



August 4, 2025

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, August 4, 2025, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Mr. Mark Roberts, and Dr. Art Sixkiller.

Guests attending were Mr. Ryan Stout, Mrs. Josi Morrison, and Mrs. Jennifer Adams.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held July 21, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller and Harris. Mr. Roberts abstained which counted as a no vote.

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #0075 - #0131 totaling \$639,569.85 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris. Nay – none

The Board recognized Mr. Jared Crisp for an Engineer's Report. Mr. Crisp then turned the floor over to Mr. Ryan Stout who reported on several grant opportunities, including a fully funded grant for the Network Switch Upgrade, which worked successfully during a recent outage when Substation #2 lost station power.

~ ~ ~ Mr. Terry Aylward arrived at 6:08 p.m. ~ ~ ~

Mr. Jared Crisp reported that operations at the Wastewater Treatment Plant have returned to normal. He also noted that Bid #963, concerning the procurement of natural gas materials for the high-pressure gas line extension from NIPAK Road to Xcaliber International LTD, is due by noon on August 14, 2025. The bid results will be ready for presentation at the next Board meeting.

Mr. Jared Crisp announced a public recognition honoring Mrs. Teri Hill's retirement would also be held during the Board Meeting on August 18, 2025.

Mr. Jared Crisp reported the transition to the Advanced Metering Infrastructure Program is 11.3% complete. As of the meeting date, crews have installed a total of 726 water meters (53 oversize meters since the last report), 447 gas meters (123 since the last report), and 392 electric meters (192 since the last report). Mr.

Crisp also reported the meter reading schedule will continue to utilize five meter readers; however, the number of reading days for August has been reduced from seven to six.

Mr. Jared Crisp expressed apologies from Mr. Travis Willis for his unforeseen absence.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp discussed then agreed with Mr. Brent Childer's recommendation to promote Mr. James Cox to Electric Serviceman with Merit in the Electric Department effective July 31, 2025.

A motion was made by Dr. Rains and seconded by Mr. Roberts to promote Mr. James Cox to Electric Serviceman with Merit (from \$43.44 per hour to \$44.13 per hour) in the Electric Department effective July 31, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Jared Crisp brought awareness to area Journeyman pay rates and retention challenges in the electric transmission and distribution systems while noting the 13.5% pay increase and additional training requirements between a 4th year Apprentice and a Journeyman Lineman then he agreed with Mr. Brent Childer's recommendation to promote Mr. Taylor Looney to Journeyman Lineman Non-Merit in the Electric Department effective July 31, 2025.

A motion was made by Dr. Rains and seconded by Mr. Roberts to promote Mr. Taylor Looney to Journeyman Lineman Non-Merit (from \$36.93 per hour to \$41.95 per hour) in the Electric Department effective July 31, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Jared Crisp discussed then agreed with Mr. Brent Childer's recommendation to promote Mr. Brett Kerns to Apprentice Lineman 2<sup>nd</sup> year Non-Merit in the Electric Department effective July 31, 2025.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to promote Mr. Brett Kerns to Apprentice Lineman 2<sup>nd</sup> year Non-Merit (from \$31.56 per hour to \$32.72 per hour) in the Electric Department effective July 31, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Mitchell, Roberts, and Harris Nay – none

Mr. Jared Crisp discussed then agreed with Mr. Travis Whitenack's recommendation to promote Mr. Cody Cannady to A Mechanic Non-Merit in the Natural Gas Department effective July 31, 2025.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to promote Mr. Cody Cannady to A Mechanic Non-Merit (from \$27.34

per hour to \$28.53 per hour) in the Natural Gas Department effective July 31, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed then agreed with Mr. Travis Whitenack’s recommendation to promote Mr. Kacey Conseen to C Mechanic with Merit in the Natural Gas Department effective July 31, 2025.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to promote Mr. Kacey Conseen to C Mechanic with Merit (from \$26.57 per hour to \$26.97 per hour) in the Natural Gas Department effective July 31, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

There was no unfinished business or new business discussed.

The Board recognized Mr. Ben Sherrer who reported medical reasons were contributing to the delayed review by City Attorney Mr. Chase McBride of the drafted Declaratory Relief document he prepared for a Status Conference on the Declaratory Judgement Case Number CV-2024-26 “Municipal Utility Board and City of Pryor Creek, Oklahoma Petitioners, vs. Tyler Brown, et al”.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:20 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

  
Chairman

  
Secretary



THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0132	Payroll	A0825184; Payroll Ending August 13, 2025	\$ 88,103.58
0133	BOC-Pryor	FICA \$15,843.74; Medic \$3,705.36; Federal \$11,175.93	\$ 30,725.03
0134	Oklahoma Tax Commission	A0825184; Payroll Ending August 13, 2025	\$ 4,650.00
0135	Oklahoma Centralized Support Registry	A0825184; Payroll Ending August 13, 2025	\$ 842.55
0136	Kansas Payment Center/SG10DM000494	A0825184; Payroll Ending August 13, 2025	\$ 83.54
0137	CNCSPC-Cherokee Nation Support	A0825184; Payroll Ending August 13, 2025	\$ 395.91
0138	AFLAC Remittance Processing Services	Payroll Deduction for August 2025	\$ 2,481.28
0139	Agriland FS, Inc.	20258342; Fuel	\$ 3,306.99
0140	Amazon Capital Services	20258327; Safety Supplies; Warehouse Supplies	\$ 93.35
0141	Accurate Environmental, LLC	A0825183; Water Samples; THM/HAA & New Line Testing	\$ 1,430.00
0142	AT&T Mobility	Cellular Service for July 2025	\$ 1,663.65
0143	Chouteau Generator	20258339; Equipment Maintenance	\$ 1,735.53
0144	Chouteau Lime Company	20258334; Material and Supplies	\$ 392.50
0145	Chupp Implement Co.	20258346; Equipment Maintenance	\$ 79.56
0146	CINTAS Corporation #063	20258329; Uniform Rental July 2025	\$ 1,354.61
0147	Ditch Witch of Oklahoma	20257316; Equipment Maintenance	\$ 61.41
0148	DP Supply Co.	20257325; Material and Supplies	\$ 760.00
0149	Grand River Dam Authority	Purchased Electric; July 2025	\$ 817,465.62
0150	Green Country Testing, Inc.	20258343; WWTP Testing	\$ 473.00
0151	Hach Company	20257305; Material and Supplies	\$ 88.69
0152	Jim Ripley's Service, Inc.	20258344; Equipment Maintenance	\$ 510.00
0153	Airgas USA, LLC	20258340; Cylinder Rental	\$ 111.49
0154	Lakeland Office Systems	A0825166; Office Supplies	\$ 907.94
0155	Lakeland Office Systems	A0825179; Sharp BP-70C65 Print/Scan/Copier	\$ 10,357.00
0156	MESO/OMUSA	A0825168; Journey Lineworker Apprentice Program Yr 2; Brett Kerns	\$ 925.00
0157	MESO/OMUSA	A0825171; Annual Dues FY 2025-2026	\$ 8,257.00
0158	MESO/OMUSA	A0825172; Quarterly JT&S Dues	\$ 1,163.75
0159	Greg A. Metzger	A0825165; Garnishment; J. Richford	\$ 175.18
0160	OTA-Pikepass	A0825177; Turnpike Fees; July 2025	\$ 48.49
0161	Oklahoma Parts Supply, LLC	20258337; Equipment Maintenance	\$ 236.21
0162	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fee for July 2025	\$ 123,331.62
0163	Pryor Stone, Inc.	20258326; Rock	\$ 3,778.33
0164	Pryor Lumber Company, Inc.	20258335; Material and Supplies	\$ 612.08
0165	R & L Tires, LLC	20258345; Vehicle Maintenance	\$ 129.86
0166	Moore Farms Excavating, LLC	20258338; Topsoil	\$ 4,950.00
0167	Mayes County RWD #4	Water Service for WWTP; July 2025	\$ 69.22
0168	S&J Plumbing, Inc.	A0825178; AMI Conversion Repairs	\$ 4,420.75
0169	Shredders, Inc.	20258328; On-Site Shredding	\$ 87.00
0170	Small Arrow Engineering, LLC	A0725146; Natural Gas Distribution Engineer Study; Payment #2	\$ 7,513.00
0171	Tractor Supply Credit Plan	20258336; Material and Supplies; Warehouse Maintenance	\$ 208.25
0172	Utility Supply Co.	20257307; Material and Supplies	\$ 40.00
0173	Core & Main LP	20257300; Material and Supplies	\$ 905.97
0174	Bobcat White-Star	20257313; Equipment Maintenance	\$ 4,635.39
0175	Visa Business	20258341; Safety Meeting Breakfast; Retirement Cake; T. Hill	\$ 214.30
0176	Absolute Technologies	A0825180; Battery Backups	\$ 387.99
0177	Ben Sherrer Law Office, P.C.	A0825170; Attorney Fees; July 2025	\$ 840.00
0178	City of Pryor Creek	A0725137; C. Black Cleaning Services	\$ 1,454.96
0179	City of Pryor Creek	A0825182; Allocation to City; Payment #1	\$ 64,600.00
0180	City of Pryor Creek	Occupational Fee for Solid Waste Collection; July 2025	\$ 3,777.53
0181	Kolker & Kolker, Inc.	A0825169; Audit Prep; FY 2024-2025	\$ 1,000.00
0182	Municipal Utility Board	Solid Waste Billing Fees for July 2025	\$ 7,555.07
0183	Action Graphics Printing	A0825173; Office Supplies	\$ 433.34
0184	TPSI	A0825174; Mailing Bills/Late Notices; July 2025	\$ 4,580.91
0185	Share the Comfort	STC Donations Received in July 2025	\$ 287.82
0186	Visa Control Account	A0825181; Notary Bond Renewal; T. Hill; Training & Travel	\$ 448.06
0187	DEQ Administrative Services-A/R	A0825175; Annual Water Supply	\$ 556.28
0188	DEQ Administrative Services-A/R	A0825176; Annual Discharge Permit	\$ 9,924.27
0189	Deborah R. Ringling	A0825167; AMI Conversion Repair Reimbursement	\$ 89.00
0190	Oklahoma Natural Gas	Transport Fees; July 2025	\$ 29,456.98
0191	Etch & Burn LLC	A0825185; Lineworkers Rodeo Awards	\$ 1,526.00
TOTAL			<u>\$ 1,256,692.84</u>

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	48	88,103.58
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	48	88,103.58

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 7-31-25 TO 8-13-25**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: [Signature]  
GENERAL MANAGER

APPROVED: [Signature]  
CHAIRMAN

0132

Claim #:

PO #: A0825-184