



July 21, 2025

The Municipal Utility Board met in a Regular Session at 6:01 p.m. on Monday, July 21, 2025, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, and Dr. Art Sixkiller. Mr. Mark Roberts was absent.

Guests attending were the Honorable Mayor Zac Doyle and Mr. Terry Aylward.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held July 7, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller and Harris.

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #0029 - #0074 totaling \$350,495.35 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, and Harris. Nay – none.

The Board recognized the Honorable Mayor Zac Doyle who had no report.

The Board recognized Mr. Kyle Beggs of RCI Insurance Group who discussed the 15% cost increase, the 3% true rate, and the 0.84 Experience Modification discount included in the Workers' Compensation Renewal Policy #03550078 25 1 for the Municipal Utility Board for the City of Pryor Creek effective August 1, 2025 and ending July 31, 2026. Mr. Beggs also emphasized Worker's Compensation rates are based on the actual payroll during the policy period and the renewal quote was based on an estimated payroll provided by Mr. Jared Crisp which means if there was an overpayment or an underpayment it would be adjusted accordingly at the end of the policy period. Mr. Jared Crisp recommended the renewal of Policy #03550078 25 1.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to approve the Workers' Compensation Renewal Policy #03550078 25 1 for the Municipal Utility Board for the City of Pryor Creek effective August 1, 2025 and ending July 31, 2026, in the amount of \$48,798.00. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Rains, and Harris. Nay – none.

The Board recognized Mr. Jared Crisp for an Engineer's report which included the scheduled installation of the transfer switch for the new Wastewater Treatment Plant Generator in August. Mr. Crisp also reported on the planned upgrades to the B&H Lift Station, a sewer extension on NW 5th Street, and a bid for HDPE natural gas pipe for a high pressure gas line extension from NIPAK road to Xcaliber International LTD.

Mr. Jared Crisp also reported he would be attending an Oklahoma DEQ six (6) hour training in Wastewater Math with Mr. Travis Willis and Mr. Michael Potts on Tuesday, July 22, 2025 at Tulsa Tech, 3638 S Memorial Drive, Tulsa, Oklahoma.

The Board recognized Mr. Travis Willis who reported on the partnership between the Pryor Municipal Utility Board and Grand River Dam Authority in hosting the MESO Lineworker's Rodeo on October 1-2, 2025 at the Mayes County Event Center. In mid-September, area line crews will build a line worker's rodeo field by setting approximately fifty-two (52) utility poles at the Mayes County Fairgrounds in preparation for the October 1-2, 2025 Municipal Electric Systems of Oklahoma competition training event. After the event, the poles will be removed and returned to stock at the MUB pole yard.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

There was no unfinished business or new business discussed.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to adjourn at 6:18 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Rains, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0075	Payroll	A0725162; Payroll Ending July 30, 2025	\$ 94,026.22
0076	Bank of Commerce	FICA \$16,744.74; Medic \$3,916.12; Federal \$11,873.41	\$ 32,534.27
0077	Oklahoma Tax Commission	A0725162; Payroll Ending July 30, 2025	\$ 4,881.00
0078	Oklahoma Centralized Support Registry	A0725162; Payroll Ending July 30, 2025	\$ 842.55
0079	Kansas Payment Center/SG10DM000494	A0725162; Payroll Ending July 30, 2025	\$ 83.54
0080	CNCSPC-Cherokee Nation Support	A0725162; Payroll Ending July 30, 2025	\$ 395.91
0081	Principal Financial Group	MMP Retirement Contributions for July 2025	\$ 29,464.56
0082	Principal Financial Group	457 Retirement Savings for July 2025	\$ 18,142.03
0083	Principal Financial Group	457 Loan Repayment for July 2025	\$ 4,365.17
0084	Oklahoma Tax Commission	July 2025 Actual & August 2025 Estimated Sales Tax Payment	\$ 74,228.68
0085	Agriland FS, Inc.	20257312; Fuel	\$ 1,826.90
0086	Amazon Capital Services	20257309; Material and Supplies	\$ 375.00
0087	Amazon Capital Services	20257299; First Aid Supplies and Warehouse Supplies	\$ 108.15
0088	Amazon Capital Services	A0725161; Office Machine and Supplies	\$ 103.86
0089	Ameriflex Hose & Accessories	20257308; Material and Supplies	\$ 409.25
0090	BlueCross BlueShield of Oklahoma	Group Medical Coverage; August 2025	\$ 50,840.01
0091	Brenntag Southwest, Inc.	20257286; Material and Supplies	\$ 2,695.38
0092	Cintas	20257303; First Aid Supplies	\$ 540.47
0093	Compsource Mutual	Annual Workers Compensation Fee for 2025-2026	\$ 48,798.00
0094	Cove Environmental, LLC	20257302; Quarterly Bio-Monitoring	\$ 1,700.00
0095	Delta Dental	Group Dental Coverage for August 2025	\$ 3,965.44
0096	Green Country Testing, Inc.	20257321; WWTP Testing	\$ 455.00
0097	Hach Company	20257289; Material and Supplies	\$ 249.73
0098	Airgas USA, LLC	20257311; Material and Supplies	\$ 157.61
0099	Border States	20257304; Material and Supplies	\$ 482.00
0100	Koons Gas Measurement	20257306; Material and Supplies	\$ 622.36
0101	Locke Supply Co.	20257315; Material and Supplies and Warehouse Supplies	\$ 758.89
0102	O'Reilly Automotive, Inc.	20257320; Vehicle Maintenance	\$ 211.53
0103	Oklahoma Gas Association	A0725156; OGA Annual Conference; Whitenack; Rice; Adams; Wood; Willis	\$ 1,370.00
0104	Oklahoma Ordnance Works Authority	Purchased Water July 2025	\$ 102,892.64
0105	Oklahoma Ordnance Works Authority	Purchased Water for WWTP July 2025	\$ 1,528.06
0106	Pro X Pest Control, LLC	A0725155; Quarterly Pest Control	\$ 100.00
0107	R&L Tires, LLC	20257324; Vehicle Maintenance	\$ 385.88
0108	Ranchers Pipe & Steel Corp	20257301; Warehouse Maintenance	\$ 175.00
0109	Red Bud Supply, Inc.	20255183; CCP; Paid in Full; Tree Crew Supplies	\$ 382.51
0110	S&J Plumbing, Inc.	A0725157; Leak Repaired at 145 Steve Berry Blvd	\$ 175.00
0111	Sherwin-Williams Co.	20257323; Material and Supplies	\$ 86.35
0112	Sundance Office	A0725160; Office Supplies	\$ 209.95
0113	Sun Loans	A0725136; Garnishment; H. Patton	\$ 192.49
0114	Wal-Mart/Capital One	20257310; Equipment Maintenance	\$ 326.37
0115	Visa Business	20257318; Small Tools; OKVMA Registration Pesticide Renewal; Henderson & Trac	\$ 1,485.84
0116	Mutual Of Omaha	Group AD&D Coverage for August 2025	\$ 1,090.01
0117	City of Pryor Creek	A0725163; Annual Property Insurance	\$ 37,703.00
0118	Fiber Interactive Technologies	A0725158; Network Switch Upgrade	\$ 5,415.03
0119	Fiber Interactive Technologies	Voice, Fax, Internet and 911 Service; July 2025	\$ 859.58
0120	Bank of Commerce	PCAX Payment #34	\$ 11,518.08
0121	Dearborn Life Insurance Company	Group LTD Coverage for August 2025	\$ 1,633.19
0122	Municipal Utility Board	Utility Services; July 2025	\$ 24,123.70
0123	Municipal Utility Board	Old Deposits Moved to Cash Collections	\$ 1,207.50
0124	Municipal Utility Board	Petty Cash	\$ 562.42
0125	State of Oklahoma/Finance-LIHEAP	A0725154; LIHEAP Refund	\$ 385.00
0126	Vision Service Plan	Payroll Deduction for August 2025	\$ 857.56
0127	Department of Environmental Quality	20257319; Water/Wastewater Renewal; L. Hammock	\$ 92.00
0128	Vance Country Ford	A0725159; Equipment Replacement	\$ 47,729.00
0129	Oklahoma Municipal Natural Gas Coalition	Purchased Gas; July 2025	\$ 20,874.93
0130	Preferred Office Technologies	A0625122; CCP: Paid in Full; Document Scanning	\$ 2,945.25
0131	VOID	VOID	\$ -
TOTAL			<u>\$ 639,569.85</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 8/01/2025

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	56	94,026.22
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	56	94,026.22

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 7-17-25 TO 7-30-25

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: [Signature]
GENERAL MANAGER

APPROVED: [Signature]
CHAIRMAN

PO #: A0725-142

Claim #: 0075