



JUNE 19, 2017

The Municipal Utility Board met in a Regular Session at 7:00 p.m. on Monday, June 19, 2017, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Robert Lindsey, Mr. Mark Roberts, Dr. Art Sixkiller, and Ms. Lorri Mitchell.

A motion was made by Dr. Lindsey and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held June 5, 2017. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Roberts, Sixkiller, and Mitchell. Mr. Harris abstained which counts as a no vote.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1276 - #1323 totaling \$836,852.34 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Lindsey, Roberts, and Harris Nay – none

The Board recognized Mayor Tramel who presented information on the upcoming City of Pryor Creek Sales Tax Vote on August 8, 2017 and asked the Board to insert the single page two-sided information flyer with the July 2017 utility bills. Mr. Crisp added, the City of Pryor Creek will pay for the flyer which will be printed by Ink Images Inc., the company used to print the annual MUB Consumer Confidence Report, and the weight of the insert should not increase the regular utility bill postage expense to the Municipal Utility Board; he, Mr. Pruet, and Mr. Sordahl recommend allowing the insert.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to allow the City of Pryor Creek Sales Tax Vote August 8, 2017 bill insert to be included with the utility bills due August 1, 2017. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Lindsey, Roberts, and Harris Nay – none

The Board recognized Mr. Steve Powell who reported he mailed notification letters regarding the mandated Lead and Copper Testing to thirty (30) previous participants and requested a reply to the invitation to voluntary participate again. Mr. Powell needs a minimum of twenty (20) participants and there are ten (10) alternates that he can contact with a second notification letter which states "they have been selected to participate" in the mandated Lead and Copper Test that Mr. Powell plans to have completed by July 12, 2017.

Mr. Powell discussed the operational quotes from R. W. Vaught Technical Services and Fiber Interactive Technologies (FIT) for the connection of the fiber optic cable between the 9th Street Lift

Station and the Wastewater Treatment Plant. The original quote from FIT was \$6,800.00 and the original quote from R. W. Vaught was \$17,500.00. During the review of the quotes, it was determined FIT had not included certain items that were discussed in the outline. The revised quote from FIT was near \$14,000.00 and R. W. Vaught confirmed the items in the outline were included in his original quote of \$17,500.00. Mr. Pruett met with FIT on site and determined FIT needed to revise their quote again to include new connection equipment to provide the necessary compatible service to the AT&T carrier at the 9th Street Lift Station. Again, R. W. Vaught confirmed the necessary connection equipment was included in his original quote. The final quote from FIT was \$15,541.13 and the quote from R. W. Vaught remained unchanged at \$17,500.00. Because R. W. Vaught Company has provided excellent onsite service support for the current SCADA and internet services already in our system and the quotes are relatively close, Mr. Powell recommends the Municipal Utility Board award the installation of the fiber optics cable and the equipment to provide VOIP telephone service and internet connectivity to the wastewater treatment facility to R. W. Vaught Co. for \$17,500.00. Mr. Fred Sordahl confirmed the Board could award the installation to the best quote instead of the low quote because of the possibility of increased expenses with the introduction of an additional party having equipment, lines, and services within the closed system between the two points of connection and determining which organization should respond to repair a problem in the event of an outage.

A motion was made by Dr. Lindsey and seconded by Dr. Sixkiller to award the connection of the fiber optic cable between the 9th Street Lift Station and the Wastewater Treatment Plant to R. W. Vaught Co. for \$17,500.00. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Sixkiller, Mitchell, Roberts, and Harris Nay – none

The Board recognized Mr. Jared Crisp who discussed and recommended the Municipal Utility Board allow four (4) staff members to attend the 2017 Oklahoma Gas Association Annual Conference on August 28-30, 2017 at the Embassy Suites Hotel and Conference Center in Norman, Oklahoma.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to allow Mr. Gary Pruett, Mr. Jared Crisp, Mr. Roger Eichelberger, and Mr. J. R. Wood II to attend the 2017 Oklahoma Gas Association Annual Conference on August 28-30, 2017 at the Embassy Suites Hotel and Conference Center in Norman, Oklahoma. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Lindsey, and Harris Nay – none

Mr. Jared Crisp reported the hospital has been added to Substation #3 and the electric crew continues to gradually add more load to the substation. Mr. Crisp also reported he is expecting the final bill from Grand River Dam Authority for the 69kV feeder by August 1, 2017.

Mr. Jared Crisp also reported two new hires in the Electric Department and one retirement in the Water/Wastewater Department. Mr. Alex Johnson replaced Mr. Johnny Huddleston in the Tree-Trimming Crew

and will begin work on June 26, 2017. Pending the results of a pre-employment exam, an Apprentice Lineman 1st Year from Sanger, Texas was offered a position in the Electric Department. The applicant wants to re-locate and move near his family in Chouteau, Oklahoma. Mr. Billy Cowan announced his retirement effective July 21, 2017. Mr. Crisp invited the Board Members to attend a noon cookout at the warehouse on that date in recognition of Billy's service from February 12, 1996 – July 21, 2017.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented. Mr. Crisp verbally reported on several outages caused by the wind storm and fallen trees beginning at 10:30 p.m. on June 15, 2017. Mr. Crisp also presented a picture of the burnt bucket on Truck #14 caused by an arc flash/arc blast around 8:30 a.m. on June 16, 2017. A freak accident happened when lead lineman, Dub Hargrove, tapped a primary line on Northeast 5th Street and Garfield to the main feeder during repairs caused by the storm. Mr. Hargrove received arc burns to his unprotected face and neck and received treatment through our worker's compensation provider. Mr. Hargrove was grateful for the fire-retardant (FR) clothing provided by the Municipal Utility Board which prevented this incident from being more serious.

Mr. Crisp also reported that Mr. Pruett attended the Mid-America Industrial Park Administrative Staff meeting with the water customers on Friday, June 9, 2017, and asked the Board to be prepared to discuss passing the water rate increases and the proposed future water rate increase from the Oklahoma Ordnance Works Authority Board of Directors on to our customers with Council approval at the Fiscal Year End Board Meeting at 5 p.m. on Friday, June 30, 2017.

There was no unfinished or new business discussed.

The Board recognized Mr. Fred Sordahl who had no confidential communications concerning pending litigation/action in case number CV-2016-81 filed in the District Court of Mayes County, Oklahoma.

Mr. Sordahl reported he completed his questioning of Mr. Jerry Douglas but there is still no date set to complete the Deposition from Mr. Jerry Douglas with the City Attorney, Mr. Ritchie.

A motion was made by Mr. Roberts and seconded by Dr. Lindsey to adjourn at 7:47 o'clock p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Lindsey, Mitchell, Sixkiller, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1324	Payroll	A0617154; Payroll Ending 28 June 2017	63,666.17
1325	RCB Bank-Pryor	FICA-\$11,155.66; MED-\$2,608.98; FED- \$7,965.47	21,730.11
1326	Oklahoma Tax Commission	SWH Payroll Ending 28 June 2017	2,734.00
1327	Red Crown Credit Union	Payroll Deduction Ending 28 June 2017	3,175.00
1328	Oklahoma Centralized Support Registry	Payroll Deduction Ending 28 June 2017	203.97
1329	Principal Financial Group	457 Retirement Savings for June 2017	15,192.67
1330	Principal Financial Group	457 Loan Repayment for June 2017	784.84
1331	Principal Financial Group	Regular Retirement for June 2017	20,685.94
1332	AFLAC	Payroll Deduction for June 2017	1,273.92
1333	Accurate Environmental, LLC	A0617137; Water Samples	112.50
1334	Action Awards & Screen Printing	20176295; Logo Screen Printing on Hoodies	100.00
1335	Anixter Inc.	20175192; Bid #902, Electric Material	932.50
1336	Chouteau Lime Company	20176281; Material & Supplies	231.50
1337	CINTAS Corporation	20176291; First Aid Supplies	130.45
1338	CINTAS Corporation	A0617145; First Aid Supplies	140.29
1339	Clark Equipment Co. d/b/a Bobcat Co.	20174153; Bobcat Compact Excavator	38,956.40
1340	C & R Oil Co., Inc.	20176289; Fuel	1,888.22
1341	C & R Oil Co., Inc.	20176298; Fuel	1,095.08
1342	Consolidated Fleet Services, Inc.	20176296; Testing	275.00
1343	Office Everything of Pryor	A0617136; Office Supplies and Shipping Fees	149.68
1344	Diversified Electric Supply dba WESCO Dist. Inc.	201612452; Bid #901, Electric Material	270.00
1345	Ditch Witch of Tulsa	20176264; Hammerhead 4" Mole	6,811.61
1346	Enviro-Tec America	20176300; SIR Testing; June 2017	75.00
1347	Fastenal Company	20176267; Batteries, Glasses, & Hip Wader (Gilmore)	176.79
1348	Grand River Dam Authority	A0617150; DOBLE Test	4,432.19
1349	P & K Equipment	20176290; Equipment Maintenance, Backhoe	35.41
1350	Green Country Testing Inc.	20176283; Testing	660.00
1351	Oklahoma Contractors Supply	20175233; Equipment Maintenance, Badger Meter Filter Plant #2	207.50
1352	Kriz-Davis Company	20175242; Station Post Insulator	523.80
1353	Melton's A/C & Appliance	20176288; Repair WWTP A/C Unit	80.00
1354	Mid-Continent Concrete Company	20176299; Concrete	396.00
1355	Orscheln Farm and Home Card Services	20176297; Submersible Pump for Cone Valve #2	139.99
1356	Pryor Stone Inc.	20176284; Gravel	927.89
1357	Roberts Auto Center	20176292; Vehicle Maintenance, Trk #22	117.87
1358	Roberts Auto Center	A0617151; Vehicle Maintenance, Trk #18	627.84
1359	Sadler Paper Company	A0617149; Paper and Cleaning Supplies	61.34
1360	TNG Power Equipment Inc.	20176293; Equipment Maintenance, Walker Mower	259.94
1361	Tulsa New Holland	20176287; Equipment Maintenance, New Holland Tractor	472.02
1362	U S Cellular	Cellular Service for June 2017	632.61
1363	HD Supply Waterworks, LTD.	20175204; Bid #903, Gas Material	1,046.00
1364	HD Supply Waterworks, LTD.	20175207; Bid #904, Water Material	5,821.50
1365	HD Supply Waterworks, LTD.	20175252; Material & Supplies	685.80
1366	HD Supply Waterworks, LTD.	20175254; Ford SIMTAP Drilling Machine	2,345.00
1367	HD Supply Waterworks, LTD.	20176280; Material & Supplies	107.23
1368	Wal-Mart Community/SYNCB	20176294; Microwave for Breakroom	63.00
1369	Absolute Technologies	A0617148; Back-up Cartridges	89.97
1370	Ben Sherrer Law Office, P.C.	A0617152; Attorney Fee for June 2017	200.00
1371	Fred H. Sordahl, Inc.	A0617153; Attorney Fee for June 2017	200.00
1372	Bart Heins, Fiber Interactive Technologies	A0417096; Fiber-Optic Cable Installation, Final Payment	41,839.00
1373	Municipal Utility Board	Petty Cash for June 2017	427.83
1374	Municipal Utility Board	Utility Service for June 2017	17,700.66
1375	Technical Programming Services Inc.	A0617139; Bill & Late Message Print/Mailing, June 2017	3,103.52
1376	S Bar D, Inc.	A0617147; Pre-employment Exam, A. Johnson	80.00
TOTAL			264,075.55

6-29-2017 9:35 AM

PAYROLL CHECK REGISTER

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PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 6/30/2017

*** REGISTER TOTALS ***

REGULAR CHECKS:	20	23,315.23
DIRECT DEPOSIT REGULAR CHECKS:	32	40,350.94
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	52	63,666.17

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 6-15-17 TO 6-28-17

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Gary Pruett
GENERAL MANAGER

APPROVED: Darry Harris by (Jmk)
CHAIRMAN

PO # A0617-154

claim

1324



June 30, 2017

CLAIMS CONTRACTS PENDING THROUGH JUNE 30, 2017

PO #	BID #	COMPANY	REC'D	GL #	AMOUNT
			BEORE		OWED
			INV		
20174-188		DIVERSIFIED ELECTRIC	Y	5104-30	\$ 533.40
20175-192	902	ANIXTER, INC.	N	5104-30	\$ 16,336.00
20175-193	902	ARKANSAS ELECTRIC	Y	5104-30	\$ 15,401.50
			N	5104-30	\$ 3,480.78
20175-195	902	KRIZ-DAVIS	N	5104-30	\$ 570.00
20175-196	902	STUART C. IRBY	N	5104-30	\$ 566.10
20175-197	903	ISCO	N	5104-10	\$ 10,245.06
20175-199	903	SECOR	N	5104-10	\$ 1,534.10
20175-207	904	HD SUPPLY WATERWORKS	N	5104-20	\$ 57.50
20175-217		KRIZ-DAVIS	N	5110-70	\$ 1,893.86
20176-270		ABB, INC	N	5104-30	\$ 10,848.00
20176-277		TECHLINE, INC.	N	5104-30	\$ 2,357.01
20176-282		CINTAS CORP	Y	5110-70	\$ 1,595.40
20176-285		DIVERSIFIED ELECTRIC	Y	5104-30	\$ 446.10
20176-286		MAC'S HYDRAULICS	N	5106-30	\$ 1,362.64
20176-301		LOCKE SUPPLY CO	Y	5104-ALL	\$ 44.70
				5104-10	\$ 42.27
				5104-20	\$ 37.54
				5104-40	\$ 60.64
				5104-70	\$ 69.20
				5119-70	\$ 10.32
20176-302		O'REILLY AUTO PARTS	Y	5104-30	\$ 121.83
				5105-20-50	\$ 59.99
				5106-30	\$ 59.07
20176-303		PRYOR AUTOMOTIVE SUPPLY	Y	5104-ALL	\$ 99.20
				5104-30	\$ 3.10
				5105-20-50	\$ 9.67
				5106-30	\$ 4.50
				5116-ALL	\$ 66.99
				5136-70	\$ 15.49
20176-304		PRYOR LUMBER	Y	5104-ALL	\$ 71.44
				5104-10	\$ 83.20
				5104-20	\$ 30.71
				5104-30	\$ 15.80
				5104-40	\$ 3.74
				5105-20-50	\$ 11.07
				5119-70	\$ 21.06
				5136-70	\$ 10.58
				SUBTOTAL:	\$ 68,179.56
A0617-146		R. W. VAUGHT TECHNICAL SERVICES		5123-40	\$ 17,500.00
				TOTAL	<u>\$ 85,679.56</u>