



June 2, 2025

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, June 2, 2025, with Chairman Harris presiding. The agenda was posted outside in the Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Ms. Lorri Mitchell, and Mr. Mark Roberts.

Guest attending were Mr. Terry Aylward, Mrs. Jennifer Adams, and the Honorable Mayor Zac Doyle.

A motion was made by Mr. Roberts and seconded by Dr. Rains to approve the minutes of the Regular Meeting held May 19, 2025. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Mitchell, Sixkiller, and Harris Nay – none

The Board recognized Mr. Jared Crisp who presented the claims for approval.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1252 - #1305 totaling \$488,495.80 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

The Board recognized Mr. Jared Crisp for an Engineer's Report which included a regular AMI Meter Install update. Since the last meeting the crews added 82 water meters for a total of 618, added 39 gas meters for a total of 235, and added 8 electric meters for a total of 14.

Mr. Crisp updated the Board on the operations at the Wastewater Treatment Plant. The 9<sup>th</sup> Street Lagoon was as high as eighteen feet but was down to thirteen feet today with more rain in the forecast. Several line infiltrations in the wastewater system were found and a few repairs were made in the flood plain area. He also stated that it would be better to relocate the wastewater line in the flood plain but also costly.

Mr. Crisp reported the transfer switch for the New Generator at the Wastewater Treatment Plant was not received as projected.

Mr. Jared Crisp reported the 9<sup>th</sup> Street Lift Station Improvements and Sludge Removal Project did not require any Re-Sealing (Bentonite) along the existing lagoon banks as planned and recommended the Board execute Change Order No. 1 to Reed Environmental, LLC for the 9<sup>th</sup> Street Lift Station Improvements and Sludge Removal Project for a decrease to the contract of \$68,750.00; which changed the total Contract Price to \$399,850.00.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to execute Change Order No. 1 to Reed Environmental, LLC for the 9<sup>th</sup> Street Lift Station Improvements and Sludge Removal Project for a decrease to the contract of \$68,750.00; which changed the total Contract Price to \$399,850.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed the contingency in the original contract for Phase I of the Gas and Water Advanced Metering Infrastructure System Project and recommended the Board execute Change Order No. 1 to Utility Technology Services, Inc. for Phase I of the Gas and Water Advanced Metering Infrastructure System for a decrease to the contract of \$365,975.00; which changed the total Contract Price to \$1,634,025.00.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to execute Change Order No. 1 to Utility Technology Services, Inc. for Phase I of the Gas and Water Advanced Metering Infrastructure System for a decrease to the contract of \$365,975.00; which changed the total Contract Price to \$1,634,025.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, Roberts, and Harris Nay – none

Mr. Jared Crisp provided a presentation and overview of the differences between the Class 250 and Class 425 AMI gas meters, noting that these meters are primarily installed during the spring, summer, and fall months. He also stated that AMI electric and water meters are suitable for installation year-round.

Mr. Travis Willis reported one-half of the purchased AMI electric meters had been delivered and the installation and GPS training had been completed with the electric department staff. He also reported the remaining purchased AMI electric meters were scheduled to be delivered next week for a total of 4,800 AMI electric meters on hand.

Mr. Travis Willis reported the Purple Wave Closing Bid for the surplus 1996 John Deere 310 Backhoe with Front-End Loader, Serial No. T0310DA823355 (Unit #166A), was \$14,500.00. The buyer picked up the equipment on Friday, May 30, 2025.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp recommended tabling Agenda Item 6.d. pending further review and the receipt of additional information.

A motion was made by Dr. Rains and seconded by Mr. Roberts to table Agenda Item 6.d. (*Discussion/Possible action to allow seven (7) employees to attend the 2025 Xylem Reach Annual Conference at the Sheraton San Diego Hotel & Marina in San Diego, CA on November 2-5, 2025.*) MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

There was no unfinished business or new business discussed.

There was no Attorney Report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:20 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

  
Chairman

  
Secretary



THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1306	Payroll	A0625112; Payroll Ending June 4, 2025	\$ 98,841.76
1307	BOC-Pryor	FICA \$17,219.26; Medic \$4,027.08; Federal \$11,572.17	\$ 32,818.51
1308	Oklahoma Tax Commission	A0625112; Payroll Ending June 4, 2025	\$ 5,093.00
1309	Oklahoma Centralized Support Registry	A0625112; Payroll Ending June 4, 2025	\$ 842.55
1310	Kansas Payment Center	A0625112; Payroll Ending June 4, 2025	\$ 83.54
1311	CNCSPC-Cherokee Nation Support	A0625112; Payroll Ending June 4, 2025	\$ 395.91
1312	AFLAC Remittance Processing Services	Payroll Deduction for June 2025	\$ 2,481.28
1313	Agriland FS, Inc.	20256242; Fuel	\$ 4,645.93
1314	Agriland FS, Inc.	20256255; Fuel	\$ 1,496.41
1315	Amazon Capital Services	20255227; Material & Supplies	\$ 543.24
1316	Amazon Capital Services	20256249; Warehouse Supplies	\$ 111.19
1317	Accurate Environmental, LLC	A0625113; Water Samples	\$ 350.00
1318	AT&T Mobility	Cellular Service for May 2025	\$ 1,559.05
1319	Chouteau Lime Company	20256247; 300 Gal Skid Wylie Sprayer	\$ 7,020.00
1320	Cintas Corporation	20256241; Uniform Rentals; May 2025	\$ 1,005.56
1321	Fastenal	20256237; Material and Supplies	\$ 93.75
1322	Fastenal	20256256; Material and Supplies	\$ 174.22
1323	Premier Signs & Design, LLC	20256245; Vehicle Maintenance	\$ 102.50
1324	Grand River Dam Authority	Purchased Electric; May 2025	\$ 542,075.39
1325	Green Country Testing, Inc.	20256257; WWTP Testing	\$ 490.00
1326	Groebner	20256250; Tools	\$ 510.81
1327	Harbor Freight/MSTS Receivables, LLC	20256238; Tools	\$ 109.99
1328	Airgas USA, LLC	20256254; Garage Shop Supplies	\$ 111.49
1329	Border States Industries, Inc.	20255185; Bid #: Q961; Material and Supplies	\$ 792.20
1330	Border States Industries, Inc.	20255222; Material and Supplies	\$ 190.50
1331	Key Equipment & Supply, Co.	20254145; Equipment Maintenance	\$ 1,755.92
1332	Koons Gas Measurement	20255233; Material and Supplies	\$ 12,838.00
1333	Locke Supply Co.	20256246; Material and Supplies	\$ 159.38
1334	ISG, LLC	A0824154; Engineering Services; 9th St. Lift Station; 1st & Final Payment	\$ 15,000.00
1335	ISG, LLC	A1024212; Engineering Services; Nipak Lift Station Improvement; 1st Payment	\$ 40,200.00
1336	OTA-Pikepass	A0625111; Turnpike Fee; May 2025	\$ 34.98
1337	PACC	A0625117; Chamber Luncheon (4)	\$ 100.00
1338	Oklahoma Parts Supply, LLC	20256251; Tools and Vehicle Maintenance	\$ 246.41
1339	Pryor Waste and Recycling, LLC	20256243; Dumpster Rolloff Container at Pole Yard	\$ 385.00
1340	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fee for May 2025	\$ 123,450.22
1341	Pryor Lumber Company, Inc.	20256244; Material and Supplies; Tools	\$ 396.55
1342	Quality Collision Repair	20255235; Vehicle Maintenance	\$ 1,788.38
1343	R&L Tires, LLC	20256258; Vehicle Maintenance	\$ 1,155.38
1344	Mayes County RWD #4	Water Service for WWTP; May 2025	\$ 78.48
1345	S&D Electric Motors, Inc.	20255234; Equipment Maintenance	\$ 600.00
1346	Shredders	20256239; On-Site Shredding	\$ 87.00
1347	Stuart C. Irby Co.,Inc	20254166; Bid #: Q960; Material and Supplies	\$ 1,002.00
1348	Stuart C. Irby Co.,Inc	20255186; Bid #: Q961; Material and Supplies	\$ 245.00
1349	Tack Designs	20255236; MUB Logo T-Shirts	\$ 202.20
1350	Tractor Supply Credit Plan	20256248; Material and Supplies; Vehicle Maintenance	\$ 466.35
1351	Utility Technology Services	20255217; Command Link/Smart Point for AMI	\$ 2,936.25
1352	Core & Main	202412573; Bid #: Q959; Material and Supplies	\$ 299.85
1353	Core & Main	20254163; Bid #: Q960; Material and Supplies	\$ 4,025.00
1354	Core & Main	20255182; Material and Supplies	\$ 1,650.00
1355	Core & Main	20255219; Material and Supplies	\$ 834.70
1356	Visa Business	20256253; Equipment Maintenance; Vehicle Maintenance	\$ 4,945.86
1357	City Of Pryor Creek	A0625118; Email License Annual Renewal	\$ 1,722.00
1358	City Of Pryor Creek	A0724135; Cleaning Payroll Ending June 6, 2025	\$ 1,454.96
1359	City Of Pryor Creek	A0824164; Allocation to City; Payment #11 & #12	\$ 129,200.00
1360	City Of Pryor Creek	Occupational Fee; May 2025	\$ 3,781.14
1361	Fiber Interactive Technologies	A0625115; Partial Hardware Network Switch Upgrade	\$ 23,555.70
1362	Municipal Utility Board	Solid Waste Billing Fees for May 2025	\$ 7,562.29
1363	Reed Environmental	A1124241; 9th St. Lift Station Improvement and Sludge Removal; Final Paymen	\$ 29,492.50
1364	TPSI	A0625116; Mailing Bills/Late Notices; May 2025	\$ 4,424.70
1365	Share The Comfort	STC Donations; May 2025	\$ 298.86
1366	Visa Control Account	A0625119; MESO Lineworker's Rodeo; Notary Renewal; T.E.A. Conference	\$ 724.95
1367	Brakefield, Matthew or Karrisa	A0625110; Utility Payment Refund	\$ 2,020.10
1368	SW Bell Telephone Co./AT&T	A0625-120; Wooden Pole Attachment Agreement	\$ 1.00
1369	Oklahoma Natural Gas	Transport Fees; May 2025	\$ 29,563.98
TOTAL			\$ 1,150,623.87

PAYROLL NO: 1     PRYOR CREEK - M.U.B.

PAYROLL DATE: 6/06/2025

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	56	98,841.76
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	56	98,841.76

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 5-22-25 TO 6-4-25**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: \_\_\_\_\_

GENERAL MANAGER

APPROVED: \_\_\_\_\_

CHAIRMAN

PO # : A0625-112

Claim # : 1306