



February 20, 2018

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Tuesday, February 20, 2018, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Mr. Mark Roberts, Dr. Art Sixkiller, and Ms. Lorri Mitchell.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the minutes of the Regular Meeting held February 5, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

A motion was made Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #812 - #853 totaling \$925,317.12 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

~The 6:00 o'clock p.m. Pryor Creek City Council Meeting was still in Session~

The Board recognized Mr. Donnie Parsons who had no comments.

The Board recognized Mr. Steve Powell who reported 200,000 gallons of sludge has been removed on the Sludge Removal Project at the Wastewater Treatment Plant and in the future he plans to present pictures to the Board of the sludge application process.

Mr. Powell reported the Corps of Engineers has assigned a representative to meet him on site to determine if the utility easement project across the Corps of Engineers property along the north side of SE 49<sup>th</sup> Street situated between Oakwood Drive and Elliott Street will be simple or involve EPA (Environmental Protection Agency) issues.

Mr. Powell reported the repairs to the MUB Warehouse parking lot is still under evaluation with Staff.

The Board recognized Mr. Gary Pruett who reported on the (Grand River Dam Authority) GRDA Wholesale Customer Meeting he attended with Mr. Jared Crisp and Mr. Travis Willis in Tulsa, Oklahoma on February 20, 2018. The possibility of a small cost increase in 2019 and 2021 to cover the increase in operating cost and capital improvements for from Grand River Dam Authority was included in the financial forecast.

The Board recognized Mr. Jared Crisp who reported the material cost to upgrade the traffic signals along U.S. Highway 69, in hope of improving the visibility of the signals during the daylight hours, is under \$4,000.00 and the City of Pryor Creek Mayor agreed to pay one-half of the cost. The material has been ordered but the Lead time is 45-60 days.

Mr. Crisp reported a total cost of \$14,381.00 for the Downtown Light Beautification Project; adding this project would not have happened without the \$9,000.00 donation from Grand River Dam Authority Marketing Programs/Community Relations Department.

Mr. Crisp reported he and Mr. Pruett met with Grand River Dam Authority regarding the fiber-optic project from Pryor Substation #2 to Pryor Substation #1 which will benefit Grand River Dam Authority, Municipal Utility Board Customers, and Pryor Public Schools. The proposal is under review by Grand River Dam Authority Legal Staff and will be reviewed by MUB Legal Staff before it is presented to the Board.

Mr. Crisp reported he and Mr. Pruett attended an AMI Probability Meeting with a vendor last week (data collection phase).

Mr. Crisp also reported he will be attending the Annual MESO Board Planning Retreat with Mr. Pruett in Ponca City, Oklahoma on February 21-23, 2018. Mr. Pruett discussed the functions of the MESO Board and the Annual Planning Retreat. There is no cost to MUB other than he and Jared's time attending the Retreat.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Gary Pruett discussed and recommended the promotion of Mr. Cody Keenan to Crew Chief with Merit in the Gas Department effective 22 February 2018.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to promote Mr. Cody Keenan to Gas Department Crew Chief with merit (\$22.99 per hour to \$24.20 per hour) effective 22 February 2018. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains, and Harris Nay – none

Mr. Jared Crisp discussed the need to replace the 2001 F-550 Ford Chassis with an AT37G Altec Telescoping Articulating Aerial Device (Bucket Truck #22) with an Altec Model AT 41M Articulating Telescopic Aerial Device on a 2018 Ford F-550 Extended Cab 4x4 Truck purchased through the National Joint Powers Alliance from Altec Industries, Inc. at a cost of \$129,934.00. Among the eighteen pages of NJPA members listed in Oklahoma, Mr. Crisp found Grand River Dam Authority, Pryor Public Schools, and the City of Pryor Creek. (Legal Council's opinion was MUB can purchase the bucket truck through the membership in the National Joint Powers Alliance.) Mr. Crisp reported the current truck passed the safety inspections but safety could become an issue. This item would be custom built and the expected delivery is projected to take (10) months but no later than 330-360 days. Therefore, Mr. Crisp recommended the Board approve the budgeted item so the replacement equipment could be ordered.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to purchase an Altec Model AT 41M Articulating Telescopic Aerial Device on a 2018 Ford f-550 Extended Cab 4x4 Truck through the National Joint Powers Alliance from Altec Industries, Inc. at the cost of \$129,934.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, Sixkiller, and Harris Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Fred Sordahl who reported Mr. Ben Sherrer filed a motion for summary judgement on behalf of the Municipal Utility Board and it is scheduled in Mayes County Court on March 13, 2018 at 9:30 a.m. before the Honorable Judge Sheila A. Condren. The City of Pryor Creek also filed a motion for summary judgement to be presented at the same time. Basically, a motion for summary judgment is a request for the court to rule that the other party has no case and there are no facts for a jury to rule on.

Mr. Fred Sordahl advised the Utility Board to confer with Council Member, Zac Doyle, regarding his presentation before adjourning.

Councilman Zac Doyle arrived at 7:30 o'clock p.m. along with Councilwomen Jill White and Yolanda Thompson. Ms. Beth Moore and Ms. Barbara Hawkins also joined the meeting for the "Presentation of City Manager Proposal" to the Municipal Utility Board by Councilman Zac Doyle.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to adjourn at 8:22 o'clock p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller, and Harris Nay – none

  
Chairman

  
Secretary



5 MARCH 2018

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
854	Payroll	A0218043; Payroll ending 21 February 2018	61,413.45
855	RCB Bank-Pryor	FICA-\$10,963.96 MED-\$2,564.18 FED-\$7,015.15	20,543.29
856	Oklahoma Tax Commission	SWH Payroll Ending 21 February 2018	2,857.00
857	Red Crown Credit Union	Payroll Deduction Ending 21 February 2018	3,555.00
858	Oklahoma Centralized Support Registry	Payroll Deduction Ending 21 February 2018	556.51
859	Principal Financial Group	457 Retirement Savings; February 2018	10,548.85
860	Principal Financial Group	457 Loan Repayment; February 2018	700.40
861	Principal Financial Group	Regular Retirement Contribution; February 2018	19,499.53
862	Oklahoma State Tax Commission	February 2018 Sales Tax/March 2018 Estimated Tax	54,232.18
863	AFLAC	Payroll Deduction for February 2018	1,403.66
864	Allmax Software, Inc.	2018290; Antero Data Mgmt Support thru 2-28-19	880.00
865	Accurate Environmental LLC	A0218032; Water Samples	112.50
866	CBI Wholesale Electric, LLC.	2018296; Contactor for Downtown Lighting	48.00
867	Chouteau Lime Company	2018289; Material & Supplies	505.25
868	Cintas First Aid & Safety Corporation	2018285; First Aid Supplies	100.35
869	C & R Oil Co., Inc.	2018291; Fuel	3,056.87
870	Community Care HMO Inc.	Group Medical Coverage for March 2018	50,108.56
871	Delta Dental of Oklahoma	Group Dental for March 2018	2,532.48
872	Enviro-Tec America	2018287; SIR Reports; January 2018	75.00
873	Fastenal Company	2018293; Yak Trax (3)	67.35
874	HACH Company	2018284; Chlorine Accuvac 25pack	359.95
875	Lakeland Office Systems	A0218045; Office Copies 32,039 B/W; 6,586 Color	634.03
876	Mike's Tire & Car Care	2018297; Trk #18, Front Tire Backhoe	214.13
877	Oklahoma Ordnance Works Authority	Purchased Water for February 2018	47,511.51
878	Pryor Stone	2018292; Gravel; Stockpile	1,139.93
879	Sadler Paper Company	A0218048; City Hall Maintenance and Paper Supplies	155.99
880	Stuart C. Irby Co., Inc.	201711485; Bid #906, Electric Material	3,230.00
881	US Cellular	Cellular Service; February 2018	684.41
882	Vermeer Sales	2018261; Small Tools	540.97
883	Core & Main LP	2018279; Laurann Addition Water Meter	1,324.85
884	Wal-Mart Community/SYNCB	2018286; Supplies, Desk + Chair	174.53
885	Ben Sherrer Law Office, P.C.	A0218047; Attorney fees for February 2018	2,227.50
886	Mutual of Omaha	Group AD&D Coverage for March 2018,	787.28
887	City of Pryor Creek	AT&T Service for February 2018	314.53
888	City of Pryor Creek	AT&T Service for September 2017	328.10
889	City of Pryor Creek	Workman's Comp & Fees for January 2018	5,829.23
890	Dearborn National Life Insurance Co.	Group LTD Coverage for March 2018	1,219.72
891	Municipal Utility Board	Petty Cash	519.06
892	Municipal Utility Board	Utility Services for February 2018	17,036.54
893	Technical Programming Services Inc.	A0218046; Bill Print/Late Message Mailing, February 2018	3,362.40
894	Vision Service Plan	Payroll Deduction for March 2018	580.88
895	Mauri Hotels Management, LLC	A0218044; Water & Sewer Refund; January Billing Error	1,946.81
896	Cintas First Aid & Safety Corporation	A0218042; First Aid Supplies; February 2018	99.07
897	Grand River Dam Authority	Purchased Electric for February 2018	373,051.86
TOTAL			696,069.51

2-22-2018 9:27 AM

PAYROLL CHECK REGISTER

PAGE: 2

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 2/23/2018

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	14	17,934.95
DIRECT DEPOSIT REGULAR CHECKS:	36	43,478.50
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	50	61,413.45

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 2-8-17 TO 2-21-18**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Seri M. Hill for Gary Pruett  
GENERAL MANAGER

APPROVED: Garry Harris by smh  
CHAIRMAN

P.O. # A0218 - 043

Claim #

854