



JUNE 30, 2025

The Municipal Utility Board met in Regular Session at 5:00 p.m. on Monday, June 30, 2025 with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Ken Rains, and Mr. Mark Roberts. Dr. Art Sixkiller was absent.

Guest attending were Mrs. Josi Morrison, Mrs. Jennifer Adams, and Mr. Travis Willis.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held June 16, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, and Roberts. Chairman Harris abstained which counted as no vote.

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to approve Claims #1370 - #1415 in the amount of \$459,231.65 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, and Harris. Nay – none.

Mr. Crisp reported the Automatic Transfer Switch for the new Generator at the Wastewater Treatment Plant had arrived June 25, 2025 and the installation by 2 J's Electric Inc. had been scheduled.

Mr. Crisp reported Tyler Technologies, Inc. would be processing a \$21,850.00 reimbursement during Fiscal Year ending June 30, 2026 on PO#A0224-044 which was approved on February 20, 2024 in the amount of \$37,400.00. The hiring of a third party for meter installation was included in Quote 2024-454150-R7L3J4 but not used for the Meter Reading Interface and Mass Meter Swap.

Mr. Crisp discussed and recommended the Board approve the Claims and Contracts Pending List ending June 30, 2025 in the amount of \$459,447.79.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the Claims and Contracts Pending List ending June 30, 2025 in the amount of \$459,447.79. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Harris. Nay – none.

Mr. Jared Crisp provided an update on the AMI Meter Installation. As of the meeting date, crews have installed a total of 673 water meters (8 since the last report), 324 gas meters (13 since the last report), and 200 electric meters (58 since the last report). The

transition to the Advanced Metering Infrastructure Program is 8.6% complete as of the close of the Fiscal Year ending June 30, 2025.

Mr. Jared Crisp discussed the recommendation process for reclassification and merit request then recommended Mr. Jimmy Martin's request for the Board to approve the reclassification of Mr. Logan Hammock to a Regular Employee effective July 9, 2025 with the promotion to 'D' Mechanic with Merit in the Water/Sewer Department effective July 17, 2025.

A motion was made by Ms. Mitchell and seconded by Dr. Rains to approve the reclassification of Mr. Logan Hammock to a Regular Employee effective July 9, 2025 with the promotion to 'D' Mechanic with Merit (\$25.59 per hour to \$25.78 per hour) in the Water/Sewer Department effective July 17, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, and Harris Nay – none

There was no unfinished business or new business to discuss.

A motion was made by Mr. Roberts and seconded by Dr. Rains to adjourn this meeting at 5:09 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0001	Payroll	A0725142; Payroll Ending July 2, 2025	\$ 90,777.76
0002	Bank of Commerce	FICA \$16,088.28; Medic \$3,762.52; Federal \$11,288.09	\$ 31,138.89
0003	Oklahoma Tax Commission	A0725142; Payroll Ending July 2, 2025	\$ 4,668.00
0004	Oklahoma Centralized Support Registry	A0725142; Payroll Ending July 2, 2025	\$ 842.55
0005	Kansas Payment Center/SG10DM000494	A0725142; Payroll Ending July 2, 2025	\$ 83.54
0006	CNCSPC-Cherokee Nation Support	A0725142; Payroll Ending July 2, 2025	\$ 395.91
0007	Oklahoma Tax Commission	June 2024 Actual & July 2025 Estimated Sales Tax Payment	\$ 62,386.67
0008	BlueCross BlueShield of Oklahoma	Group Medical Coverage; July 2025	\$ 49,101.14
0009	Clint Goodson Concrete, LLC	20257280; Project #25-11; Replacement of Driveway/Curb	\$ 4,100.00
0010	Delta Dental	Group Dental Coverage for July 2025	\$ 3,822.98
0011	OTA-Pikepass	A0725143; Turnpike Fees; June 2025	\$ 39.42
0012	O'Reilly Automotive, Inc.	20256269; CCP-Paid in Full; Vehicle Maintenance; Small Tools	\$ 988.21
0013	Oklahoma Ordnance Works Authority	Purchased Water June 2025	\$ 87,602.64
0014	Oklahoma Ordnance Works Authority	Purchased Water for WWTP June 2025	\$ 1,866.97
0015	Sundance Office	A0725135; Office Supplies; Notary Stamp; J. Morrison	\$ 109.31
0016	Sun Loans	A0725136; Garnishment; H. Patton	\$ 454.54
0017	Wal-Mart/Capital One	20256273; CCP-Paid in Full; Material and Supplies; Office Supplies	\$ 1,007.00
0018	Visa Business	20257279; AMI Conference	\$ 3,400.00
0019	Mutual Of Omaha	Group AD&D Coverage for July 2025	\$ 1,078.61
0020	Fiber Interactive Technologies	A0725139; Network Switch Upgrade	\$ 35,405.91
0021	Bank of Commerce	PCAX Payment #33	\$ 11,518.08
0022	Dearborn Life Insurance Company	Group LTD Coverage for July 2025	\$ 1,633.19
0023	Oklahoma Municipal Natural Gas Coalition	Purchased Gas; June 2025	\$ 23,725.06
0024	Oklahoma Municipal Natural Gas Coalition	A0725140; Annual Dues	\$ 900.00
0025	Tyler Technologies Inc.	A0725141; Annual Maintenance Agreement 8/1/25 to 7/31/26	\$ 28,013.37
0026	Vision Service Plan	Payroll Deduction for July 2025	\$ 844.75
0027	Preferred Office Technologies	A0625122; CCP; Document Scanning	\$ 1,650.00
0028	Grand River Dam Authority	Purchased Electric; June 2025	\$ 660,529.33
TOTAL			<u>\$ 1,108,083.83</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	56	90,777.76
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	56	90,777.76

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 6/1/25 TO 7/1/25

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: [Signature]
 GENERAL MANAGER

APPROVED: [Signature]
 CHAIRMAN

Claim # : 0001

PO # A0725-142