



December 18, 2017

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, December 18, 2017, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

Mr. Pruettt reported a \$50.40 increase to Line Item 49 of Bid #906 because Arkansas Electric quoted a 50 KVAR capacitor instead of a 100 KVAR capacitor. Arkansas Electric maintained their low bid status after the increase was added. The new total for Bid #906 is \$37,240.77.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to increase line item 49 of Bid #906 in the amount of \$50.40 which makes \$37,240.77 the new total for Bid #906 and approve the minutes of the Regular Meeting held December 4, 2017. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Rains, and Harris Nay – none

Mr. Pruettt reported claim #606 was not vehicle maintenance for Truck #13 but auger teeth replacements. A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #565 - #632 totaling \$705,916.59 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Pruettt recognized Mr. Rick Oxford for 25 years or more of service as an employee of the Municipal Utility Board for the City of Pryor Creek and presented him a certificate and lapel pin recognizing his 25 years of service to municipal government from the Oklahoma Municipal League Board of Directors. Mr. Oxford's name will be inscribed in a permanent Honor Roll of Service leather-bound album maintained at the League which is located in Oklahoma City.

Other guest attending included Mr. Travis Willis, Mr. Travis Berka, Mr. Aaron Baker, and Mr. Ryan Stout.

The Board recognized Mr. Steve Powell who reported on December 6, 2017, Lagoon Sludge Removal Bid opening. Seven (7) plans and specifications were distributed and six (6) contractors elected to submit a bid. Five (5) of the bids were competitive, ranging from \$124,600.00 to \$176,000.00 and one bid was received in the amount of \$342,600.00. After reviewing the bids received, Mr. Steve Powell, P.E., recommended the Municipal Utility Board of Pryor, Oklahoma award the contract to the apparent low bidder, Tonto Environmental, L.L.C. of Muskogee, Oklahoma, with a total bid of \$124,600.00. Mr. Pruettt, Mr. Crisp, and Chairman Harris agreed with Mr. Powell's recommendation.

A motion was made by Dr. Rains and seconded by Mr. Roberts to award the Lagoon Sludge Removal Contract to the apparent low bidder, Tonto Environmental, L.L.C., in the amount of \$124,600.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Pruettt reported AT&T has still not provided a quote for the Municipal Utility Board to retain the current telephone service separated from the City of Pryor Creek Plexar System (Current Monthly Rate is \$310-\$326). Mr. Crisp presented quotes received from Cox Communication and Fiber Interactive Technologies (FIT) for a twelve month trunking service agreement using the current telephone systems at 12 North Rowe Street, Suite A and the Pryor Warehouse (7 West Graham Avenue). Both quotes included automatic renewal options and the option to terminate with 30 day written notice prior to the end of the contract.

Mr. Pruettt discussed Flo Rate, the reliability of service from FIT, and the similarities in both service agreements. Mr. Pruettt recommended the Municipal Utility Board save money by entering into a twelve (12) month contract with Fiber Interactive Technologies who provided the lowest quote of a Monthly Service Charge in the amount of \$227.00 with a possible \$30 month additional fee if the existing hardware is not compatible.

A motion was made by Dr. Rains and seconded by Mr. Roberts to enter into a twelve (12) month contract with Fiber Interactive Technologies who provided the lowest quote of a Monthly Service Charge in the amount of \$227.00 with a possible \$30 month additional fee if the existing hardware is not compatible. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Pruettt reported he had a meeting with Hillcrest Hospital Pryor Administrators and a conference call with Mr. Gary Broom of CommunityCare and Mr. Kurt Schultz our Insurance Agent of Record regarding the Health Insurance Notification sent to our employees on December 14, 2017 from Community Care. The notification stated Hillcrest Hospital Pryor will no longer participate with CommunityCare effective December 1, 2017; the date our enrollment began. However, primary physicians located in Pryor are still in network as well as the Hillcrest Hospitals located in Vinita, Claremore, and Muskogee. Urgent care services provided by Access Medical Care located in the Mid-America Industrial Park is in network as well. Mr. Pruettt made it known to all parties that he would not have recommended a carrier change if Mr. Schultz and he had been made aware of the negotiations that began last May and encouraged both parties to resolve this issue quickly and to remove the burden it proposes to our employees.

The Board recognized Mr. Jared Crisp who reported the Municipal Utility Board will be receiving two grants from Grand River Dam Authority (one in December for GRDA Fiscal Year ending December 31, 2017 and one in January for GRDA Fiscal Year ending December 31, 2018) for a total of \$9,000.00. The only stipulation is



Grand River Dam Authority would like media recognition and asked if they could make the presentation during a Regular Board Meeting. Mr. Crisp plans to use the grant money to beautify the lighting on Main Street (East Graham Avenue) from Highway 69/20 Intersection to Coo-y-yah Street. The Municipal Utility Board Electric Crew will replace thirty-five (35) Antique Light Fixtures and fifteen (15) Cobra Heads with LED lights at a total material cost of \$12,626.00.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Pruett discussed Mr. William Gilmore's work performance in the Water Department and recommended the Board approve his promotion to C-Mechanic Non-Merit effective December 14, 2017.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to promote Mr. William Gilmore to C-Mechanic Non-Merit (\$19.14 per hour to \$19.81 per hour), effective December 14, 2017. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

Mr. Pruett discussed Mr. Travis Berka's work performance in the Gas Department and recommended the Board approve his promotion to C-Mechanic with Merit effective December 14, 2017. Mr. Crisp introduced Mr. Travis Berka to the Board.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to promote Mr. Travis Berka to C-Mechanic Merit (\$19.81 per hour to \$20.13 per hour), effective December 14, 2017. MOTION CARRIED. Votes cast as follows: Mitchell, Roberts, Rains, Sixkiller, and Harris Nay – none

There was no unfinished business to discuss.

Mr. Steve Powell announced he will be attending a Mayes County Fairground Project Comment Review Meeting with Mr. Pruett and Mr. Crisp in the Mayor's Conference Room on December 19, 2017.

Mr. Jared Crisp announced the Municipal Utility Board Employees participated in the Pryor Chamber of Commerce Lighted Christmas Parade on December 7, 2017 and won First Place for "Best Use of Lights". The Board paid the \$10 entry fee but all lights and decorations were donated by the employees who plan to do bigger and better next year.

There was no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 7:42 o'clock p.m. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

  
Chairman

  
Secretary

2 January 2018

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
633	Payroll	A1217316; Payroll Ending 27 December 2017	64,483.43
634	RCB Bank-Pryor	FICA-\$11,474.48 MED-\$2,683.54 FED-\$8,867.81	23,025.83
635	Oklahoma Tax Commission	SWH Payroll Ending 27 December 2017	2,972.00
636	Red Crown Credit Union	Payroll Deduction Ending 27 December 2017	3,225.00
637	Oklahoma Centralized Support Registry	Payroll Deduction Ending 27 December 2017	556.51
638	Principal Financial Group	457 Retirement Savings; December 2017	14,509.16
639	Principal Financial Group	457 Loan Repayment; December 2017	836.76
640	Principal Financial Group	Regular Retirement Contribution; December 2017	29,244.54
641	Altec Industries	201712533; Hydraulic Oil	763.15
642	Accurate Environmental LLC	A1217304; Water Samples	112.50
643	B & B Meter Service	201712548; Material & Supplies	1,330.50
644	Cintas First Aid & Safety Corporation	A1217317; First Aid Supplies	88.75
645	Cintas First Aid & Safety Corporation	201712550; First Aid Supplies	290.36
646	C & R Oil Co., Inc.	201712549; Fuel	2,174.91
647	Community Care HMO Inc.	Group Medical Coverage for January 2018	47,892.46
648	Office Everything of Pryor	A1217309; Office and Warehouse Supplies	356.95
649	Delta Dental of Oklahoma	Group Dental for January 2018	2,645.38
650	Endex Inc. of Tulsa	A0118001; WWTP Annual Security Monitoring 2018	240.00
651	The Flower Shop, LLC	A0118002; Memorial for Jim King	50.00
652	Green Country Testing, Inc.	201712545; Testing	835.00
653	Mehlburger Brawley	A1217314; Engineer Fees for November 2017	355.00
654	Mid America Outfitters	201712519; Fleece Masks for Meter Readers	99.95
655	Northern Safety & Industrial	201710428; Storage Cabinet for Flammable Liquids	1,200.31
656	Oklahoma Natural Gas Company	Transportation Fee for November 2017	2,395.26
657	Oklahoma Natural Gas Company	Transportation Fee for November 2017	3,647.23
658	Pryor Stone	201712543; Gravel	1,088.50
659	Precision Fluid Power	201712532; Vehicle Maintenance, Trk #13 Winch	1,481.00
660	S & D Electric Motor Inc.	201712551; Equipment Maintenance, 30hp DDM Mixer	3,350.60
661	Stuart C. Irby Co., Inc.	201711485; Bid #906, Electric Material	4,261.30
662	U S Cellular	Cellular Service; December 2017	644.21
663	Wal-Mart Community/SYNCB	201712547; Warehouse Supplies	87.98
664	White Star Machinery	201712539; Equipment Maintenance, Trachoes	86.04
665	Beasley & Company	A1217318; Quarterly Retirement Plan TPA Fee	1,250.00
666	Fiber Interactive Technologies	A1017245; CCP, WWTP Fiber Connection (Replaced A0617-146	15,541.13
667	Dearborn National Life Insurance Co.	Group LTD Coverage for January 2018	1,240.71
668	Municipal Utility Board	Petty Cash	189.21
669	Municipal Utility Board	Utility Service for December 2017	15,933.52
670	Pryor Printing Inc.	201712542; Time Sheets	125.00
671	Technical Programming Services Inc.	A1217298; Bill Print/Mailing for December 2017	2,148.70
672	Tyler Technologies, Inc.	A1217315; Annual Service Order Maintenance Agreement	1,153.90
673	Vision Service Plan	Payroll Deduction for January 2018	593.36
TOTAL			252,506.10

12-28-2017 10:16 AM

PAYROLL CHECK REGISTER

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PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 12/29/2017

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	15	19,223.91
DIRECT DEPOSIT REGULAR CHECKS:	36	45,259.52
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	51	64,483.43

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 12/14/2017 TO 12/27/2017**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Gary Penick  
 GENERAL MANAGER

APPROVED: Garry Harris by HM  
 CHAIRMAN

Claim # 633

PO # A1217-317