



February 5, 2018

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, February 5, 2018, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell Dr. Ken Rains, Mr. Mark Roberts, and Dr. Art Sixkiller.

A motion was made by Mr. Roberts and seconded by Dr. Rains to approve the minutes of the Regular Meeting held January 16, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Sixkiller, Mitchell, and Harris Nay – none

A motion was made Mr. Roberts and seconded by Ms. Mitchell to approve Claims #738 - #811 totaling \$380,311.90 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

The Board recognized Mayor Tramel who had no report.

The Board recognized Ms. Laura Townsend, the Grand River Dam Authority Marketing Programs/Community Relations Department Manager, who presented a \$9,000.00 check to the Municipal Utility Board for the City of Pryor Creek Main Street light beautification project.

The Board recognized Mr. Steve Powell who reported the survey and evaluations for the warehouse parking lot repair project is ready for review by Staff. Mr. Powell also gave progress reports on the sludge removal project at the Wastewater Treatment Plant and the utility easement project across the Corps of Engineers property along the north side of SE 49th Street situated between Oakwood Drive and Elliott Street.

The Board recognized Mr. Gary Pruettt who reported the Pryor Creek City Council approved MUB's recommendation of increasing the residential water rates inside the corporate city limits of Pryor Creek due to the \$0.14 cost increase from Oklahoma Ordnance Works Authority (OOWA). Mr. Pruettt recommended the Board increase the Inside City Limit Water Rate minimum and first 2,000 gallons to \$8.78 and \$4.39 per 1,000 gallons on all additional usage effective February Billing due March 1, 2018.

A motion was made by Mr. Roberts and approved by Dr. Sixkiller to increase the Inside City Limit Water Rate minimum and first 2,000 gallons to \$8.78 and \$4.39 per 1,000 gallons on all additional usage effective February Billing due March 1, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

Mr. Pruett recommended the Board increase the Outside City Limit Water Rate minimum and first 1,000 gallons to \$9.14 and \$4.64 per 1,000 gallons on all additional usage effective February Billing due March 1, 2018.

A motion was made by Mr. Roberts and approved by Dr. Sixkiller to increase the Outside City Limit Water Rate minimum and first 1,000 gallons to \$9.14 and \$4.64 per 1,000 gallons on all additional usage effective February Billing due March 1, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

Mr. Pruett recommended the Board increase the Industrial to \$2.15 per 1,000 gallons effective February Billing due March 1, 2018.

A motion was made by Mr. Roberts and approved by Dr. Sixkiller to increase the Industrial Water Rate to \$2.15 per 1,000 gallons on all additional usage effective February Billing due March 1, 2018. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

Mr. Pruett discussed the benefits to the Wastewater Superintendent Mr. Mike Peters and the Water Department Foreman Mr. Kenny Smith if they are allowed to attend the Oklahoma Rural Water Association Annual Technical Conference at the Embassy Suites Hotel/Conference Center in Norman, Oklahoma on April 16-18, 2018 at a total cost not to exceed \$1,000.00.

A motion was made by Dr. Rains and seconded by Mr. Roberts to allow Mr. Mike Peters and Mr. Kenny Smith to attend the Oklahoma Rural Water Association Annual Technical Conference at the Embassy Suites Hotel/Conference Center in Norman, Oklahoma on April 16-18, 2018 at a total cost not to exceed \$1,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Pruett discussed the Agenda for the Annual Public Power Conference to be held at the Renaissance Hotel/Convention Center in Tulsa, Oklahoma on April 22-24, 2018 and recommended the Board allow him, Mr. Jared Crisp, Mr. Travis Willis, and Mrs. Jennifer Adams to attend at a total cost not to exceed \$1,660.00.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to allow Mr. Gary Pruett, Mr. Jared Crisp, Mr. Travis Willis, and Mrs. Jennifer Adams to attend the Annual Public Power Conference at the Renaissance Hotel/Convention Center in Tulsa, Oklahoma on April 22-24, 2018, at a total cost not to exceed \$1,660.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Mitchell, Roberts, and Harris Nay – none

The Board recognized Mr. Jared Crisp who reported he has been preparing the required annual gas and electric reports for the United States Energy Department. He also reported he is gathering

data on the traffic signals along U.S. Highway 69 in search of a solution to the glare issues.

Mr. Crisp discussed the ½ sales tax origin and major expenses paid by the sales tax since the 1990's. Mr. Crisp would like to share a memo prepared by Mr. Pruett and himself with the Mayor and City of Pryor Creek Council Members. The Board gave their blessing to share the memo and make it public.

The Board recognized Mrs. Teri Hill who had no report.

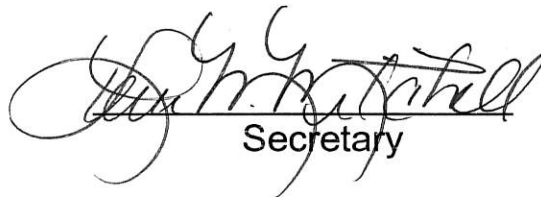
A written Department Foreman's Report was presented with no additional comments.

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Rains to adjourn at 7:28 o'clock p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Mitchell, Sixkiller, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
812	Payroll	A0218036; Payroll ending 7 February 2018	61,664.59
813	RCB-Pryor	FICA-\$10,949.76; Med-\$2,560.78 Federal \$6,923.59	20,434.13
814	Oklahoma Tax Commission	SWH; Payroll ending 7 February 2018	2,790.00
815	Red Crown Credit Union	Payroll Deduction Ending 7 February 2018	3,555.00
816	Oklahoma Centralized Support Registry	Payroll Deduction Ending 7 February 2018	556.51
817	Accurate Environmental, LLC	A0218032; Water Samples	112.50
818	Constellation Newenergy-Gas Div., LLC	Purchased Gas for January 2018	215,168.89
819	CINTAS Corporation 063	2018269; Uniform Rental for January 2018	2,042.12
820	C & R Oil Co., Inc.	2018264; Diesel Fuel	758.14
821	Erwin Glass, Inc	2018277; Mirror for Shop Bathroom	108.00
822	Grand River Dam Authority	Purchased Electric for January 2018	439,986.54
823	Green Country Testing, Inc.	2018280; Testing	765.00
824	GALLS	2018140; LED Lights for New Truck #10	199.96
825	J. Harlen Co., Inc	2018130; Slings	102.27
826	Airgas USA, LLC	2018272; Nitrogen and Oxygen	105.03
827	Mehlburger Brawley	A0218035; Engineer Fees for January 2018	2,950.00
828	Mid America Outfitters	201818; Carhartt Fleece Mask	99.95
829	Northwest Transformer Co. Inc.	2018275; Transformers	3,674.50
830	OfficeSupply.com	2018268; Paper Dispensers and Towels	218.97
831	O'Reilly Auto Parts	2018263; Vehicle Maintenance, Small Tools, and Supplies	186.91
832	Pryor Automotive Supply	2018267; Material, Supplies, and Small Tools	446.82
833	Pryor Stone	2018274; Gravel Project 17-4	342.09
834	Pryor Waste Recycling, LLC	Refuse Billing for January 2018	88,155.12
835	Pryor Lumber Co., Inc.	2018262; Material, Supplies, and Small Tools	701.17
836	Mayes County RWD #4	WWTP Water Service, January 2018	17.00
837	S & D Electric Motor Inc.	2018270; Rewound Auguer Motor	250.00
838	Sherwin-Williams	2018278; Paint & Brushes for Meters	96.24
839	Tulsa Cleaning Systems	2018276; Repairs to Pressure Washer	184.44
840	Tractor Supply Credit Plan	2018266; Material and Supplies	130.89
841	Core & Main LP	2018141; Material & Supplies	781.02
842	Core & Main LP	2018143; Paint	68.86
843	City of Pryor Creek	Occupational Fee for January 2018	2,871.28
844	City of Pryor Creek	Allocation to City of Pryor Creek, Payment #7	62,500.00
845	Fred H. Sordahl, Inc., PC	Attorney Fee for January 2018	625.00
846	Municipal Utility Board	Refuse Billing Fee for January 2018	5,742.55
847	WA-RO-MA d/b/a/ C.A.R.D.	Share the Comfort Collections for January 2018	141.89
848	S Bar D, Inc.	A0218040; Flu Vaccination (4 Employees)	100.00
849	VISA Control Account	A0218041; Vehicle Maint & Equip Maint	84.40
850	ORWA	A0218039; ORWA 48th Conf, K.Smith & M. Peters	450.00
851	Municipal Utility Board	Petty Cash	100.70
852	Oklahoma Natural Gas Company	Transportation Fee; January 2018	2,396.94
853	Oklahoma Natural Gas Company	Transportation Fee; January 2018	3,651.70
		TOTAL	<u>925,317.12</u>

2-08-2018 10:01 AM

PAYROLL CHECK REGISTER

PAGE: 2

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 2/09/2018

*** REGISTER TOTALS ***

REGULAR CHECKS:	16	17,806.59
DIRECT DEPOSIT REGULAR CHECKS:	39	43,858.00
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	55	61,664.59

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 1-25-18 TO 2-7-18

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Gary Pruett
 GENERAL MANAGER

APPROVED: Garry Harris by HM
 CHAIRMAN

CLAIM# 812

PO# A0218-036