



JUNE 30, 2017

The Municipal Utility Board met in Regular Session at 5:00PM on Friday, 30 June 2017 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Dr. Sixkiller, Ms. Mitchell, and Mr. Roberts.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held 19 June 2017. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Mitchell, Sixkiller and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1324 - 1376 totaling \$264,075.55 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Lindsey, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve the Claims and Contracts Pending List ending 30 June 2017 in the amount of \$85,679.56. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Lindsey, Roberts, and Harris Nay – none

The Board recognized Mr. Gary Pruett who discussed and recommended the 2018 Municipal Utility Board Needs Assessment Budget which included a \$750,000.00 transfer to the City of Pryor Creek and a projected Net Income of \$78,360.00. Mr. Jared Crisp added, the Budget also included \$260,000.00 for some equipment replacements and Capital Improvements for some of our facilities, contingent on funds being available and prioritized need.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the 2018 Municipal Utility Board Needs Assessment Budget for Fiscal Year Ending 30 June 2018; which included a \$750,000.00 transfer to the City of Pryor Creek, \$260,000.00 for some equipment replacements and Capital Improvements for some of our facilities, and a projected Net Income of \$78,360.00. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Pruett discussed and recommended the approval of the engagement letter to perform the Municipal Utility Board Annual Audit for Fiscal Year Ending 30 June 2017 from Ms. Violet Kirkendall with Hood & Associates CPA's PC at a cost not to exceed \$4,250 (the same price as last year).

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to authorize Ms. Violet Kirkendall with Hood & Associates

CPA's PC to perform the Municipal Utility Board Annual Audit for Fiscal Year Ending 30 June 2017 at a cost not to exceed \$4,250 (the same price as last year). MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Lindsey, Sixkiller, and Harris Nay – none

There was no unfinished or new business discussed.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to adjourn this meeting at 5:11PM. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Lindsey, Roberts, and Harris Nay – none

  
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Chairman

  
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Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1	Payroll	A0717155; Payroll Ending 12 July 2017	61,249.32
2	RCB-Pryor	FICA-\$10,904.90; Med-\$2,550.40; Federal \$8,117.85	21,573.15
3	Oklahoma Tax Commission	SWH; Payroll ending 12 July 2017	2,698.00
4	Red Crown Credit Union	Payroll Deduction Ending 12 July 2017	3,175.00
5	Oklahoma Centralized Support Registry	Payroll Deduction Ending 12 July 2017	203.97
6	Oklahoma State Tax Commission	Sales Tax Payments; June 2017 Actual/July 2017 Estimated	55,950.98
7	Oklahoma Employment Security Comm.	2nd Qtr. 2017 Unemployment Tax	2,788.79
8	Datamatic	A0717160; Annual Handheld Meter Devise License & Maint.	11,475.37
9	Arkansas Electric Coop., Inc.	20175193; CCP, Bid #902 Electric Material	15,401.50
10	Accurate Environmental, LLC	A0717168; Water Samples	112.50
11	ImageNet Consulting, LLC	20177318; Annual WWTP Copies	23.14
12	CAN Surety Direct Bill	A0717170; Notary Bond, J. Early and T. Hill	60.00
13	CINTAS Corporation 063	20176282; CCP, Uniform Rental for June 2017	1,595.40
14	C & R Oil Company	20177313; Diesel Fuel	584.44
15	Office Everything of Pryor	A0717169; Office Supplies, GL Binders, and Shipping Fee	205.79
16	WESCO Distribution Inc.	20176285; CCP, Electric Material	446.10
17	Delta Dental of Oklahoma	Group Dental Coverage for July 2017	2,490.74
18	Grand River Dam Authority	Purchased Electric for June 2017	593,714.02
19	Grand River Dam Authority	A0717156; Pmt #10, Substation #3 69kV Feeder	59,879.51
20	Grainger	20177305; Mechanical Float Switch	254.07
21	ISCO Industries	20175197; CCP, Bid #903 Gas Material	845.06
22	Airgas USA, LLC	20177316; Substation Nitrogen & Cylinder Rental	106.28
23	Landmark Surveying, LLC	A0717167; Survey Fee for Gas Department Project	525.00
24	Locke Supply Company	20176301; CCP, Material & Supplies	267.93
25	Mike's Tire & Car Care	20177307; Tires for Trachoe Trailer and Trk #17	112.97
26	Pikepass Government Account Services	A0717164; Turnpike Fees for May & June 2017	78.00
27	O'Reilly Automotive, Inc.	20176302; CCP, Supplies and Small Tools	240.89
28	Oklahoma Gas Association	A0717161; Registration for 2017 OGA Annual Conference	900.00
29	Oklahoma Ordnance Works Authority	Purchased Water for June 2017	56,002.65
30	Pryor Automotive Supply	20176303; CCP, Material & Supplies	198.95
31	Pryor Stone	20177315; Crusher Run	161.37
32	Pryor Waste Recycling, LLC	Refuse Billing for June 2017	87,000.07
33	Professional Pest Control Co., Inc.	A0717165; 1st Qtr. Pest Control	65.00
34	Pryor Lumber Co., Inc.	20176304; CCP, Supplies & Small Tools	250.49
35	Mayes County RWD 4	WWTP Water Service for June 2017	17.94
36	SECOR	20175199; CCP, Bid #903 Gas Material	1,534.10
37	Techline Inc.	20176277; CCP, Electric Material	2,357.01
38	United Healthcare	Group Medical Coverage for Jul7 2017	52,972.89
39	White Star Machinery	20177306; Concrete Saw Blades	209.70
40	Beasley & Company	A0717162; 1st Qtr. Retirement Plan TPA Service Fee	1,250.00
41	Mutual of Omaha	Group AD&D Coverage, July 2017	752.26
42	City of Pryor Creek	Occupational Fee for June 2017	2,833.17
43	City of Pryor Creek	AT&T Service for June 2017	326.13
44	City of Pryor Creek	Workman's Compensation for May 2017	5,578.52
45	Dearborn National Life Insurance Co.	Group LTD Coverage for July 2017	1,082.33
46	Metlife	Payroll Deduction for July 2017	46.58
47	Municipal Utility Board	Refuse Billing Fee for June 2017	5,666.34
48	Oklahoma Corporation Commission	A0717166; Annual Natural Gas Pipeline Safety Assessment	2,627.65
49	WA-RO-MA d/b/a/ C.A.R.D.	Share the Comfort, June 2017	78.34
50	S Bar D, Inc.	A0717158; Pre-employment Exam, H. Powell	80.00
51	Tyler Technologies, Inc.	A0717163; Annual Incode Licenses and Maint. Support	11,425.81
52	VISA Control Account	A0717159; Equipment Maintenance and Travel	945.27
53	Vision Service Plan of Oklahoma	Payroll Deduction for July 2017	524.20
54	Dunn, Donald	A0717157; Safety Glass and Eye Exam Reimbursement	272.00
55	Bank of Americal Lockbox Service; CNEG	Purchased Gas for June 2017	19,776.09
56	Ink Images	A0717172; Reimbursable City Sales Tax Brochure	1,973.00
		TOTAL	1,092,965.78

7-13-2017 9:38 AM

PAYROLL CHECK REGISTER

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PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 7/14/2017

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	18	20,529.17
DIRECT DEPOSIT REGULAR CHECKS:	38	40,720.15
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
TOTAL CHECKS:	56	61,249.32

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 6-29-17 TO 7-12-17**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hice for Gary Pruett  
 GENERAL MANAGER

APPROVED: Garry Harris (gmh)  
 CHAIRMAN

PO # A0717-155

Claim # 001