



November 20, 2017

The Municipal Utility Board met in a Regular Session at 7:00 o'clock p.m. on Monday, November 20, 2017, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held November 6, 2017. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Harris. Dr. Sixkiller abstained and counts as a no vote.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #472 - #529 totaling \$388,692.48 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris. Nay – none

The Board recognized Mr. Kurt Schultz of Courtside Benefits, LLC who informed the Board the current ACD6 and ACED health plan with United Health Care is no longer available. Mr. Schultz reported Courtside Benefits shopped several providers and then met with Mr. Pruet, Mr. Crisp, and Mrs. Hill to share the substantial difference in quotes with a December 1, 2017 enrollment and a January 1, 2018 enrollment. Staff recommended Mr. Schultz to proceed with a renewal date of December 1, 2017 in order to take advantage of the most competitive options from United Health Care and CommunityCare.

Mr. Schultz presented the renewal options from United Health Care and CommunityCare and discussed the differences. Mr. Pruet recommended the Board approve the December 1, 2017 enrollment of CommunityCare Option 1; Gold 2 Basic self-referring HMO with a \$1,000 Deductible/\$3,000 Out of Pocket Maximum (x2 for family coverage) and Platinum 2 Buy-Up self-referring HMO with \$500 Deductible/\$1,500 Out of Pocket Maximum (x2 for family coverage) to allow a similar level of benefits and keep the current employee deduction schedule for medical coverage the same.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to approve the December 1, 2017 enrollment of CommunityCare Option 1; Gold 2 Basic self-referring HMO with a \$1,000 Deductible/\$3,000 Out of Pocket Maximum (x2 for family coverage) and Platinum 2 Buy-Up self-referring HMO with \$500 Deductible/\$1,500 Out of Pocket Maximum (x2 for family coverage) to allow a similar level of benefits and keep the current employee deduction schedule for medical coverage the same. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Rains, and Harris. Nay – none

The Board recognized Mr. Steve Powell who reported the Bid opening on the Wastewater Treatment Plant Sludge Lagoon Project has been extended again, from November 17, 2017 to November 29, 2017, and Mr. Powell expects seven (7) contractors to attend the pre-bid meeting in the Municipal Utility Board Room at 10:00 o'clock a.m. on November 21, 2017, making this a competitive bid.

Mr. Steve Powell also reported Drake Farms had already planted a winter wheat crop on the land to be used during the sludge removal and the Municipal Utility Board would need to reimburse their incurred expenses. Mr. Pruett added, a small pasture belonging to the Municipal Utility Board could possibly be used to minimize the damage to the Drake Farm winter wheat crop and the reimbursement will only be for the incurred expenses on the damaged portion.

The Board recognized Mr. Gary Pruett who reported Stephen R. Spears, of Cushing, Oklahoma, will be retiring from the Grand River Dam Authority Board of Directors. Mr. Spears represented the Grand River Dam Municipal Customer Group. The GRDA Municipal Customer Group may submit three candidates to represent them on the GRDA Board of Directors. Mr. Pruett has been working for the GRDA Municipal Group on the selection of candidates. The three candidates are Mr. Mike Doublehead from Tahlequah, Mr. C. Dewayne Elam from Wagoner, and Mr. Dan Blankenship from Stillwater.

Mr. Pruett extended an invitation for the Board Members to attend the Employee Appreciation Luncheon at Noon on Wednesday, November 22, 2017. He and Jared are providing a cooked ham, fried chicken from Wal-Mart, and beans and potatoes from JL's Bar-b-ques. The employees were asked to bring side dishes.

Mr. Pruett also reported he is still waiting on a quote from AT&T to retain our telephone service to go with the quotes he has received from Cox Communication, Fiber Interactive Technologies, and Dee's Communication before he makes a recommendation to the Board. He will also be attending the Oklahoma Gas Association Board Retreat next week at Sequoyah State Park.

The Board recognized Mr. Jared Crisp who reported he attended the Storm Preparedness Training in Oklahoma City on November 15, 2017 with the Electric Foreman, Mr. Travis Willis. Mr. Crisp also updated the Board on the utility services on the Mayes County Fairground Project and the Fiber-Optic Agreement with Grand River Dam Authority.

The Board recognized Mrs. Teri Hill who thanked the Board for their health insurance selection and informed the Board Courtside Benefits, LLC would be presenting the health benefit options to our employees on Tuesday, November 21, 2017 so open enrollment changes can be processed before the December 1, 2017 payroll.

A written Department Foreman's Report was presented with Mr. Pruet reporting the electric crew is installing the Christmas lights for the City of Pryor.

There was no unfinished or new business discussed.

The Board recognized Mr. Fred Sordahl who reported he will begin preparing for the next step in case number CV-2016-81 filed in the District Court of Mayes County by Mr. Jerry Douglas.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to adjourn at 7:54 o'clock p.m. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris
Nay – none


Chairman


Secretary

4 December 2017

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
530	Payroll	A1117293; Payroll Ending 29 November 2017	63,071.73
531	RCB Bank-Pryor	FICA-\$11,190.76 MED-\$2,617.20 FED-\$8,128.21	21,936.17
532	Oklahoma Tax Commission	SWH Payroll Ending 29 November 2017	2,802.00
533	Red Crown Credit Union	Payroll Deduction Ending 29 November 2017	3,225.00
534	Oklahoma Centralized Support Registry	Payroll Deduction Ending 29 November 2017	556.51
535	Oklahoma State Tax Commission	Nov. 2017 Actual & Dec. 2017 Estimated Sales Tax	42,723.47
536	Arkansas Electric Coop., Inc.	201711478; Material & Supplies	416.00
537	Accurate Environmental LLC	A1117283; Water Samples	112.50
538	B & B Meter Service	201711482; Material & Supplies	539.42
539	Brenntag Southwest, Inc.	201711487; Material & Supplies	920.77
540	Cintas First Aid & Safety Corporation	A1217295; First Aid Supplies	78.39
541	C & R Oil Co., Inc.	201711507; Diesel Fuel and 50/50 Antifreeze	870.54
542	Community Care HMO Inc.	A1117289; Group Medical Coverage for December 2017	46,892.46
543	Office Everything of Pryor	A1117284; Shipping Fee for Gas Department	20.22
544	Delta Dental of Oklahoma	Group Dental for December 2017	2,449.36
545	Fastenal Company	201711493; Hip Waders, T. Ables	120.38
546	P & K Equipment	201711501; Equipment Maintenance, Trk #16 Chainsaw	38.38
547	Green Country Testing, Inc.	201712511; Testing	525.00
548	Mid-Continent Concrete Company	201711504; Concrete	495.00
549	Northern Safety & Industrial	201711494; Raingear and String Gloves	232.78
550	Pikepass Government Account Services	A1117290; Turnpike Fees, September/October 2017	30.19
551	Oklahoma Ordnance Works Authority	Purchased Water for November 2017	49,448.29
552	Southeastern Testing Laboratory Inc.	201711476; Gloves and Sleeve Testing	1,209.00
553	U S Cellular	A1117294; Cellular Service for November 2017	616.67
554	Wal-Mart Community/SYNCB	201711506; Warehouse Supplies	289.80
555	Ben Sherrer Law Office, P.C.	A1217296; Attorney Fee for November 2017	200.00
556	Mutual Of Omaha Payment Process Center	Group AD&D Coverage for December 2017	758.98
557	Dearborn National Life Insurance Co.	Group LTD Coverage for December 2017	1,130.48
558	Municipal Utility Board	Petty Cash	267.44
559	Municipal Utility Board	A1117289; Escrow Reimbursement for Medical Binder	1,000.00
560	Municipal Utility Board	Utility Service for November 2017	15,279.75
561	Technical Programming Services Inc.	A1117291; Bill Print/Mailing for November 2017	2,894.81
562	Vision Service Plan	Payroll Deduction for December 2017	584.08
563	Crisp, J. Jared	A1117292; Reimbursement for PE License #25165	152.00
564	Mehlburger Brawley	A1217297; Engineer Fees for June 2017	600.00
TOTAL			<u>262,487.57</u>

11-30-2017 10:20 AM

PAYROLL CHECK REGISTER

PAGE: 2

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 12/01/2017

*** REGISTER TOTALS ***

REGULAR CHECKS:	17	21,311.72
DIRECT DEPOSIT REGULAR CHECKS:	37	41,760.01
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	54	63,071.73

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 11/16/2017 TO 11/29/2017

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Gary Pruitt
GENERAL MANAGER

APPROVED: Garry Harris by HJH
CHAIRMAN

PO# A1117-293
Claim# 530