

## AGENDA FOR THE MUNICIPAL UTILITY BOARD OF THE CITY OF PRYOR CREEK, STATE OF OKLAHOMA

As required by Section 311, Title 25, of the Oklahoma Statutes, notice is hereby given that the Municipal Utility Board of the City of Pryor Creek, Oklahoma, will hold a <u>REGULAR</u> meeting on <u>17 April 2017</u>, at <u>7 PM o'clock</u>. The place of the meeting will be the Municipal Utility Board Meeting Room, located at 12 North Rowe Street, Pryor, Oklahoma.

## AGENDA

- 1. Minutes of previous meeting.
- 2. Approval of claims
- 3. Recognition of persons having business with the Board
  - a. Mayor Tramel
- 4. Engineer's Report
  - a. Report on Wastewater Treatment Plant
  - b. Report on Pending Projects
  - c. Discussion/Possible action on bids received for the installation of a fiber-optic cable from the 9<sup>th</sup> Street Lift Station to the Wastewater Treatment Plant.
- 5. Manager's Report
  - a. Update on Pryor Substation #3 Project
  - b. Discussion/Possible action to participate with the City of Pryor Creek in the installation of a "Secure Tech Wave Instant Notification System" in City Hall at a cost not to exceed \$5,800.00.
- Material and Personnel
  - a. Assistant General Manager's Report
  - b. Office Manager's Report
  - c. Department Foreman's Report
  - d. Discussion/Possible action on the re-classification of Mrs. Hannah Moore to a Regular Employee with a promotion to Clerk III with Merit.
  - e. Discussion/Possible action on the promotion of Mr. Mike Lincoln to an "A" Mechanic Non-Merit in the Water/Wastewater Department.
  - f. Discussion/Possible action on the promotion of Mr. Caleb Crofford to a "B" Mechanic Non-Merit in the Water/Wastewater Department.
  - g. Discussion/Possible action on the promotion of Mr. Travis Whitenack to a "B" Mechanic Non-Merit in the Gas Department.
  - h. Discussion/Possible action on the promotion of Mrs. Jennifer Adams to Purchasing Agent with Merit.
  - Discussion/Possible action on the promotion of Mrs. Nelda Budder to Assistant Purchasing Agent with Merit.
- 7. Unfinished Business
- 8. New Business
- 9. Attorney's Report
  - a. Proposed EXECUTIVE SESSION pursuant to Oklahoma Statues Title 25, Chapter 8, Sections 307(B) (1) to discuss the employment/salary of the Assistant General Manager.
  - b. Reconvene into PUBLIC SESSION.

## Action on Executive Session

- c. Discussion/Possible action, as necessary, concerning the employment/salary of the Assistant General Manager.
- 10. Adjournment

Posted the 13<sup>th</sup> day of April 2017 at 10:00 o'clock a.m. on the City Hall bulletin board at 12 North Rowe Street, Pryor Creek, Oklahoma.

Gary Pruett, General Manager
P. O. Box 249 • PRYOR, OKLAHOMA 74362 • 918/825-2100