



March 19, 2018

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, March 19, 2018, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Ms. Lorri Mitchell, and Mr. Mark Roberts.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to approve the minutes of the Regular Meeting held March 5, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Mitchell, Roberts, and Harris Nay – none

A motion was made Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #898 - #945 totaling \$445,431.55 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

Mr. Travis Willis was the only guest in attendance.

The Board recognized Mr. Steve Powell who updated the Board on the sludge application process at the Wastewater Treatment Plant. Mr. Powell also reported the first level of approval on the easement across the Corp of Engineers property from Southeast 49th Street to Oakwood Drive has been sent to their Tulsa Office for review and a request for approval at the next level.

The Board recognized Mr. Gary Pruett who reported it is time to select the 2019 Budget Committee and he asked for volunteers. Ms. Lorri Mitchell volunteered to serve on the committee with Dr. Ken Rains and Dr. Art Sixkiller volunteered to be an alternate.

Mr. Gary Pruett requested Mr. Jared Crisp and Mr. Travis Willis discuss the 9th Street Lift Station pump issues this past Thursday and Friday and explain how the MUB Electric Crew worked with the staff at the Wastewater Treatment Plant to temporarily resolve the issues.

Mr. Travis Willis and Mr. Gary Pruett concurred with Mr. Jared Crisp's recommendation for the Board to approve an emergency contract with Tonto Environmental LLC in the amount of \$10,640,00 to clean out the eighteen to twenty-four (18-24") inches of trash accumulated in the wet wells at our 9th Street Lift Station.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to award the emergency contract to Tonto Environmental LLC for construction services at the 9th Street Lift Station in the amount of \$10,640.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, Roberts, and Harris Nay – none.

Mr. Pruett requested Mr. Steve Powell to look at the cost to purchase and install another muffin monster ahead of the wet well to grind the trash

that would assist in the prevention of trash build up, prolong the life of the existing pumps, and protect the new pumps when installed.

Mr. Pruett confirmed the Municipal Utility Board may terminate medical benefits through CommunityCare HMO with thirty (30) day written notice. Therefore, Mr. Pruett requested the MUB Insurance Agent of Record, Mr. Kurt Schultz, to begin shopping for medical coverage through a different carrier with an open enrollment before June 30, 2018.

The Board recognized Mr. Crisp who reported Rural Water District #1 has scheduled a District #1 Membership Meeting with the Assistant District Attorney, Jacqueline C. Rhoads on April 17, 2018 from 10:00 o'clock a.m. to 6:00 o'clock p.m. to discuss the possibility of dissolving the small water district to enable the Municipal Utility Board to furnish water to the Mayes County Fairgrounds and the other thirty-eight ± members.

Mr. Crisp also reported he reviewed the plans for the water and sewer extension to the Mayes County Fairgrounds before they were submitted to Oklahoma Department of Environmental Quality by the Mayes County Commissioners.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Pruett discussed and recommended the re-classification of Mr. Brent Childers to a Regular Employee and the promotion to Journeyman Lineman with Merit effective March 8, 2018.

A motion was made by Mr. Roberts and seconded by Dr. Rains to re-classify Mr. Brent Childers to a Regular Employee with the promotion to Journeyman Lineman with Merit (\$29.19 per hour to \$29.66 per hour) effective March 8, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Sixkiller, Mitchell, and Harris Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Fred Sordahl who reported "a win" on March 13, 2018, when the Honorable Judge Sheila A. Condren ruled in favor of the Motion for Summary Judgment filed by the City of Pryor Creek and the Municipal Utility Board. Mr. Jerry Douglas and his attorney have thirty days (30) to appeal the ruling but Mr. Sordahl is confident it would be hard to overturn the Judge's decision.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 7:34 o'clock p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

April 2, 2018

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
946	Payroll	A0318062; Payroll ending 21 March 2018	63,065.53
947	RCB Bank-Pryor	FICA-\$11,318.54 MED-\$2,647.08 FED-\$7,868.44	21,834.06
948	Oklahoma Tax Commission	SWH Payroll Ending 21 March 2018	3,058.00
949	Red Crown Credit Union	Payroll Deduction Ending 21 March 2018	3,615.00
950	Oklahoma Centralized Support Registry	Payroll Deduction Ending 21 March 2018	556.51
951	Principal Financial Group	457 Retirement Savings; March 2018	10,605.09
952	Principal Financial Group	457 Loan Repayment; March 2018	596.56
953	Principal Financial Group	Regular Retirement Contribution; March 2018	11,095.58
954	Oklahoma Employment Security Commission	1st Quarter 2018 Employers Unemployment Tax	5,439.88
955	Oklahoma State Tax Commission	March 2018 Sales Tax/April 2018 Estimated Tax	51,049.65
956	Accurate Environmental LLC	A0318057; Water Samples	112.50
957	APGA SIF Security & Integrity Foundation	A0318065; Annual SHRIMP/DIMP Online Access	395.00
958	B & B Meter Service	20183116; Material & Supplies	1,642.45
959	Cintas First Aid & Safety Corporation	20183133; First Aid Supplies	139.92
960	Cintas First Aid & Safety Corporation	20183139; Gloves	71.25
961	Cintas First Aid & Safety Corporation	A0318064; First Aid Supplies	79.40
962	Community Care HMO Inc.	Group Medical Coverage for April 2018	49,000.51
963	Office Everything of Pryor	A0318051; Paper, Office Supplies, and Shipping Fees	582.16
964	Wesco Distribution Inc. dba Diversified Electric	20183129; Material & Supplies	237.50
965	Delta Dental of Oklahoma	Group Dental for April 2018	2,348.48
966	Premier Signs & Design	2018265; Installation of Logo & Numbers on New Truck #10	100.50
967	G & M Auto and Wrecker Service	20183131; Vehicle Maintenance, Trk #3 and Trk #5	652.12
968	P & K Equipment	20183127; Small Tools for Trk #16	44.37
969	Green Country Testing Inc.	20183138; Testing	750.00
970	Marmic Fire & Safety Co., Inc.	20183111; Fire Extinguisher Maintenance	1,405.00
971	Northwest Transformer Co., Inc.	20183134; Material & Supplies	1,766.00
972	OCT Equipment	20183120; Key Switch for CASE Backhoe	38.76
973	Pryor Stone	20183123; Stockpile Gravel	464.28
974	Professional Pest Control Co., Inc.	A0418069; Quarterly Pest Control Service	65.00
975	ATC Group Services, LLC	20183132; Testing	1,490.00
976	Tonto Environmental, LLC	A1217313; Sludge Removal & Disposal, Payment #2	39,562.18
977	Scovil & Sides Hardware Co.	A0318061; Key to Upstairs Server Room	17.49
978	Southeastern Testing Laboratory, Inc.	20183118; Rubber gloves and sleeves	676.35
979	U S Cellular	Cellular Service; March 2018	639.41
980	Vance Country Ford	201712517; Equipment Replacement for Trk #10	27,309.50
981	Wal-Mart Community/SYNCB	20183128; Material & Warehouse Supplies	68.20
982	Ben Sherrer Law Office, P.C.	A0318068; Attorney Fees for March 2018	402.50
983	Fred H. Sordahl, Inc., PC	A0318067; Attorney Fees for March 2018	1,355.00
984	Dee's Communications	A0318059; Telephone Programming and Testing	1,020.00
985	Mutual of Omaha	Group AD&D for April 2018	739.88
986	City of Pryor Creek	AT&T Service for March 2018	325.41
987	Dearborn National Life Insurance Co.	Group LTD Coverage for April 2018	1,167.92
988	Municipal Utility Board	Petty Cash	385.09
989	OKARNG Whitaker Training Center	A0318060; Annual Lease Agreement	3,000.00
990	Municipal Utility Board	Utility Services for March 2018	17,598.45
991	Pryor Printing Inc.	A0318066; Work Order Cards	316.75
992	Technical Programming Services Inc.	A0318056; Bill Print/Late Message Mailing for March 2018	3,257.18
993	S Bar D, Inc.	A0402070; Pre-employment Exam, C. Johnson	80.00
994	Vision Service Plan	Payroll Deduction for April 2018	580.88
TOTAL			330,803.25

3-22-2018 9:51 AM

PAYROLL CHECK REGISTER

PAGE: 2

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 3/23/2018

*** REGISTER TOTALS ***

REGULAR CHECKS:	14	20,379.08
DIRECT DEPOSIT REGULAR CHECKS:	35	42,686.45
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	49	63,065.53

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 3-8-18 TO 3-21-18

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Seri M. Hise for Gary Pruitt
GENERAL MANAGER

APPROVED: Garry Harris by Jmh
CHAIRMAN

PO# A0318-062

claim #

946

3-12-2018 12:44 PM

PAYROLL CHECK REGISTER

PAGE: 1

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 3/23/2018

EMP NO	EMPLOYEE NAME	TYPE	CHECK DATE	CHECK AMOUNT	CHECK NO.
3795	SIXKILLER, ARTHUR L	M-M	1/12/2018	184.70CR	004978
3795	SIXKILLER, ARTHUR L	R	3/23/2018	184.70	005221

3-12-2018 12:44 PM

PAYROLL CHECK REGISTER

PAGE: 2

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 3/23/2018

*** REGISTER TOTALS ***

REGULAR CHECKS:	1	184.70
DIRECT DEPOSIT REGULAR CHECKS:		
MANUAL CHECKS:	1	184.70CR
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	2	0.00

*** NO ERRORS FOUND ***

** END OF REPORT **