



June 16, 2025

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, June 16, 2025, with Vice-Chair Mitchell presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Ms. Lorri Mitchell, Dr. Ken Rains, Dr. Art Sixkiller, and Mr. Mark Roberts. Mr. Garry Harris was absent.

Guest attending were Mrs. Jennifer Adams, Mrs. Josi Morrison, Mr. Terry Aylward, and the Honorable Mayor Zac Doyle.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held June 2, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, and Mitchell Nay – none

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #1306 - #1369 totaling \$1,150,623.87 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Mitchell Nay – none

The Board recognized the Honorable Mayor Zac Doyle who had no report.

The Board recognized Mr. Jared Crisp for an Engineer's Report which included a regular AMI Meter Install update. Since the last meeting, the crews added 47 water meters for a total of 665, added 76 gas meters for a total of 311, and added 128 electric meters for a total of 142.

Mr. Jared Crisp reported the AMI water meter installation slowed down because of the meter reading schedule for billing. All Five (5) meter readers are from the water department. Mr. Crisp will be assessing the seven-day reading schedule with the AMI installations before next month and he anticipated a reduction to the reading schedule.

Mr. Jared Crisp updated the Board on the operations at the Wastewater Treatment Plant.

Mr. Jared Crisp discussed the February 13-17, 2021, Winter Storm Uri which created a ±\$1.4M abnormal purchase from Grand River Dam Authority, a 10-year payback agreement, and a monthly Storm Uri PCA revenue based on the current electric energy billing to all MUB customers. Mr. Crisp reported a total of ±\$510k had

been collected between January 2022 and May 2025. The current Storm Uri Loan balance is ±\$759k. Mr. Crisp recommended the Board approve a one-time payment of \$150,000.00 towards the principal of the Power Cost Adjustment Storm Loan to Bank of Commerce which would reduce the loan balance to ±\$609k with a fifty-seven (57) month payment schedule.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve a one-time payment of \$150,000.00 towards the principal of the Power Cost Adjustment Storm Loan to Bank of Commerce. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, and Mitchell Nay – none

Mr. Jared Crisp discussed and agreed with the Budget Committee's recommendation to approve the Budget for Fiscal Year ending June 30, 2026 which included at 3% COLA effective July 3, 2025 and no changes to employee health benefit contribution schedule.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the Budget for Fiscal Year ending June 30, 2026. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Mitchell Nay – none

The Board recognized Mr. Travis Willis who had no report.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp regarding Addendum 1.a. (*Discussion/Possible action to issue a line of credit for the Oklahoma Tobacco Settlement Endowment Trust (TSET) Legacy Grant Program.*) NO ACTION WAS TAKEN.

There was no unfinished business or new business discussed.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to adjourn at 6:38 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Mitchell Nay – none


Chairman


Secretary

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 6/20/2025

*** REGISTER TOTALS ***

REGULAR CHECKS:
DIRECT DEPOSIT REGULAR CHECKS: 51 100,602.21
MANUAL CHECKS:
PRINTED MANUAL CHECKS:
DIRECT DEPOSIT MANUAL CHECKS:
VOIDED CHECKS:
NON CHECKS:

TOTAL CHECKS: 51 100,602.21

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 6-5-25 TO 6-18-25

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: James Crisp

GENERAL MANAGER

APPROVED: Corey Harris

CHAIRMAN

PO # : A0625-123

Claim # : 1370

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1370	Payroll	A0625123; Payroll Ending June 18, 2025	\$ 100,602.21
1371	Bank of Commerce	FICA \$17,764.36; Medic \$4,154.56; Federal \$13,297.88	\$ 35,216.80
1372	Oklahoma Tax Commission	A0625123; Payroll Ending June 18, 2025	\$ 5,347.00
1373	Oklahoma Centralized Support Registry	A0625123; Payroll Ending June 18, 2025	\$ 842.55
1374	Kansas Payment Center	A0625123; Payroll Ending June 18, 2025	\$ 83.54
1375	CNCSPC-Cherokee Nation Support	A0625123; Payroll Ending June 18, 2025	\$ 395.91
1376	Principal Financial Group	MMP Retirement Contributions for June 2025	\$ 31,522.67
1377	Principal Financial Group	457 Retirement Savings for June 2025	\$ 17,795.47
1378	Principal Financial Group	457 Loan Repayment for June 2025	\$ 4,316.70
1379	VOID	VOID	\$ -
1380	Oklahoma Employment Security Commission	2nd QTR 2025 Employers Unemployment Tax	\$ 4,393.42
1381	Adcomp Systems, Inc.	A0625128; Quarterly DICE Document Exchange	\$ 50.49
1382	Agriland FS Inc.	20256264; Fuel	\$ 2,018.42
1383	Amazon Capital Services	20256259; Small Tool	\$ 76.55
1384	Blackwell Lock & Key	A0625126; Reset Lock to MUB Lobby Door	\$ 65.00
1385	Brenntag Southwest, Inc.	20256252; Sulfur Dioxide/Chlorine Gas	\$ 2,695.38
1386	Cintas	20256261; First Aid Supplies	\$ 185.46
1387	Environmental Resource Associates	20253109; Chlorine Residual/PH Study	\$ 217.86
1388	Green Country Testing, Inc.	20256266; WWTP Testing	\$ 695.00
1389	Airgas USA, LLC	20256262; Material and Supplies	\$ 111.86
1390	Border States Industries, Inc.	20255185; Bid #: Q961; Material and Supplies	\$ 2,306.43
1391	Lakeland Office Systems	A0625125; Office Supplies	\$ 465.48
1392	MESO/OMUSA	A0625132; Public Power Conference: Childers; Hugley; Patton; Adams, Crisp; Willis	\$ 3,075.00
1393	Pryor Waste & Recycling, LLC	20256274; Rolloff Dumpster at Pole Yard	\$ 385.00
1394	R&L Tires, LLC	20256278; Vehicle Maintenance	\$ 429.87
1395	Retrofit Automation	20256275; Equipment Maintenance	\$ 401.89
1396	S&D Electric Motors, Inc.	20256260; Equipment Maintenance	\$ 660.00
1397	Sadler Paper Company	A0625124; Cleaning Supplies	\$ 134.10
1398	Shredders, Inc.	20256263; On-site Shredding	\$ 87.00
1399	Sunbelt Solomon Services, LLC	20255187; Bid #: Q962; Material and Supplies	\$ 39,600.00
1400	Core & Main	2025387; Material and Supplies	\$ 1,750.00
1401	Core & Main	20255232; Material and Supplies	\$ 9,232.16
1402	Core & Main	20256276; Material and Supplies	\$ 3,672.36
1403	Visa Business	20256265; APPA Conference; Mutual Aid Miami (F1) Meals	\$ 1,813.14
1404	Absolute Technologies	A0625127; Equipment Replacement; T. Wills	\$ 868.00
1405	Ben Sherrer Law Office, P.C.	A0625129; Attorney Fees; June 2025	\$ 420.00
1406	City of Miami Public Utilities	A0625130; Mutual Aid Storm Restoration	\$ 3,492.69
1407	Fiber Interactive Technologies	Voice, Fax, Internet and 911 Service; June 2025	\$ 859.58
1408	Bank of Commerce	A0625128; Principal Payment for PCAx Winter Storm Uri	\$ 150,000.00
1409	Municipal Utility Board	Petty Cash	\$ 171.21
1410	Visa Control Account	A0625131; Notary Renewal; J. Morrison; Annual Fees for AMI Emails	\$ 1,081.90
1411	Department of Environmental Quality	20256277; DEQ Annual License Renewals	\$ 2,346.00
1412	Municipal Utility Board	Utility Services; June 2025	\$ 24,274.77
1413	NextCare, Inc.	A0625121; Pre-Employment Physical & Drug Screen; W.L. Kilgore	\$ 235.00
1414	Shipman's Funeral Home, Inc.	A0625133; Refund Water Tap	\$ 500.00
1415	TPSI	A0625134; Mailing Bills/Late Notices; June 2025	\$ 4,337.78
TOTAL			<u>\$ 459,231.65</u>