unit for Suite A	65.00
1160	Mike's Tire & Car Care	20185217; Vehicle Maintenance, Trucks #6 and #15	69.89
1161	Northern Safety & Industrial	20184183; Safety Equipment and Raingear for C. Johnson	503.30
1162	OfficeSupply.com	20185211; Warehouse Supplies	445.29
1163	Pikepass Government Account Services	A0518114; Turnpike Fees for April 2018	66.50
1164	O'Reilly Auto Parts	20185197; Vehicle and Equipment Maintenance	130.46
1165	Oklahoma Natural Gas Company	Transportation Fee for April 2018	2,395.07
1166	Oklahoma Natural Gas Company	Transportation Fee for April 2018	3,647.83
1167	Pryor Waste Recycling, LLC	Solid Waste Disposal Fees for April 2018	86,790.54
1168	Professional Pest Control Co., Inc.	20185213; Insect Control, Warehouse Breakroom & Office	85.00
1169	Rose State College	20184145; A/B Wastewater Training Class, T. Adams	358.00
1170	Mayes County RWD #4	WWTP Water Service for April 2018	30.97
1171	Sadler Paper Company	A0518115; Downstairs City Hall Maintenance Supplies	238.82
1172	Southern Cross Corporation	20184176; Flamepak Calibration and Repairs	537.70
1173	Tractor Supply Credit Plan	20185198; Small Tools and supplies	224.79
1174	U S Cellular	A0518112; Cellular Services for May 2018	684.00
1175	Core & Main LP	20184168; Bid #907, Water Material	20,337.75
1176	Core & Main LP	20185196; Material & Supplies	1,013.20
1177	Fred H. Sordahl, Inc., PC	A0518105; Attorney Fees for April 2018	825.00
1178	City of Pryor Creek	Occupational Fee for April 2018	2,826.27
1179	City of Pryor Creek	A0518106; Google Apps License (19)	950.00
1180	City of Pryor Creek	Allocation to City of Pryor Creek, Payment #10	62,500.00
1181	Municipal Utility Board	Solid Waste Disposal Billing Fee for April 2018	5,652.53
1182	Oklahoma Municipal Assurance Group	A0518108; Deductible for Claim #204526-ME	1,000.00
1183	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for April 2018	126.41
1184	VISA Control Account Card Services	A0518103; Miscellaneous Expenses	807.87
1185	Adams, Terry J.	A0518102; Travel Reimbursement to Rose State College	264.19
TOTAL			398,163.25

5-17-2018 10:33 AM

PAYROLL CHECK REGISTER

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PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 5/18/2018

*** REGISTER TOTALS ***

REGULAR CHECKS:	15	18,297.92
DIRECT DEPOSIT REGULAR CHECKS:	37	45,785.41
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	52	64,083.33

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 5-3-18 TO 5-16-18.

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill and Gary Pruett
GENERAL MANAGER

APPROVED: Darryl Harris by Jmk
CHAIRMAN

PO# A0518-110

Claim

1131