



April 2, 2018

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, April 2, 2018, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Ken Rains, Mr. Mark Roberts, and Dr. Art Sixkiller.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held March 19, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #946 - #994 totaling \$330,803.25 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

The Board recognized Mr. Travis Berka and Mr. Travis Willis who had no comments.

The Board recognized Mr. Steve Powell who discussed the Work Order for Professional Services on Project #18-02, the North Elliott Street Water Tower Re-Painting, and if the Board approves the project the public bidding documents will be ready to hit the street next week.

Mr. Powell also reported on the preparation to include the Warehouse parking lot repairs in conjunction with the City of Pryor Creek Street Project. The bid package on the street project should be ready in May 2018 and awarded in June 2018.

Mr. Powell reported on the Wastewater Treatment Plant Operations which included his response regarding the Discharge Reports to (DEQ) Department of Environmental Quality.

Regretfully, Mr. Powell reported the Corp of Engineers Environmental Group denied our request for a 500 feet easement across their property from Southeast 49th Street to Oakwood Drive based on a 2006 regulation which basically states "cost impact is not a factor and absolutely no easement shall be granted across Corp property if there is an alternate route to consider". Mr. Pruett added the alternate route would require another easement and add ±3,000 feet to the water and gas line extensions.

The Board recognized Mrs. Pat Richard who expressed her concern regarding the negative comments in the local paper toward the municipal administration in Pryor. Chairman Harris confirmed the Municipal Utility Board welcomes Citizens and the Press to our Open Meetings. He also confirmed no reporter from The Paper attends the MUB meetings but The Daily Times Reporter attended regularly until it closed. Mr. Pruett confirmed the MUB Agenda, Minutes, and Claims List is posted to our website (<http://mubpryor.org>) for public viewing and Mr. Alyward has not

made any inquiries from MUB staff. Mr. Harris also confirmed the Municipal Utility Board and the City of Pryor Creek communications has improved and Mr. Jared Crisp added MUB will do what the voters want, “we are “One City” and MUB will work with a Strong-Mayor form of government or a Council-Manager form of government.”

The Board recognized Mr. Gary Pruett who presented a 2012 slide presentation of the North Elliott Water Tower which was prepared by staff from the Infrastructure Solutions Group, LLC. Mr. Pruett reported AT&T equipment has been removed from the water tower and recommended the Board approve the Work Order with Infrastructure Solutions Group LLC for the North Elliott Street Water Tower Re-Painting, Project #18-02; total engineering cost is \$22,750.00.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to approve the Work Order with Infrastructure Solutions Group LLC for the North Elliott Street Water Tower Re-Painting, Project #18-02; total engineering cost is \$22,750.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none

Mr. Pruett reported Mr. Kurt Schultz is still shopping for health care options and he should have a recommendation for the Board before the termination of CommunityCare’s HMO Contract with Hillcrest HealthCare Systems on June 30, 2018.

Mr. Pruett reported, in preparation of his retirement, he attended his last MESO Board of Director’s Meeting on March 30, 2018. The recommendation for Mr. Jared Crisp to serve on the MESO Board of Director’s was uncontested and Mr. Crisp should be confirmed during the 2018 Public Power Conference in Tulsa, Oklahoma on April 22-24, 2018.

The Board recognized Mr. Crisp who reported the Electric Department’s Lead Lineman, Mr. Dub Hargrove, resigned his position on March 21, 2018 to pursue a sub-station inspector’s position with an International Electric Engineering Service.

Mr. Crisp also reported Electric Journeymen are scarce so he interviewed and offered an Apprentice Lineman 1st Year position to a young man who will begin work on April 12, 2018.

Mr. Crisp reported he attended an educational tour in the Mid America Industrial Park of the Performance Pipe, a division of Chevron Phillips Chemical Company, with the Gas Department Staff on March 26, 2018 and the OMAG Safety Coordinators Workshop with Mrs. Jennifer Adams in Edmond, Oklahoma on March 28, 2018. The rest of his time has been spent preparing the 2019 Budget for review with the Budget Committee.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman’s Report was presented with no additional comments.

Mr. Pruett discussed Mr. Terry Adams desire to obtain his “B” Wastewater Certification and recommended the Board allow Mr. Terry

Adams to attend the A/B Wastewater Operator Class at Rose State College in Midwest City, Oklahoma on May 7-10, 2018 at a total cost not to exceed \$1,250.00.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to allow Mr. Terry Adams to attend the A/B Wastewater Operator Class at Rose State College in Midwest City, Oklahoma on May 7-10, 2018 at a total cost not to exceed \$1,250.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, Roberts, and Harris Nay – none

Mr. Pruett and Mr. Jared Crisp discussed and recommended the re-hiring of Mr. Jim Armontrout, pending a satisfactory pre-employment exam, as an A-Mechanic Non-Merit to fill a vacancy in the Water/Wastewater Department.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the re-hiring of Mr. Jim Armontrout, pending a satisfactory pre-employment exam, as an A-Mechanic Non-Merit (\$21.42 per hour) to fill a vacancy in the Water/Wastewater Department. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

Mr. Pruett and Mr. Willis discussed the need for a new engine (estimated cost \$24,000) plus other potential maintenance needed to 2003 Tree-Trimming Truck with an articulating aerial devise (Truck #16) and recommended the Board consider the replacement of this non-budgeted item through the National Joint Powers Alliance with the replacement cost to be provided to the Board for approval during the next regularly scheduled meeting.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to authorize staff to inquire the cost to replace the non-budgeted replacement of the 2003 Tree-Trimming Truck with an articulating aerial devise (Truck #16) through the National Joint Powers Alliance and provide the information to the Board at the next regularly scheduled meeting for approval. MOTION CARRIED. Votes cast as follows: Rains, Mitchell, Sixkiller, Roberts, and Harris Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to adjourn at 7:52 o'clock p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Rains, and Harris Nay – none


Chairman


Secretary

April 16, 2018

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
995	Payroll	A0418077; Payroll Ending April 4, 2018	60,242.74
996	RCB-Pryor	FICA-\$10,736.34 Med-\$2,510.90 Federal \$7,061.04	20,308.28
997	Oklahoma Tax Commission	SWH; Payroll ending April 4, 2018	2,797.00
998	Red Crown Credit Union	Payroll Deduction Ending April 4, 2018	3,210.00
999	Oklahoma Centralized Support Registry	Payroll Deduction Ending April 4, 2018	556.51
1000	Accurate Environmental, LLC	A0418081; Water Samples	112.50
1001	Action Awards & Screen Printing	20183126; Uniform t-shirts	853.00
1002	Berendsen Fluid Power	2018122; Hanna Cylinder	7,305.61
1003	Brenntag Southwest, Inc.	20183140; Chlorine	796.82
1004	Cabin Diesel Services	20184158; Diagnose problems to Truck #16	1,468.25
1005	Constellation Newenergy-Gas Div., LLC	Purchased Gas for March 2018	92,819.35
1006	CINTAS Corporation 063	20184163; Uniform Rental for March 2018	1,617.07
1007	C & R Oil Co., Inc.	20184144; Fuel	1,505.37
1008	C & R Oil Co., Inc.	20184161; Diesel	731.14
1009	Office Everything of Pryor	A0418088; Warehouse supplies and chair (T. Hill)	314.16
1010	Ditch Witch of Tulsa	20184143; Seal Repair Kit for Trencher	26.05
1011	Fastenal Company	20184141; Warehouse Supplies	33.86
1012	Grand River Dam Authority	Purchased Electric for March 2018	337,586.92
1013	Airgas USA, LLC	20184160; Nitrogen and Oxygen	146.74
1014	Locke Supply Company	20184150; Small Tools and Material	335.03
1015	Marketing Alliance	A0418078; Annual Hosting Service	450.00
1016	Mehlburger Brawley	A0418071; N. Elliott Tower Painting, Payment #1	1,200.00
1017	Mehlburger Brawley	A0418087; General Engineering	2,215.00
1018	MESO/OMUSA	A0418086; JT&S 4th Quarter Dues FY2017-2018	1,163.75
1019	Mike's Tire & Car Care	20184162; Vehicle Maintenance, Truck #2	587.85
1020	Northwest Transformer Co., Inc.	20184154; Material & Supplies	460.00
1021	NSI Lab Solutions	20183110; Ultra Low Residual Chlorine	114.00
1022	Pikepass Government Account Services	A0418084; Turnpike Fees for March 2018	39.02
1023	O'Reilly Auto Parts	20184153; Material & Supplies	32.93
1024	Oklahoma Ordnance Works Authority	Purchased Water for March 2018	48,815.52
1025	Pryor Automotive Supply	20184151; Material & Supplies	414.80
1026	Pryor Stone	20184142; Gravel for City Gate Valve	1,204.67
1027	Pryor Stone	20184157; Stockpile Gravel	1,123.21
1028	Pryor Waste Recycling, LLC	Solid Waste Disposal for March 2018	87,741.52
1029	Pryor Lumber Co., Inc.	20184147; Material and Small Tools	453.57
1030	R. W. Vaught Technical Services	A0418072; Warehouse SCADA Repair and Testing	5,493.85
1031	Mayes County RWD #4	WWTP Water Service for March 2018	36.36
1032	Tractor Supply Credit Plan	20184152; Material, Supplies, and Small Tools	785.76
1033	Core & Main LP	20183130; Material & Supplies	190.00
1034	White Star Machinery	20184148; Equipment Maintenance	565.75
1035	White Star Machinery	20184159; Equipment Maintenance	94.53
1036	Beasley & Company	A0418074; 4th Quarter TPA Retirement Services	1,273.00
1037	City of Pryor Creek	Occupational Fee for March 2018	2,857.48
1038	City of Pryor Creek	Workman's Compensation for February 2018	5,731.43
1039	City of Pryor Creek	Allocation to City of Pryor Creek, Payment #9	62,500.00
1040	Brown & Brown of Oklahoma, Inc.	A0418076; Annual Employee Dishonesty Bond	145.00
1041	Municipal Utility Board	Solid Waste Disposal Billing Fee for March 2018	5,714.95
1042	Oklahoma Corporation Commission	A0418075; Petroleum Storage 2019 Base Fee	175.00
1043	Pryor Printing Inc.	A0418085; 2,000 Door Hangers	194.25
1044	Ink Images	A0418073; 4,500 Pipeline Emergency Mailer & Survey	1,954.00
1045	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for March 2018	93.42
1046	VISA Control Account Card Services	A0418079; Office Equipment and Warehouse Supplies	1,631.80
1047	DEQ Administrative Services A/R	20183135; Exam Fees for T. Ables and D. Dixon	248.00
1048	DEQ Administrative Services A/R	20184146; Exam Fees for B Wastewater, T. Adams	62.00
1049	Laurann Water District	A0418083; Reimbursement for Billing Error	3,323.71
1050-	Municipal Utility Board	Clothing Reimbursement for Total	
1060	Administrative Employees	of Eleven (11) Employees	1,650.00
		TOTAL	<u>773,502.53</u>

4-05-2018 9:54 AM

PAYROLL CHECK REGISTER

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PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 4/06/2018

*** REGISTER TOTALS ***

REGULAR CHECKS:	15	16,640.46
DIRECT DEPOSIT REGULAR CHECKS:	38	43,602.28
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	53	60,242.74

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 3-22-18 TO 4-4-18

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Teri M. Hill for Gary Pruett
 GENERAL MANAGER

APPROVED: Larry Harris by (Jmh)
 CHAIRMAN

PO # A0418-077

claim

995