



January 2, 2018

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Tuesday, January 2, 2018, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Mr. Mark Roberts, and Dr. Art Sixkiller.

Mr. Pruett reported a \$58.00 decrease to Line Item 3 of Bid #906 because one (1) light fixture was damaged during shipment. The new total for Bid #906 is \$37,182.77.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to decrease line item 3 of Bid #906 in the amount of \$58.00 which makes a new total of \$37,182.77 for Bid #906 and approve the minutes of the Regular Meeting held December 18, 2017. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Rains, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #633 - #673 totaling \$252,506.10 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Mayor Tramel who had no report. Also, Mr. Travis Willis was in attendance and had no comments.

There was no Engineer's report.

The Board recognized Mr. Pruett who discussed the Oklahoma Gas Association Legislative Forum in Midwest City, Oklahoma on February 1, 2018, and recommended the Board allow two (2) employees to attend at a cost not to exceed \$500.00.

A motion was made by Dr. Rains and seconded by Mr. Roberts to allow Mr. Gary Pruett and Mr. Jared Crisp to attend the Oklahoma Gas Association Legislative Forum in Midwest City, Oklahoma on February 1, 2018 at a cost not to exceed \$500.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Pruett discussed the past 12 months of water rate increases from Oklahoma Ordnance Works Authority totaling \$0.14 per 1,000 gallons and recommended the Board request the Pryor Creek City Council to approve an increase in water rates inside city limits of \$0.14 per 1,000 gallons effective on the February Billing due March 1, 2018.

A motion was made Dr. Rains and seconded by Dr. Sixkiller for Mr. Pruettt to prepare a written recommendation to the Pryor Creek City Council requesting they approve an increase to the inside city limits water rates of \$0.14 per 1,000 gallons effective on the February Billing due March 1, 2018, during the next regular scheduled Council Meeting. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Roberts, Mitchell, and Harris Nay – none

Mr. Pruettt shared a copy of an article, "Pryor Creek Future: Thrive or dive ~ One City" printed in The Paper, with the Board and expressed his displeasure of the article.

The Board recognized Mr. Jared Crisp who reported the light fixtures to beautify the lighting on Main Street (East Graham Avenue) from Highway 69/20 Intersection to Coo-y-yah Street have been order and should arrive in 4-6 weeks. The Electric Crew will schedule the replacement process after the fixtures are received.

Mr. Crisp also reported on several complaints regarding the traffic signals at several Highway 69 Intersections (Highway 20, Southeast 1<sup>st</sup> Street, and Southeast 9<sup>th</sup> Street). At certain times of the day the color of the lights cannot be seen by motorist which could result in a traffic hazard. Mr. Crisp plans to discuss the replacement of backing plates on all the traffic signals with (ODOT) Oklahoma Department of Transportation.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

There was no unfinished or new business to discuss.

The Board recognized Mr. Fred Sordahl who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 7:38 o'clock p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

  
Chairman

  
Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
674	Payroll	A0118013; Payroll ending 10 January 2018	63,399.96
675	RCB-Pryor	FICA-\$11,345.70; Med-\$2,653.50 Federal \$8,126.95	22,126.15
676	Oklahoma Tax Commission	SWH; Payroll ending 10 January 2018	2,819.00
677	Red Crown Credit Union	Payroll Deduction Ending 10 January 2018	3,225.00
678	Oklahoma Centralized Support Registry	Payroll Deduction Ending 10 January 2018	556.51
679	Oklahoma State Tax Commission	Sales Tax: Actual December 2017/Estimated January 2018	47,033.45
680	Oklahoma Employment Security Comm.	4th Qtr. 2017 Unemployment Tax	504.51
681	Arkansas Electric Coop., Inc.	201711486; Bid #906, Electric Material	1,346.82
682	Accurate Environmental, LLC	A0118011; Water Samples	112.50
683	Accurate Environmental, LLC	A0118011; Water Samples	67.50
684	AutoZone Inc.	2018125; Vehicle Maintenance; Trk 2 & 15	30.19
685	Constellation Newenergy-Gas Div., LLC	Purchased Gas for December 2017	169,802.23
686	Chouteau Lime Co., Inc.	201814; Seed and supplies	36.25
687	CINTAS Corporation 063	2018118; Uniform Rental for December 2017	1,783.43
688	C & R Oil Co., Inc.	201816; WWTP Fuel	740.44
689	C & R Oil Co., Inc.	2018126; Diesel Fuel	617.04
690	C & R Oil Co., Inc.	2018132; WWTP Anti-freeze	289.00
691	Element Materials Technology	201811; Welding Tests (Berka, Dixon, Keenan)	1,587.18
692	Element Materials Technology	2018111; Weld Tests (Berka & Dixon)	693.38
693	Enviro-Tec America	2018135; SIR Reports for December 2017	75.00
694	Fastenal Company	201815; Material & Supplies (Police Station Water Leak)	100.84
695	G & M Auto and Wrecker Service	2018127; Vehicle Maintenance, Trks #4 & #23	90.64
696	Grand River Dam Authority	Purchased Electric for December 2017	402,755.39
697	P & K Equipment	2018113; Chain for Trk #16	19.99
698	Green Country Testing, Inc.	2018129; Testing	899.00
699	GCMHP dba Green Country OK, LLC	A1018007; Sewer Rebate for CY2017	789.80
700	HACH Company	201817; Lab Supplies	690.34
701	Airgas USA, LLC	2018124; Nitrogen and Oxygen	104.72
702	Kriz-Davis Company	201711483; Bid #906, Electric Material	1,380.50
703	Locke Supply Company	2018110; Small Tools and Material	71.87
704	Melton's A/C & Appliance	2018115; Weld Shop Heater Maintenance	70.00
705	Mehlburger Brawley	A0118015; Engineer Fees for December 2017	910.00
706	Mid-Continent Concrete Co.	201712546; Concrete	983.25
707	Mike's Tire & Car Care	2018112; Vehicle and Equipment Maintenance	82.62
708	Mike's Tire & Car Care	2018131; Vehicle Maintenance, Trk #6	68.85
709	O'Reilly Auto Parts	2018119; Vehicle Maintenance, Small Tools, and Supplies	457.55
710	Oklahoma Gas Association	A0118008; OGA Annual Dues for CY2018	200.00
711	Oklahoma Gas Association	A0118003; OGA 2018 Legislative Forum (Pruett & Crisp)	198.00
712	Oklahoma Ordnance Works Authority	Purchased Water for December 2017	49,377.05
713	Pryor Automotive Supply	2018116; Material, Supplies, and Small Tools	499.39
714	Pryor Stone	201813; Gravel	167.86
715	Pryor Stone	2018120; Gravel (Police Station Water Leak)	851.75
716	Pryor Waste Recycling, LLC	Refuse Billing for December 2017	86,507.12
717	Professional Pest Control	A0118006; Quarterly Pest Control, Downstairs City Hall	65.00
718	Pryor Lumber Co., Inc.	201819; Material, Supplies, and Small Tools	686.11
719	Mayes County RWD #4	WWTP Water Service, December 2017	17.00
720	ATC Group Services, LLC	2018114; Testing	1,532.00
721	Southwest Distributing	201812; Southwest Distributing, Freight charge	14.82
722	Tractor Supply Credit Plan	2018117; Material and Supplies	147.09
723	United Rentals (North America) Inc.	2018134; Pump and Hose Rental (Back Lagoon)	1,269.74
724	Core & Main LP	201712540; Material & Supplies	31.00
725	Core & Main LP	201712541; Paint	300.48
726	Absolute Technologies	A0118010; Backup Cartridges for Server	89.97
727	Absolute Technologies	A0118014; APC Battery Backup, North Register	69.99
728	Ben Sherrer Law Office, P.C.	A0118005; Attorney Fees for December 2017	200.00
729	Fred H. Sordahl Inc., PC	A0118012; Attorney Fees for December 2017	242.50
730	City of Pryor Creek	Occupational Fee for December 2017	2,816.91
731	City of Pryor Creek	AT&T Telephone Service for December 2017	323.45
732	City of Pryor Creek	Workman's Comp & Fees for November 2017	5,731.11
733	City of Pryor Creek	A0817196; Allocation to City of Pryor Creek, Payment #6	62,500.00
734	Municipal Utility Board	Refuse Billing Fee for December 2017	5,633.83
735	Technical Programming Services Inc.	A1217298; Bill Print/Mailing, December 2017	306.35
736	WA-RO-MA d/b/a/ C.A.R.D.	Share the Comfort Collections for December 2017	217.54
737	VISA Control Account	A0118009; Material and Replacement Phone	428.87
TOTAL			<u>946,745.83</u>

1-11-2018 10:11 AM

PAYROLL CHECK REGISTER

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PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 1/12/2018

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	17	19,562.84
DIRECT DEPOSIT REGULAR CHECKS:	39	43,837.12
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	56	63,399.96

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
DATE: FROM 12-28-17 TO 1-10-18

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Gary Pruett  
GENERAL MANAGER

APPROVED: Garry Harris by Jmk  
CHAIRMAN

Claim 674

PO# A0118-013