



FEBRUARY 6, 2017

The Municipal Utility Board met in a Regular Session at 7:00 p.m. on Monday, February 6, 2017, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Harris, Dr. Lindsey, Ms. Mitchell Mr. Roberts, and Dr. Sixkiller.

Mr. Pruet reported an increase of \$322.00 on line item #57 of Bid #901 because 31 poles were received instead of 30 poles which makes a new total of \$56,438.28, for Bid #901.

A motion was made by Dr. Lindsey and seconded by Ms. Mitchell to increase line item #57 of Bid #901 by \$322.00 which makes a new total of \$56,438.28, for Bid #901 and approve the minutes of the Regular Meeting held January 17, 2017. MOTION CARRIED. Votes cast as follows: Ayes – Lindsey, Mitchell, Roberts, Sixkiller, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #731 - #800 totaling \$836,255.90 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Lindsey, Roberts, and Harris Nay – none

The Board recognized Mrs. Cydney Baron, of the Pryor Times, who had no comments.

The Board recognized MUB Warehouse Staff, Mr. Ryan Hinton, Mr. Travis Berka, Mr. Andy Holman, Mr. Travis Whitenack, and Mr. and Mrs. Travis Willis who attended the meeting so they could meet the Board Members.

The Board recognized Mr. Steve Powell who reported on three projects. First, he is working with Mr. Mike Peters on the renewal discharge permit at the Wastewater Treatment that is valid for five (5) years. Second, he met with Staff and members of the North Star Church and their engineers and architects to discuss the proposed new church they are planning to build on North HWY 69. Mr. Powell believed the meeting was productive in the clarification of responsibilities of the Municipal Utility Board and any developer, including the Church. Finally, he requested affirmation from the Board to proceed with Staff's request to pursue the requirements necessary to cross the US Army Corp of Engineers land along Southeast 49th Street to provide a waterline and natural gas loop to the commercial properties located on South HWY 69 near Wal-Mart. Mr. Pruet added, "Staff is also looking to pursue another powerline feeder in the same area necessary to loop the electric service to Pryor #2 to provide more reliable electric service."

The Board recognized Mr. Gary Pruett who discussed the Substation #3 Above Ground Construction Work Schedule provided by ElectriComm Inc. The contractor projects a load on Substation #3 by March 31, 2017.

Mr. Pruett also reported he will be attending the Grand River Dam Authority Board Meeting on February 8, 2017, in Vinita, Oklahoma. He plans to attend the Grand River Dam Authority Customer Meeting on February 15, 2017 at the GRDA Eco-Systems and Education Center in Langley, Oklahoma. Then on February 21, 2017, he will join Oklahoma municipal leaders in Oklahoma City at the State Capital to meet with legislators to discuss reasons why they should not sell Grand River Dam Authority.

Mr. Gary Pruett, Mr. Jared Crisp, and Mr. Roger Eichelberger plan to attend the first of six "Lunch and Learn" Sessions to be held at One Williams Center in Tulsa, Oklahoma on February 22, 2017. This new professional group meeting will be hosted by The Oklahoma Gas Association (OGA) and free of charge to OGA members. Three sessions will be held in Tulsa and three sessions will be held in Oklahoma City. Staff plans to send other gas department employees to the May and June sessions.

The Board recognized Mrs. Teri Hill who thanked the Board for their condolences during the loss of her mother.

A written Department Foreman's Report was presented. Mr. Pruett added the radio at cone valve #1 was damaged by flood water and a replacement radio has been ordered and it will need to be installed by R. W. Vaught Technical Services when it arrives.

There was no unfinished or new business discussed.

The Board recognized Mr. Ben Sherrer who stated he had no report or information to discuss in EXECUTIVE SESSION for confidential communications concerning pending litigation/action in case number CV-2016-81 filed in the District Court of Mayes County, Oklahoma, whereby disclosure would seriously impair the ability of the Municipal Utility Board in processing the litigation/action all in accordance with Title 25 Oklahoma Statutes sections 307 (B) (4).

Mr. Ben Sherrer reported Judge Sheila Condren overruled the motion to dismiss case number CV-2016-81 but she removed named defendants Mr. Garry Harris, Mr. Gary Pruett, and Mayor Tramel.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 7:26 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Lindsey, Sixkiller, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
801	Payroll	A0217042; Payroll Ending 8 February 2017	60,583.47
802	RCB-Pryor	FICA-\$10,799.02 Med-\$2,525.56 Federal \$8,213.93	21,538.51
803	Oklahoma Tax Commission	SWH; Payroll ending 8 February 2017	2,720.00
805	Red Crown Credit Union	Payroll Deduction Ending 8 February 2017	2,850.00
804	Oklahoma Centralized Support Registry	Payroll Deduction Ending 8 February 2017	215.51
806	Allmax Software, Inc.	2017268; Annual Antero Data Management Support.	880.00
807	Accurate Environmental LLC	A0217043; Water Samples	112.50
808	Bank of America Lockbox Services-CNEG	Purchased Gas for January 2017	180,174.69
809	CINTAS Corporation 063	2017255; Uniform Rental for January 2017	1,592.86
810	C & R Oil Co., Inc.	2017266; Fuel and Anti-freeze	2,608.37
811	Delta Dental of Oklahoma	Group Dental for February 2017	2,482.40
812	Office Everything of Pryor	A0217053; Office Supplies and Chair Mat for J. Morrison	193.84
813	The Flower Shop, LLC	A0217041; Memorial for J. Casey	55.00
814	G & M Auto and Wrecker Service	2017259; Fuses, Trk #7	41.06
815	Grainger	2017248; Limit Switch for Cone Valve	539.55
816	Green Country Testing, Inc.	2017258; Testing	884.00
817	JL Matthews Company, Inc.	2017129; Skinning Knives	102.43
818	Airgas USA, LLC	2017264; Monthly Cylinder Rental	59.18
819	Lakeland Office Systems	A0217051; MX5140N (25,964 Office Copies)	332.96
820	LEI, Layco Electric Innovations	A0217052; Generator Control Alarm Maintenance	525.00
821	Mehlburger Brawley	A0217045; Engineering Services for January 2017	387.50
822	Mike's Tire & Car Care	2017250; Flat Repairs, Trk #15 and Trachoe	51.99
823	Northern Safety Co., Inc.	2017139; Traffic Cones	177.20
824	OCT Equipment	2017247; Backhoe Throttle Cable	139.32
825	Oklahoma Natural Gas Company	Transportation Fee for January 2017	6,046.77
826	Poly Pro Inc.	2017256; Fusing Iron	807.00
827	Pryor Automotive Supply	2017251; Vehicle and Equipment Maintenance Supplies	1,176.46
828	Pryor Stone	2017261; Stockpile Gravel	1,106.95
829	Pryor Waste Recycling, LLC	Garbage Billing for January 2017	88,141.69
830	Pryor Lumber Co., Inc.	2017257; Small Tools & Material	271.72
831	Sadler Paper Company	A0217044; Cleaning Supplies	115.44
832	Traffic Signals, Inc.	2017252; Red LED's	257.00
833	Tractor Supply Credit Plan	2017253; Material & Supplies	40.64
834	UHC - United Healthcare	Group Medical & Payroll Deductions; January/February 2017	58,307.73
835	UHC - United Healthcare	Group Medical & Payroll Deductions; March 2017	49,140.24
836	U S Cellular	Cellular Service for February 2017	692.02
837	HD Supply Waterworks	201610405; Material & Supplies	84.58
838	HD Supply Waterworks	2017114; Material & Supplies	149.60
839	HD Supply Waterworks	2017134; Material for Drying Beds	103.25
840	HD Supply Waterworks	2017137; Material & Supplies	400.00
841	HD Supply Waterworks	2017138; Bilge Pump for Trk #4	34.00
842	White Star Machinery	2017254; Equipment Maintenance	102.30
843	Beggs Pharmacy	2017262; RHUS TX Poison Ivy for 24 employees	720.00
844	City of Pryor Creek	Occupational Fee for January 2017 Garbage Billing	2,870.80
845	City of Pryor Creek	Pro-Rated Allocation to City; Payment #7	62,500.00
846	Brown & Brown Insurance	A0217046; Annual Public Employee Bond	145.00
847	Integrated Insurance Services	A0217049; Additional Liability Insurance, Property Appraisal	954.00
848	Metlife	Payroll Deduction for February 2017	46.58
849	Municipal Utility Board	Garbage Billing fee for January 2017	5,741.60
850	Postmaster	A0217048; Forever Stamps (15 Rolls)	705.00
851	WA-RO-MA d/b/a/ C.A.R.D.	Share the Comfort, January 2017	119.00
852	Dailey, Donald	A0217040; Partial Refund for Sewer Replacement Tap Fee	200.00
853	Willis, Travis	A0217047; Travel Reimbursement, MESO Training 2-7-17	199.13
TOTAL			<u>560,425.84</u>

2-09-2017 10:32 AM

PAYROLL CHECK REGISTER

PAGE: 2

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 2/10/2017

*** REGISTER TOTALS ***

REGULAR CHECKS:	20	23,875.47
DIRECT DEPOSIT REGULAR CHECKS:	34	36,708.00
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	54	60,583.47

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 1/26/2017 TO 2/8/2017

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Gary Powell
GENERAL MANAGER

APPROVED: Garry Harris by HH
CHAIRMAN

Claim # 0801

PO # A0217-042