



MAY 1, 2017

The Municipal Utility Board met in a Regular Session at 7:00 o'clock PM on Monday, 1 May 2017 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Robert Lindsey, Ms. Lorri Mitchell, Mr. Mark Roberts and Dr. Art Sixkiller.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held 17 April 2017 with changes to page 2, paragraph 7 where it states "re-certification" it should state "certification". MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Harris and Mitchell. Nay – none Abstain – Dr. Lindsey

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1086 - #1127 totaling \$209,270.75 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Harris, Lindsey, Mitchell, Lindsey and Roberts. Nay – none

The Board recognized Mr. Travis Willis, Mr. Andy Holman, and Aaron Baker who had no report. Mayor Tramel was absent.

The Board recognized Mr. Steve Powell who gave a progress report on the Wastewater Treatment Plant Project. Mr. Powell reported he is working on the bid specifications for the sludge removal for two (2) lagoons. He added that a letter from DEQ regarding a recent inspection had been received and required documentation was acknowledged, renewed and processed by Mr. Mike Peters. The documentation was mailed to DEQ May 1, 2017. DEQ'S inspection results were discussed. The Wastewater Treatment Plant is now 30 years old and certain processes are offline. One in particular is the Grit Chamber. Mr. Powell stated that this process is not causing problems however it must be in working condition to meet criteria. Mr. Powell stated goals for future replacement planning to bring the Grit Chamber up to the required standards. Mr. Powell stated there has been discussion of a timeline and tentative schedule to update the Grit Chamber. The first phase would be the engineering study to be completed by September 2017.

Mr. Powell also reported on the Fiber Optic Installation. He informed the Board that the bid bonds had been received from the contractor Fiber Interactive Technologies and he is planning the preconstruction meeting. He added they would be pausing until the water had receded due to recent flooding. Mr. Powell stated once the project began it was projected that the cable installation would take about a week and the entire project would take about 30 to 40 days to complete.

Mr. Powell had nothing to report regarding the proposed utility easement project along Southeast 49th Street that would provide a waterline and natural gas loop to the commercial properties located on South HWY 69 near Wal-Mart.

The Board recognized Mr. Pruett who had no report on the Pryor Substation #3 Project.

Mr. Pruett discussed his concern regarding the final edition of The Times distributed April 30, 2017. He was grateful for the informative and factual reporting by The Times and acknowledged they will be missed by this community.

Mr. Pruett reported on the recent MESO Conference. He stated there has been great growth and he was pleased by the topics offered. Mr. Pruett stated he appreciated the opportunity to attend. Mr. Pruett also discussed that he is working with GRDA on a Distribution Generation Policy; an important part of his agenda until his retirement in 2018.

The Board recognized Mr. Crisp who reported the Personnel Committee had recently met and he is working on requested information for their next meeting. He stated he is also working on the next fiscal year budget.

Mr. Crisp reported he has been working with the Gas Foreman and the Water/Sewer Foreman about the upcoming projects. The Gas Department will be replacing an old 4" steel main with 4" poly pipe along the South side of Northeast 1st Street from Gaither Road to the center driveway of the Mayes County Fairgrounds. The Water Department will be extending the existing 6" waterline along the North side of State Highway 20 heading east to Northeast Graham Court and then continuing along the South side of the Northeast Graham Court East to Gaither Road.

The Board recognized Hannah Moore who had no report for the Office Manager.

A written Department Foreman's Report was presented.

Mr. Pruett discussed Bid #903 for Natural Gas Department Material. He recommended the Best Low Combination Bid to meet specifications in the amount of \$22,723.45.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the Best Low Combination Bid #903 Natural Gas Department Material in the amount of \$22,723.45. MOTION CARRIED. Votes cast as follows: Ayes – Harris, Lindsey, Mitchell, Roberts and Sixkiller. Nay – none

Mr. Pruett discussed Bid #904 for Water/Wastewater Department Material. He recommended the Best Low Combination Bid to meet specifications in the amount of \$56,901.14.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to approve the Best Low Combination Bid #904 for Water/Wastewater Department Material in the amount of \$56,901.14. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Roberts, Sixkiller and Harris. Nay – none

Mr. Pruett discussed agenda item 6f. He stated there was a scrivener's error and the agenda should have stated Bid #902 Electric Department Material instead of Bid #905. Mr. Sherrer stated the error did not change the nature of the item therefore, it was permissible to take action on it. Mr. Pruett continued the discussion and recommended the Best Low Combination Bid to meet specifications in the amount of \$39,500.97.

A motion was made by Dr. Sixkiller second by Ms. Mitchell to approve the Best Low Combination Bid #902 for Electric Department Material in the amount of \$39,500.97. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Harris and Lindsey. Nay – none

There was no unfinished business presented.

There was no new business discussed.

There was no Attorney's Report.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to adjourn at 7:25 o'clock PM. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Harris, Lindsey and Mitchell. Nay – none



Chairman



Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1128	Payroll	A0517110; Payroll Ending 3 May 2017	64,332.32
1129	RCB-Pryor	FICA-\$11,413.10 Med-\$2,669.24 Federal \$8,535.19	22,617.53
1130	Oklahoma Tax Commission	SWH; Payroll ending 3 May 2017	2,904.00
1131	Oklahoma Centralized Support Registry	Payroll Deduction Ending 3 May 2017	203.97
1132	Red Crown Credit Union	Payroll Deduction Ending 3 May 2017	3,000.00
1133	Oklahoma Tax Commission	April 2017 Actual & May 2017 Estimated Sales Tax	39,244.24
1134	Accurate Environmental LLC	A0517112; Water Samples	857.50
1135	AutoZone, Inc.	20175223; Wiper, Trk #1	36.95
1136	Brenntag Southwest Inc.	20174180; Sulfinator	639.22
1137	CBI Wholesale Electric, LLC	20174187; 9th Street Lift station Heaters	54.00
1138	CBI Wholesale Electric, LLC	20175210; Breaker	104.00
1139	CINTAS Corporation 063	20175220; Uniform Rental for April 2017	1,844.56
1140	Consolidated Fleet Service, Inc.	20174172; Testing and Small Tools	1,963.00
1141	Office Everything of Pryor	A0517117; Register Tape and Office Supplies	116.99
1142	WESCO DBA Diversified Electric Supply	201612452; Bid #901, Electric Material	11,827.00
1143	WESCO DBA Diversified Electric Supply	20173111; Fall Restraints for B. Childers	707.16
1144	Enviro-Tec America	20175211; SIR Reports for April 2017	75.00
1145	ABS Communications Corporate	20174174; Phone case, K. Smith	79.99
1146	Grand River Dam Authority	A1016248; Substation #3 69Kv Feeder, Payment #8	59,879.51
1147	Grand River Dam Authority	Purchased Electric for April 2017	383,634.41
1148	P & K Equipment	20175226; Weed eater and Supplies	300.42
1149	Green Country Testing, Inc.	20175219; Testing	660.00
1150	Huskie Tools, LLC	20174178; Small Tools,	343.41
1151	Hanna Instruments United States Inc.	20175190; Ammonia	196.00
1152	HACH Company	20175205; Material & Supplies	316.59
1153	Airgas USA, LLC	20175224; Monthly Cylinder Rental	58.70
1154	Landmark Surveying, LLC	A0517107; Survey Fee for Gas and Water Projects	475.00
1155	Locke Supply Co.	20175225; Small Tools and Material	194.98
1156	Melton's A/C & Appliance	A0517116; MUB Board Room A/C Maintenance	70.00
1157	MESO / OMUSA	A0517108; 2017 MESO Public Power Conference	1,640.00
1158	MESO / OMUSA	A0517114; JT&S 4th Qtr. Dues	1,163.75
1159	Mid-Continent Concrete Co.	20174185; Concrete	255.00
1160	Mid-Continent Concrete Co.	20175222; Concrete	371.25
1161	Mike's Tire & Car Care	20175209; Tires and Flat Repair	513.77
1162	Northern Safety & Industrial	20174182; Safety Glasses and Raingear	518.11
1163	O'Reilly Automotive, Inc.	20175214; Maintenance Supplies	421.25
1164	Oklahoma Ordnance Works Authority	Purchased Water for April 2017	46,219.11
1165	Overhead Door of Tulsa	20175221; Electric Garage Weather seal & Door Repair	232.50
1166	Ozark Materials Inc.	20174150; Sand for Drying Beds	703.00
1167	Pryor Automotive Supply	20175213; Equipment Maintenance and Supplies	802.30
1168	Pryor Stone	20175227; Gravel for Stockpile	523.24
1169	Pryor Waste Recycling, LLC	20174186; Roll-Off Dumpster for Electric Department	770.00
1170	Pryor Waste Recycling, LLC	Refuse Billing for April 2017	86,782.94
1171	Pryor Lumber Co., Inc.	20175218; Small Tools and Supplies	146.41
1172	Mayes County RWD 4	WWTP Water Service for April 2017	17.00
1173	Reliable Equipment & Service Company	20174175; Jumpers	1,203.03
1174	S & D Electric Motor Inc.	20175215; 9th Street Lift station Pump #1 and Pump #2	7,975.00
1175	Sherwin Williams	20175231; Paint	57.92
1176	HD Supply Waterworks	20173129; Bulk Water Meter	1,073.89
1177	White Star Machinery	20175189; Equipment Maintenance	17.15
1178	Fred H. Sordahl, Inc., PC	A0517113; Attorney Fees for April 2017	350.00
1179	City of Pryor Creek	Occupational Fee for April 2017	2,826.04
1180	City of Pryor Creek	Workman's Comp & Fees for March 2017	5,525.64
1181	City of Pryor Creek	Pro-Rated Allocation to City; Payment #10	62,500.00
1182	Metlife	Payroll Deduction for May 2017	46.58
1183	Municipal Utility Board	Refuse Billing Fee for April 2017	5,652.08
1184	Pryor Printing Inc.	A0517109; #10 Envelopes and Work Order Cards	562.55
1185	Ink Images	A0517115; Consumer Confidence Report for 2016	938.00
1186	Technical Programming Services Inc.	A0417095; Bill/Late Message Print & Mailing, April 2017	3,216.23
1187	WA-RO-MA d/b/a/ C.A.R.D.	Share the Comfort, April 2017	77.32
1188	VISA Control Account Card Services	A0517111; GIS Scope and Training and Travel	748.12
1189	Bank of America Lockbox Services-CNEG	Purchased Gas for April 2017	41,235.89
TOTAL			871,821.52

5-04-2017 10:27 AM

PAYROLL CHECK REGISTER

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PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 5/05/2017

*** REGISTER TOTALS ***

REGULAR CHECKS:	19	23,646.88
DIRECT DEPOSIT REGULAR CHECKS:	36	40,685.44
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	55	64,332.32

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 4-20-17 TO 5-3-17

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Gary Ruett
 GENERAL MANAGER

APPROVED: Garry Harris by Jmh
 CHAIRMAN

PO # A0517-110

Claim

1128