



March 5, 2018

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, March 5, 2018, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held February 20, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, Roberts, and Harris Nay – none

A motion was made Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #854 - #897 totaling \$696,069.51 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

The Board recognized Mr. Steve Powell who presented pictures to the Board and discussed the sludge application process at the Wastewater Treatment Plant.

~ Mayor Tramel arrived at 7:10 o'clock p.m. ~

The Board recognized Mayor Tramel who reported the City of Pryor Creek and Mr. Steve Powell has met with investors regarding property development in the south part of the city limits.

Mayor Tramel also reported he is working with Mr. Powell on the next street project to include an add-on for the repairs to the parking lot at the MUB warehouse.

The Board recognized Mr. Gary Pruett who presented pictures and discussed the current natural gas regulator station at Southeast 5<sup>th</sup> Street and Adair Street which has been in the system since the 1950's and carries sixty (60%) percent of the load for the City of Pryor Creek. Mr. Pruett recommended the Board purchase the equipment necessary to upgrade and improve the natural gas regulator station at Southeast 5<sup>th</sup> Street and Adair Street from B & B Meter Services at a cost of \$17,872.73.

A motion was made by Dr. Rains and seconded by Mr. Roberts to purchase the equipment necessary to upgrade and improve the natural gas regulator station at Southeast 5<sup>th</sup> Street and Adair Street from B & B Meter Services at a cost of \$17.872.73. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Pruett presented a letter sent to MUB employees from Sharon Fletcher, Ph.D., the President and CEO for CommunityCare, regarding the termination of Hillcrest HealthCare System facilities and physicians on June 30, 2018. The local hospital and all the local doctors except for Dr. Richard Martin are included in this termination by CommunityCare. Mr. Pruett, Mr. Crisp, and Mrs. Hill will be meeting Tuesday, March 6, 2018, with Mr. Kurt Schultz and Ms. Lisa Robertson of Courtside Benefits to discuss options for the Board to consider regarding this matter.

Mr. Pruett reported an OMAG (Oklahoma Municipal Assurance Group) Agent will be at City Hall on March 8, 2018, to review the Property and Content Policy and invoice assignments for the Municipal Utility Board and City of Pryor Creek.

Mr. Pruett also reported he will be out of the office on Annual Leave from March 9-16, 2018.

The Board recognized Mr. Crisp who reported on the MESO (Municipal Electric Systems of Oklahoma) Board Retreat he attended February 21-23, 2018, with Mr. Pruett in Ponca City, Oklahoma.

Mr. Crisp reported on a conference call he had regarding the water and sewer extension to the Mayes County Fairgrounds.

Mr. Crisp reported he is still processing data with a vendor for the AMI Probability Study.

Mr. Crisp reported he too will be out of the office next week on Thursday and Friday and the Agenda for the next Board Meeting will be prepared on March 14, 2018, and delivered by Mr. Ryan Stout.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

There was no unfinished or new business to discuss.

Mr. Pruett presented a written explanation from Mr. Ben Sherrer regarding the Motion for Summary Judgment on behalf of the Municipal Utility Board, scheduled in Mayes County Court on March 13, 2018 at 9:30 a.m. before the Honorable Judge Sheila A. Condren.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 7:43 o'clock p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

  
Chairman

  
Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
898	Payroll	A0318053; Payroll Ending 7 March 2018	61,553.28
899	RCB-Pryor	FICA-\$11,008.14; Med-\$2,574.48 Federal \$7,271.07	20,853.69
900	Oklahoma Tax Commission	SWH; Payroll ending 7 March 2018	2,866.00
901	Red Crown Credit Union	Payroll Deduction Ending 7 March 2018	3,615.00
902	Oklahoma Centralized Support Registry	Payroll Deduction Ending 7 March 2018	556.51
903	AFLAC	Payroll Deduction for March 2018	1,403.66
904	Accurate Environmental, LLC	A0318057; Water Samples	112.50
905	American Public Power Association	20183100; 16th Edition Safety Manuals	328.60
906	Northern Tool & Equipment	2018294; 12 Volt Pump for Camera Van	111.10
907	Brenntag Southwest, Inc.	2018288; Sulfur Dioxide and Chlorine	1,562.52
908	Constellation Newenergy-Gas Div., LLC	Purchased Gas for February 2018	159,361.56
909	CBI Wholesale Electric, LLC	2018298; Switch for Elks Lift Station	35.15
910	CINTAS Corporation 063	20183107; Uniform Rental for February 2018	1,634.92
911	C & R Oil Co., Inc.	20183114; Diesel Fuel	683.86
912	C & R Oil Co., Inc.	20183124; Fuel	1,303.64
913	Enviro-Tec America	20183119; SIR Reports for February 2018	75.00
914	Fastenal Company	20183113; Batteries	25.93
915	P & K Equipment	2018281; Material & Supplies for Trk #16	60.47
916	Green Country Testing, Inc.	20183117; Testing	585.00
917	GALLS	2018282; LED HL Flashlight, Trk #7	132.99
918	Heritage Flooring	2018399; Garage Bathroom Material	607.00
919	Heath Consultants Incorporated	2018271; Odorator Testing and calibrated	209.82
920	Airgas USA, LLC	20183112; Nitrogen and Oxygen	100.71
921	Locke Supply Company	20183106; Material & Small Tools	636.30
922	Mehlburger Brawley	A0318054; Engineer and Survey Fee for February 2018	2,867.50
923	Mid-Continent Concrete Co.	20183101; Concrete	1,089.00
924	Mid-Continent Concrete Co.	20183122; Concrete	346.50
925	NSI Lab Solutions	2018283; Ultra Low Residual Chlorine	79.50
926	Pikepass Government Account Services	A0318055; Turnpike Fees for January/February 2018	82.60
927	Pryor Automotive Supply	20183109; Equipment Maintenance, Supplies, & Small Tool	513.37
928	Pryor Waste Recycling, LLC	Solid Waste Disposal for February 2018	87,164.22
929	Pryor Lumber Co., Inc.	20183102; Material, Supplies, and Small Tools	357.24
930	R. W. Vaught Technical Services	A0318050; WWTP PLC Sluice Gate Control Maintenance	1,070.00
931	Mayes County RWD #4	WWTP Water Service, February 2018	34.55
932	Tonto Environmental, LLC	A1217313; Sludge Removal & Disposal, Payment #1	12,414.52
933	TNG Power Equipment Inc.	20183103; Equipment Maintenance, Walker Mower	518.94
934	Tractor Supply Credit Plan	20183104; Material & Supplies	21.57
935	Core & Main LP	2018143; Paint	118.94
936	Core & Main LP	20183105; Material & Small Tools	2,085.69
937	White Star Machinery	20183115; Hydraulic Fluid	153.44
938	Fred H. Sordahl, Inc., PC	A0318049; Attorney Fees for February 2018	650.00
939	City of Pryor Creek	Occupational Fee for February 2018	2,838.49
940	City of Pryor Creek	Allocation to City of Pryor Creek, Payment #8	62,500.00
941	Municipal Utility Board	Solid Waste Disposal Billing Fee for February 2018	5,676.97
942	WA-RO-MA d/b/a/ C.A.R.D.	Share the Comfort Collections for February 2018	118.04
943	VISA Control Account	A0317052; HR Training and OGA Forum	269.13
944	Oklahoma Natural Gas Company	Transportation Fee; February 2018	2,396.04
945	Oklahoma Natural Gas Company	Transportation Fee; February 2018	3,650.09
		TOTAL	<u>445,431.55</u>

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	16	17,832.49
DIRECT DEPOSIT REGULAR CHECKS:	38	43,720.79
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	54	61,553.28

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 2-22-18 TO 3-7-18**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD. AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Seri m Hice for Gary Pruett  
GENERAL MANAGER

APPROVED: Garry Harris (smk)  
CHAIRMAN

Claim

898

PO # A0317-053